



Date & Time	Tuesday 23 rd September 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 23 SEP 2025 BCU Steering Group Mee
In Attendance	MBIE: Richard Owen (Chair) s 9(2)(a) [Redacted] [Redacted] [Redacted]
Apologies	s 9(2)(a) [Redacted]

Note - Red text highlights information not contained in the version of the Steering Group minutes shared with NEC

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 9th September 2025 were accepted and actions updated.

2. NEC Update – s 9(2)(a)

- Status Report
 - Taken as read
 - Overall RAG Status is Red; due to the requirement to confirm a Go-live date.
 - Concerns have been raised due to a new change request (CR162 - Remove source client number validation from DB18 move message) which introduces new requirements for Go-live; NEC are requesting 100% certainty from MBIE on the requirement needed prior to go-live.
 - s 9(2)(a) [Redacted] review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.
Action
 - Performance testing has identified a database connection that was addressed in the release delivered on Friday (19/09); early testing of this is looking positive.
 - s 9(2)(a) [Redacted] provided recommendations for review of the content of replication and is awaiting feedback to understand if there is anything MBIE could consider in terms of content as there are large volumes of data being replicated that NEC don't believe are required.
 - s 9(2)(a) [Redacted] send recommendations for review of the content of replication to s 9(2)(a) [Redacted] review.
Action
 - Support handover with Datacom is progressing well.
 - Fast follower activities are still unclear but should be clarified today.
- Other business
 - Not discussed at this meeting
- NEC Left the meeting at **11.32AM**

3. MBIE Update: s 9(2)(a)

- Status Reports
 - Taken as read.
 - The project is progressing well, despite having changed architecture in the last couple of months. The proof of concept for the new architecture was successful and initial performance test loads are positive.
 - If testing goes well over the next 3 weeks, and outstanding critical defects are delivered, MBIE should then be in a comfortable place to announce a Go-live date.
 - Decisions will be required in the next few weeks around any 'must have' defects that have not been remediated by Go-live and the mitigations required, as not all defects will be resolved.
 - Business readiness activities are on track
 - s 9(2)(a) [Redacted] raised the point that if Go-live happens in mid-November, then the Early Lief Support stage may encounter technical brown outs and Christmas / New Year holidays, raising the risk that vendor support may not be available as desired.

- **Commercials are in a good space and close to completion**
- The Lite Business Case for the BCU Value Stream project will be presented to DGB in October,
- **S 9(2) Richard Owen S 9(2)(a) met with treasury last week and were advised that a gateway review is not required for BCU.**
- **S 9(2)** has prepared various papers for Carolyn Tremain to include in her handover to Suzanne Stew as Acting Chief Executive, including a financial status of BCU, IPE and the Value Stream, and an elaboration of implementation options.
- The EY team under **S 9(2)** is looking into operational costs for the infrastructure changes.
- **S 9(2)(a)** later today around EY conducting a pre-go live readiness review/assessment
- Risks and Issues
 - Not discussed at this meeting

4. Other Business

- No further business discussed

5. Summary of Action Points

- ACTION: **S 9(2)(a)** to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.
- ACTION: **S 9(2)(a)** send recommendations for review of the content of replication **S 9(2)(a)** to review

Meeting finished at 12:03PM



6. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

7. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#468	23/09/2025	s 9(2) send recommendations for review of the content of replication to s 9(2) review	s 9(2)(a)		24/09: Recommendations were emailed directly s 9(2), and a response was provided to NEC within 24 hours. Propose to close action 23/09: Opened	24/09/2025

8. Open Actions - MBIE

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#467	23/09/2025	s 9(2)(a) to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.	s 9(2)(a)		01/10: A discussion has been held; MBIE are awaiting further information from DXC to inform a decision and are anticipating a response to NEC by Friday 03/10. 23/09: Opened	03/10/2025
AP#465	09/09/2025	s 9(2)(a) to discuss and advise NEC the approach for load volumes manual resolution limits and agree a path moving forward.	s 9(2)(a)		23/09: Meeting held; it was agreed that load volumes can be reduced, but the completion of performance testing is required to confirm the system load. Once this is done, s 9(2)(a) will advise NEC – noting that further follow up will occur following the current round of performance testing. 17/09: A meeting to discuss NFR Manual resolution limits is scheduled for 22/09 09/09: Opened	23/09/2025
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC	s 9(2)(a)		24/09: An alternative way forward was identified and has been progressed. Propose to close action. 23/09: Action not closed as the previously agreed way forward with NEC was made whilst s 9(2)(a); he noted that he didn't authorise or agree and asked that MBIE revert to the previously submitted change request. s 9(2)(a) replied that the change request in question is related to v1.3 of the IPE SoW, which has not yet been signed, and therefore cannot be preceded by a change request. MBIE will instead look for an alternative way forward.	24/09/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					11/09: A way forward was identified and agreed upon; an amendment will be made to the IPE SoW (version 3.1) to add the 3 additional licenses; propose to close action. 09/09: Opened	
AP#460	12/08/2025	s 9(2)(a) to review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: Tim believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	14/10/2025
AP#459	15/07/2025	s 9(2)(a) to discuss the Fast Follower defects and prioritise them in a list for NEC, so that NEC have some clarity around this. s 9(2)(a) will meet and discuss fast follower defects and change requests, however this is not a priority against go-live preparation.	s 9(2)(a)		24/09: List sent to NEC; action closed 23/09: This list being sent through today with the list of defects and change requests required for Go-live. Action to be closed once the list has been sent. 12/09: A list of prioritised fast followers (including change requests) was sent to NEC on 12/09 s 9(2)(a); propose to close action. 09/09: A list of high priority fast followers was provided to NEC after the previous steering group meeting; however, s 9(2) requesting a consolidated prioritised list of all fast follower defects, including change requests where agreement has been reached, that may need to be addressed. A list to be provided to NEC by the end of this week (Fri, 12 September) 26/08: Fast followers will be considered once performance testing is completed. s 9(2) advised that NEC are unsure around which defects are fast followers and which are not and requested more clarity around the priority order of fast followers. MBIE will do some initial work at an appropriate juncture to support NEC. Action updated to reflect this. 12/08: No update at this stage 15/07: Opened	23/09/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	14/10/2025

9. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#459	15/07/2025	s 9(2)(a) to discuss the Fast Follower defects and prioritise them in a list for NEC, so that NEC have some clarity around this. s 9(2)(a) will meet and discuss fast follower defects and change requests, however this is not a priority against go-live preparation.	s 9(2)(a)	24/09: List sent to NEC; action Closed 23/09: This list being sent through today with the list of defects and change requests required for Go-live. Action to be closed once the list has been sent. 12/09: A list of prioritised fast followers (including change requests) was sent to NEC on 12/09 by s 9(2)(a) propose to close action. 09/09: A list of high priority fast followers was provided to NEC after the previous steering group meeting; however, s 9(2) requesting a consolidated prioritised list of all fast follower defects, including change requests where agreement has been reached, that may need to be addressed. A list to be provided to NEC by the end of this week (Fri, 12 September) 26/08: Fast followers will be considered once performance testing is completed. s 9(2) advised that NEC are unsure around which defects are fast followers and which are not and requested more clarity around the priority order of fast followers. MBIE will do some initial work at an appropriate juncture to support NEC. Action updated to reflect this. 12/08: No update at this stage 15/07: Opened
AP#464	09/09/2025	s 9(2)(a) will meet this week to discuss outstanding defects and change requests.		23/09: s 9(2)(a) will email a conclusive list of defects and change requests that are required for Go-live by c.o.b today. Action Closed 12/09: A meeting was held on 12/09 to discuss outstanding defects and change requests; propose to close action. 09/09: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register_inc

10. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	

IN CONFIDENCE

D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c)	IBW devices.



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 23 September 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

NEC

APOLOGIES

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard
2	NEC • Status Report (included) • Commercial Documents – MBIE/NEC • Other (NEC participation concludes)	11.05AM	s 9(2)(a)
3	MBIE • Status Reports (included) • Performance Testing • Risks & Issues	11.20AM	
4	Other Business	11.45AM	
5	Summary of Action Points	11.55AM	

UPCOMING MEETINGS

Date	Time
Tuesday 07 October 2025	11.00AM – 12.00 PM
Tuesday 21 October 2025	11.00AM – 12.00 PM
Tuesday 04 November 2025	11.00AM – 12.00 PM
Tuesday 18 November 2025	11.00AM – 12.00 PM



Date & Time	Tuesday 9 th September 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 09 SEP 2025 BCU Steering Group Mee
In Attendance	MBIE: Richard Owen (Chair), S 9(2)(a) [Redacted] [Redacted]
Apologies	S 9(2)(a) [Redacted]

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 26 August 2025 were accepted and actions updated.

2. NEC Update – S 9(2)(a)

- Status Report
 - Taken as read
 - MBIE Project Status Report (PSR): Issue #30 'Defects not being fixed in a timely manner delaying a production ready MVP', is still open; S 9(2) suggested closing this issue as it is no longer relevant.
 - S 9(2) advised that MBIE don't yet have a production ready solution as there are 'must have' defects remaining, and advised that Issue #30 would remain, and wording would be amended.
 - The Remaining Severity 2 defects have been broken down into 3 categories: performance and volume related, data inconsistencies, and defects requiring change requests.
 - S 9(2)(a) will meet this week to discuss outstanding defects and change requests.
 - **Action**
 - MBIE to define and agree the Manual Resolution non-functional requirements; S 9(2)(a) need to meet and discuss a level of queued manual resolution transactions that MBIE believe needs to be supported.
 - S 9(2)(a) to discuss and advise NEC the approach for NFR manual resolution limits and agree a path moving forward. **Action**
 - S 9(2) asked for confirmation on where MBIE is currently at regarding regression testing, security testing, Business testing and NFR testing; S 9(2) advised that Business Acceptance Testing and Regression cycles 1 and 2 have formally completed and is a significant achievement by all parties.
 - S 9(2) queried the NEC PSR regarding Budget, noting that it had been agreed with S 9(2)(a) and S 9(2)(a) that there would be no change request for a new go-live date; S 9(2) advised he had not been made aware of this.
 - S 9(2) advised that the NEC PSR commercial commentary requires updating and should refer to the commercial team in Australia on progress updates.
- Other business
 - S 9(2)(a) noted an issue with CR154 in that MBIE is unable to sign off a change request to the IPE Sow version v3.1, as that version has not been signed and approved by either MBIE or NEC.
 - S 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC - **Action**
- NEC Left the meeting at **11.41AM**

3. MBIE Update: S 9(2)(a)

- Status Reports
 - Taken as read.
 - Focus is on the Go-Live date confirmation, with two critical path activities needed to complete; 1) complete the design, build, implementation and testing of replication performance environment, and 2) ensure remaining system must have defects are resolved (noting that these have significantly reduced).

- Node building activities should complete by mid to late October.
- Laptop build activities are progressing well; MBIE should have the production build candidate next week (week ending 19 September)
- With the quick change in architecture to meet the performance requirements, Richard Griffiths has engaged Deloitte to perform a review of security that is expected to be completed prior to Richard's S 9(2)(a)
- S 9(2)(a) Richard Owen are meeting with Treasury on Thursday (11/09) regarding the need to complete a Gateway review or not.
- Risks and Issues
 - Not discussed at this meeting.

4. Other Business

- Alison has asked Richard Owen S 9(2)(a) to present to the INZ leadership team, once the project Go-Live date is confirmed.

5. Summary of Action Points

- ACTION: S 9(2)(a) will meet this week to discuss outstanding defects and change requests.
- ACTION: S 9(2)(a) to discuss and advise NEC the approach for NFR manual resolution limits and agree a path moving forward.
- ACTION: S 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC
- ACTION: A prioritised list of Fast Follower defects, including CRs, to be provided to NEC this Friday (12/09) – see Action AP#459

Meeting finished at 12:05 PM



6. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current combined open actions	

7. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current NEC open actions	

8. Open Actions - MBIE

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#464	09/09/2025	s 9(2)(a) will meet this week to discuss outstanding defects and change requests.	s 9(2)(a)		12/09: A meeting was held on 12/09 to discuss outstanding defects and change requests; propose to close action. 09/09: Opened	12/09/2025
AP#465	09/09/2025	s 9(2)(a) to discuss and advise NEC the approach for NFR manual resolution limits and agree a path moving forward.			17/09: A meeting to discuss NFR Manual resolution limits is scheduled for 22/09 09/09: Opened	23/09/2025
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC			11/09: A way forward was identified and agreed upon; an amendment will be made to the IPE SoW (version 3.1) to add the 3 additional licenses; propose to close action. 09/09: Opened	11/09/2025
AP#460	12/08/2025	s 9(2)(a) to review the Production cutover plan to confirm timing for Go-Live weekend.			09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	14/10/2025
AP#459	15/07/2025	s 9(2)(a) to discuss the Fast Follower defects and prioritise them in a list for NEC, so that NEC have some clarity around this.			12/09: A list of prioritised fast followers (including change requests) was sent to NEC on 12/09 by s 9(2)(a); propose to close action 09/09: A list of high priority fast followers was provided to NEC after the previous steering group meeting; however, s 9(2)(a) is requesting a consolidated prioritised list of all fast follower defects, including change	12/09/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
		s 9(2)(a) will meet and discuss fast follower defects and change requests, however this is not a priority against go-live preparation.			requests where agreement has been reached, that may need to be addressed. A list to be provided to NEC by the end of this week (Fri, 12 September) 26/08: Fast followers will be considered at once performance testing is completed. s 9(2)(a) advised that NEC are unsure around which defects are fast followers and which are not and requested more clarity around the priority order of fast followers. MBIE will do some initial work at an appropriate juncture to support NEC. Action updated to reflect this. 12/08: No update at this stage 15/07: Opened	
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.	s 9(2)(a)		09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. 03/06: s 9(2) asked if notification of a GoLive date would be provided on 6 th June, as NEC delivered the working solution to MBIE last week. s 9(2)(a) noted that the first round of regression testing needs to be complete before a GoLive date can be confirmed. s 9(2)(a) proposed a new action be raised: s 9(2)(a) to meet on the impact of current workflow changes (CR150/CR151/CR155) being 'hot-fixed' and whether this impacts regression execution or determine if this is a risk that can be managed. 22/04: Action to be kept open until there is a clear path to a working solution 25/03: This action to be kept open until we have a clear path to a working solution 11/03: This action to be kept open until we have a clear path to a working solution 25/02: This action to be kept open until we have a clear path to a working solution 11/02: Formal notification of the GoLive date is more likely to be mid-March, contingent on the success of the software release on 27 th February. 28/01: Opened	14/10/2025

9. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC	s 9(2)(a)	09/09: Licensing issues have now been resolved. Action Closed 26/08: Opened
AP#462	26/08/2025	s 9(2)(a) to meet and gain clarity around what exactly we are dealing with regarding the licensing issue		09/09: The timeframe is now 4-6 weeks to implement additional nodes, which means end September to mid-October. Action Closed 26/08: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

10. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 8 times with the latest hotfix (1.0.39.8) on 29th August 2025 to UAT, with deployment to Pre-Prod & Production to follow. Latest round of performance testing has highlighted further opportunities to tune the NEC solution to ensure that when under pressure a pileup of transactions is avoided and recoverable. A database connection pool leak has been identified and a fix being progressed to be deployed in the final hotfix 1.0.39.9 along with further workflow table maintenance and reindexing scheduling at the database to avoid peak period bottlenecks. Further NEC recommendations have been provided following provision of the business drivers for the replication approach adopted in an attempt to rationalise the significant data duplication/replication that has been adopted, however these have not been progressed. Risk has been logged highlighting the potential challenges faced due to multiple testing phases occurring at the same time – increasing likelihood of false-positive defects requiring investigation. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided and under review to confirm approach for post go-live release.	Status RED despite completion of <u>final</u> hotfix for go-live 1.0.39.8 – Confirmation of Go-Live weekend outstanding while performance issues with QLIK investigated.

RAG Status of key Measures		
Scope	A	Several change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this remains outstanding.
Schedule	R	MBIE formal confirmation via CR TBC.
Resource	G	NEC internal planning for resourcing post go-live support progressing and will align with support agreements. NECAM resource cover is in place while s 9(2)(a)
Commercial	R	IPE SOW Variance for Hardware Removal ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW under MBIE review following NEC review & comments/updates. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters require finalising as part of EULA sign off. MBIE no longer progressing Support Transition SOW.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

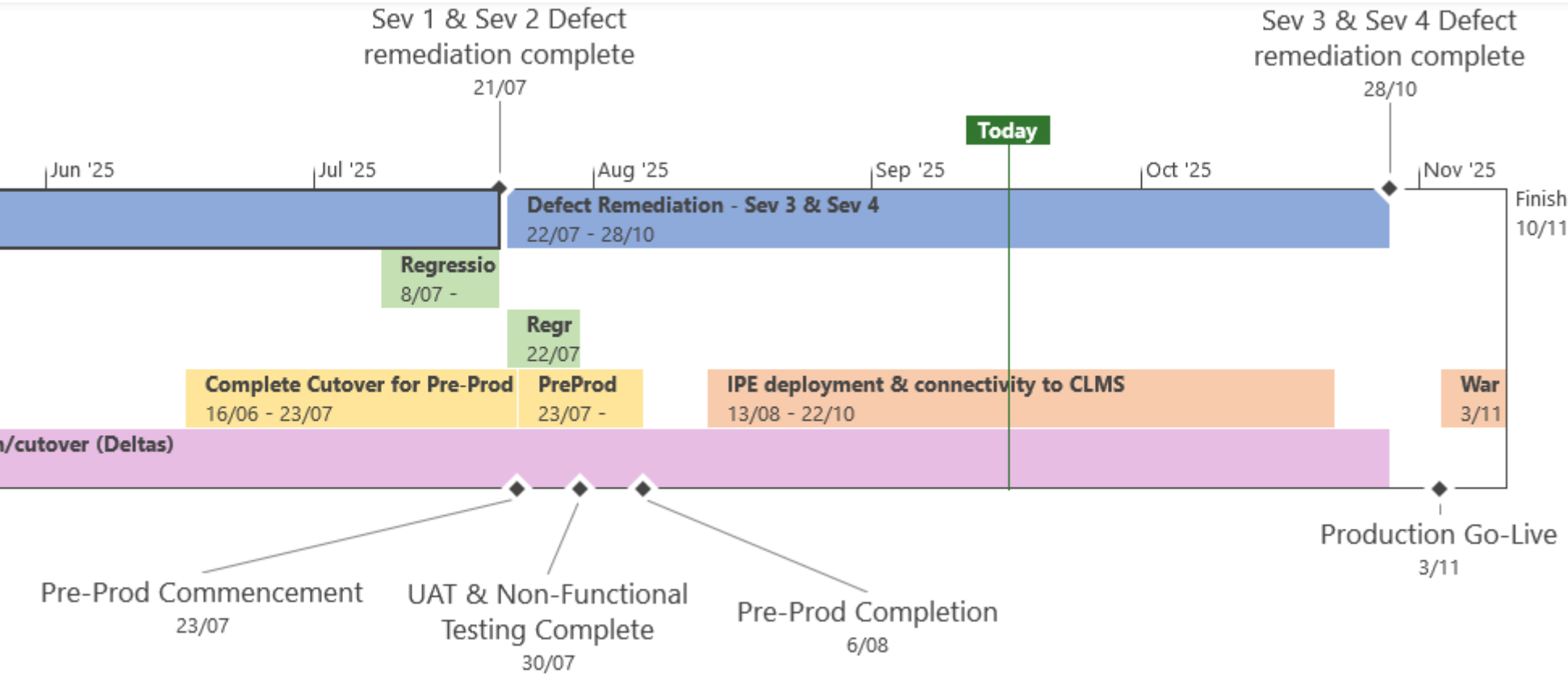
Milestone Progress Summary						
Description	Status	Baseline Date	Forecast Date	Variance	Free Slack	Comment
BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			Cycle 2 of regression testing nears completion. QLIK replication resulting in unacceptable performance – options being investigated.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	3-Nov-25			Awaiting MBIE confirmation of go-live – possibly Early Nov.

High Rated Issues				
#	Description	Impacts / Next Steps	RAG	
I436	Data Retention Audit Requirements conflict with Performance Some of the data tables that MBIE have identified as being required for 50 year audit retention are included in a purging process that is required to keep the system performant. Options available for MBIE to satisfy their audit requirements for purged tables as follows: 1. Utilise RPT schema for reporting queries (no purging in RPT) 2. progress CR for realtime triggers to RPT schema (for new realtime requirement) 3. progress CR for periodic updates (overnight) to RPT Schema 4. Utilise MBIE EDW copy of data 5. The performance challenges and application loading errors being encountered in UAT have highlighted that optimal performance will only be realised through setting the batch maintenance purging utilities to the NECAM recommended levels.	1) MBIE confirm approach for meeting audit requirements 2) MBIE review and confirm batch maintenance purge parameters 3) NEC complete assessment of CRs 4) NEC set maintenance retention values across all environments to align with performance recommendations 5) NEC Ensure data cleanup has been progressed in UAT (ref# i435)	A	

High Rated Risks			
#	Description	Mitigation/Treatment Plan	RAG
R437	MBIE Reporting/Queries on Live Database As a result of MBIE/Datacom building reports (OIA/PA) that use queries accessing the LIVE database (UDB) there is a risk that performance of the NEC Solution may be impacted, which may lead to an inability to provide support for the solution. MBIE have confirmed the following tables are accessed for the OIA/PA reports developed by Datacom: From MBIS Database UDB.CMS_CASEFILE UDB.BIO_EVENT UDB.BIO_FACE UDB.MBIE_FAMILY_MEMBER UDB.BIO_PERSON_NAME UDB.BIO_PERSON_DATA UDB.BIO_BIRTHDATE UDB.BIO_EVENT_PROPERTIES UDB.BIO_IDENTIFIER UDB.MBIE_FAMILY_MEMBER From RPT Database BPM_JOB_INFO BPM_JOB_PARAMS	1. Ensure suitable performance testing is completed to include assessment of performance while the reports are being run 2. Ensure only well experienced SQL analysts are provided with access to the LIVE database tables 3. log CR with NEC to assess options to provision the data in the RPT schema	A
R440	Multiple test activities in parallel in UAT environment As a result of the MBIE decision to progress multiple testing activities in parallel with the UAT Regression testing activities, corruption of test data may occur and root cause analysis is made very difficult, resulting in difficulty supporting the UAT testing activities due to the complexity in understanding the root cause and potential data corruption that may occur with intrusive penetration testing.	1. MBIE clearly document and share test plans with expected and actual results for all phases of testing being executed in parallel (Regression; Penetration/Security; Performance; BAT; Non Functional). 2. MBIE confirm/share expected timelines for each phase of testing. 3. MBIE to identify and confirm any dependencies for any test phase. 4. Stop and reschedule penetration/security testing 5. MBIE to consider significant risk reduction by completing testing for each phase before starting next.	R

High Rated Outstanding Change Requests				
#	Title	Schedule Impact	Total Cost Impact	Status
108	Monitoring & Alerting NEC Consultation	No	s 9(2)(b) (ii)	Approved & in progress
154	3 Additional Smartscan Licences	No		Awaiting MBIE approval
157	IBW modifications for High Availability	No		MBIE agreed to progress, awaiting approval.
s 6(c)		Yes		Awaiting MBIE confirm Requirements/Design
160	RPT tables for Audit and Support Purposes	Yes		Awaiting MBIE confirm Requirements/Design
161	IBW Fingerprint Edit Additional Audit Data	Yes		Awaiting MBIE confirm Requirements/Design

High-level Schedule/Timeline – MBIE to confirm



Release Road Map for MBIE

MBIE - BCU and IPE Defects :SIT Release 1.0.41	15/Sep/25
MBIE - BCU and IPE Defects :SIT Release 1.0.42	29/Sep/25

Release 1.0.41 – To be release 29th September - SIT

- Fast follower defects

Release 1.0.39.9 – to released ?? September (5)

Go Live Hot Fixes (4)

- Performance/High Availability

Fast follower

- Solr change

NEC Testing Update

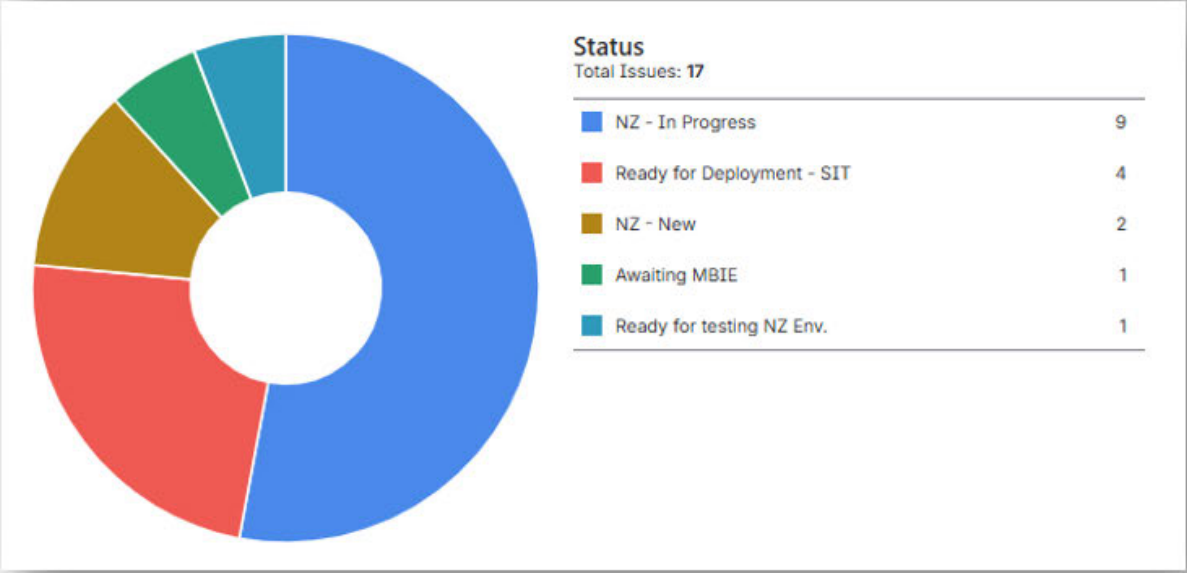
MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Sev 2 - Major	T:
NZ - IN PROGRESS	9	9
READY FOR TESTING N...	1	1
READY FOR DEPLOYM...	4	4
NZ - NEW	2	2
AWAITING MBIE	1	1
Total Unique Issues:	17	17

This is the number of SIT defects to be fixed before go live

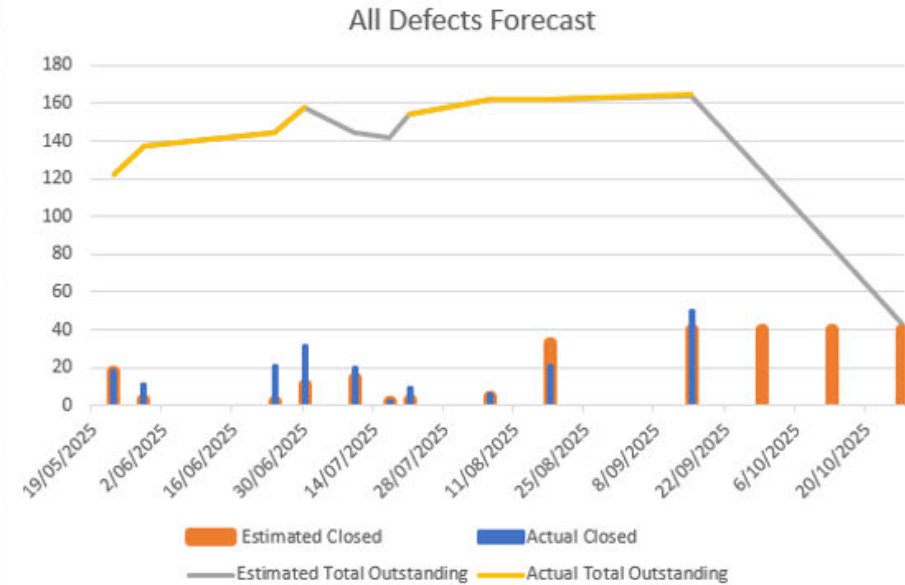
Defects : 17
With NECAM : 0
With MBIE: 1



- NEC NZ: 16**
2 IBW
3 Performance (H/A)
1 Auditing
3 Stalled transactions
2 Infrastructure
1 FCC
5 Fixed (awaiting deployment or in Test)
- NECAM :0**
- MBIE : 1**
1 Performance

Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39	23/05/2025	18	10	18	14	122	122
Release 1.0.39.1	29/05/2025	3		11	4	137	137
Release 1.0.39.2	24/06/2025	2		21	16	144	144
Release 1.0.39.3	30/06/2025	11		31	21	158	158
Release 1.0.39.4	10/07/2025	14		20	19	144	
Release 1.0.39.5	17/07/2025	2		2	21	142	
Release 1.0.39.6	21/07/2025	3		9	4	154	154
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 (1.0.39.8)	18/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40				125	
Release 1.0.42	13/10/2025	40				85	



Project Status Report

As of 17/09/2025

Project Code

3644

Project Name

Biometric Capability Update

Project Details

Delivery Portfolio	Immigration
Sponsor	Richard Owen
Business Owner	s 9(2)(a)
Project Manager	
% Complete	92%
Overall RAG Status	
Number of Active Risks	6
Number of Active Issues	2

Project Summary

A project to significantly upgrade the biometrics matching software that is the source of identify information for all non-New Zealanders. Out-dated, complex and inflexible software will be updated so that it is fit for purpose, secure and reduces ongoing

Project Phase

Project Phase	Build/Test
Project Start Date	19/03/2020
Project Finish Date	03/11/2025

Plan to Green

MBIE executives remain focused on the progress of resolving and finalising commercial arrangements with the lead vendor, and on defect resolution.

A proof of concept solution for performance issues is being tested and will fast track implementation if successful.

Overall Commentary

- With the completion of the core solution, a project Go-Live date will be confirmed over the next reporting month.
- Dependencies for confirmation of a date are the completion of performance testing, data storage and the resolution of remaining new defects.

Highlights

A proof of concept solution for BCU Data Warehouse performance issues has achieved promising results with significant improvements already verified.

Lowlights

Issues that have surfaced during performance testing are impacting go-live readiness.

Commercial negotiations, transition to support, security issues, and data storage issues, all still pose risk to the project.

Progress since last report

- Release 1.0.39.8 was delivered on 28th August.

Upcoming activities

- Delivery of release 1.0.39.9 is scheduled for 18 September.
- Performance testing is continuing, and a solution for performance issues is still being sought.

RAG



Financial Information

Approved WOLC	
Approved Project Delivery Budget	
Actual Project Expenditure to Date	
Forecast to Complete Project Delivery	
Variance	
Latest Date Entered	

Vendor

Vendor Name	Vendor Agreement
NEC	Master ICT Agreement between MBIE and NEC New Zealand Limited

Vendor Performance RAG



RAG Commentary

Benefit	
comments	Benefits are clearly defined and agreed with the business owner and are on tracked to be delivered but not to the specified timeframe. Benefits will be transferred to 4873-BCU Value Stream.
Budget	
comments	The project is forecasted to complete under budget.
Issue	
comments	High priority issues have occurred, and work is being done to resolve. Highlighted issues are 1) new defects delaying go-live; 2) resolution of performance issues.
Resource	
comments	The test team is under pressure as a key resource has departed. A new contractor started on 15 September; they will need to get up to speed during a busy time on the project. Some key contract resources are over tenure and exemptions to contract rules are required to further extend contract terms where
Risk	
comments	High rated risks have been identified, with mitigation strategies in place. Highlighted Risks include: 1) s 6(c) 2) delays to Operational Readiness and technical support for transition to production BAU, 3) data storage and performance upgrades required before go-live. Open risks will be transferred to project 4873 – BCU Value Stream.
Schedule	
comments	As a result of performance issues and the introduction of a new database/replication architecture to resolve these issues, a new Go-Live date is still to be determined.
Scope	
comments	Scope is on track

Escalated Risks

Risk ID	
36	
Risk Description	Operational Support
Risk Owner	s 9(2)(a)
Inherent Risk Level	Medium
Controlled Risk Level	Low
Risk Controls	
Risk Treatments	1. Ensuring support agreements with NEC provide assurance of locally available technical resource. 2. Ensure that support agreement SLAs are acceptable to the INZ business owners. 3. Visibility of ongoing investment in local technical resource by NEC. 4. Ensuring that technical L3 support is well understood and that vendors are set up to provide support. 5. Start support with a period of Early Life Support where support can be refined and
70	
Risk Description	Severity and volume of defects
Risk Owner	s 9(2)(a)
Inherent Risk Level	High
Controlled Risk Level	Medium
Risk Controls	Accept vendor process changes to improve defect resolution. Monitor vendor defect resolution against targets and implement an escalation process. Escalate in project governance. Plan for regular business reviews and workaround development. Defer only defects with reasonable workarounds to after go-live. Business assessment and sign off for all defects deferred. Workarounds will be captured in user guides.
Risk Treatments	Focusing on critical, high and selected medium defects that materially impact the business outcomes. Create Knowledge Articles with the Service Desk for open defets with work-arounds. List and prioritise fast follower defects to be delivered as soon as possible after go-live.
76	
Risk Description	Business real time reporting
Risk Owner	s 9(2)(a)
Inherent Risk Level	High
Controlled Risk Level	Medium
Risk Controls	
Risk Treatments	Explore opportunities within Data Insights and Intelligence to resource this work appropriately.
82	
Risk Description	Override Rules may not be fit for purpose for GoLive
Risk Owner	s 9(2)(a)
Inherent Risk Level	High

Escalated Issues

Issue ID	
30	
Issue Title	Defects affect critical path and pushes out go-live date.
Issue Owner	s 9(2)(a)
Issue Status	Open
Issue Priority	High
Target Resolution Date	29/01/2025
Issue Treatment	Outstanding agreed 'must-have' defects are still a key focus for resolution and are regularly discussed between MBIE and NEC. Release planning of defect remediation is closely monitored to align with project planning.

RAG

Benefit	Budget	Issue	Resource	Risk	Schedule	Scope

Financial Information

Approved WOLC	
Approved Project Delivery Budget	
Actual Project Expenditure to Date	
Forecast to Complete Project Delivery	
Variance	
Latest Date Entered	

Vendor

Vendor Name	Vendor Agreement
-------------	------------------

Vendor Performance RAG

Cost	Quality	Resource	Time
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RAG Commentary

Benefit	
comments	Benefits are on track
Budget	
comments	Ongoing delays and unplanned new scope are putting significant pressure on the project budget.
Issue	
comments	High priority issues have occurred, and work is being done to resolve. Highlighted issues are 1) new defects delaying go-live; 2) resolution of performance issues.
Resource	
comments	The test team is under pressure as a key resource has departed. A new contractor starts on 15 September, who will need to get up to speed during a busy time on the project. Some key contract resources are over tenure and exemptions to contract rules are required to further extend contract terms where necessary.
Risk	
comments	High rated risks have been identified, with mitigation strategies in place. Highlighted Risks include: 1) s 6(c) 2) delays to Operational Readiness and technical support for transition to production BAU, 3) delays with Commercial negotiations, and 4) delays with the production release candidate MVP.
Schedule	
comments	As a result of performance issues and the introduction of a new database/replication architecture to resolve these issues, a new Go-Live date is still to be determined.
Scope	
comments	Scope is on track

Escalated Risks

Risk ID

Escalated Issues

Issue ID



Date & Time	Tuesday 7 th October 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 7 OCT 2025 BCU Steering Group Mee
In Attendance	MBIE: Richard Owen (Chair), s 9(2)(a) [Redacted] [Redacted]
Apologies	s 9(2)(a)

Note - Red text highlights information not contained in the version of the Steering Group minutes shared with NEC

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 23rd September 2025 were accepted and actions updated.

2. NEC Update – s 9(2)(a)

- Status Report
 - RAG Status remains red, as the Project Go-live date remains unconfirmed.
 - The project is targeting a mid-November Go-live timeframe and aims to be in a position to announce a confirmed date in the week commencing 20th October.
 - Hotfix 39.11 was delivered this morning.
 - There are several configuration and software fixes remaining to complete the Go-live deliverable and code freeze the solution.
 - Performance testing is continuing for a further 10 days to confirm QLIK / Snowflake will work in production
 - MBIS performance is progressing well; delta migration activities are progressing slower than hoped.
 - A positive meeting regarding the BCU Support SoW was held last week; MBIE is gaining a good understanding on NEC involvement in L2 support.
 - There is a risk associated with early life support during the Christmas and New Year period; it is important to ensure adequate resource coverage throughout this time
 - Incremental progress is occurring on fast follower activities, with NEC gaining clarity around MBIE's priorities, the key to which are incorporated security items.
- Other business
 - No other business

3. Steering Group Update

- It was noted that moving forward, the Steering Group will focus on MBIE readiness for Go-live, and NEC will not need to attend the Steering Group meetings on a regular basis.
- NEC Left the meeting at **11.24AM**

4. MBIE Update: s 9(2)(a)

- Status Reports
 - Taken as read.
 - Steering Group meetings going forward will be weekly, with each week focused on a topic or area for discussion / Approval.
 - Database performance testing is progressing well; earlier issues have been resolved, and the team are now into the first week of the new performance test schedule,
 - Tests are passing across various thresholds, however several tests remain and will continue into next week; this will be followed by a brief regression test cycle to verify that all systems are functioning as expected.
 - Laptop challenges are being resolved with Datacom.

IN CONFIDENCE

- Testing with a large number of concurrent users is currently under way.
- The BCU Support Contract is expected to be finalised by the end of this/next week, after a positive meeting last week.
- Risks and Issues
 - Not discussed at this meeting

5. EYS 9(2)(a)

- EY are undertaking a readiness review of the BCU and IPE projects.
- The review is expected to be completed by the end of October, with initial observations by the end of next week (17/10).
- This will be a brief review, conducted primarily through interviews with key stakeholders.
- The focus will be on identifying and addressing the areas that require the most attention.

6. Other Business

- Richard has requested a planning diagram to support going live, outlining:
 - Key stakeholders to engage with before that date
 - Required reports, their sequence, and decision points
- This will support the Go-Live discussion scheduled for 21 October.

7. Summary of Action Points

- No new action points

Meeting finished at 11:58AM



8. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

9. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

10. Open Actions - MBIE

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#460	12/08/2025	s 9(2)(a) to review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	14/10/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	14/10/2025

11. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#468	23/09/2025	s 9(2) to send recommendations for review of the content of replication to s 9(2) to review	s 9(2)(a)	7/10: Action Closed 24/09: Recommendations were emailed directly s 9(2) , and a response was provided to NEC within 24 hours. Propose to close action 23/09: Opened
AP#467	23/09/2025	s 9(2)(a) to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.		7/10: Action Closed 01/10: A discussion has been held; MBIE are awaiting further information from DXC to inform a decision and are anticipating a response to NEC by Friday 03/10. 23/09: Opened
AP#465	09/09/2025	s 9(2)(a) to discuss and advise NEC the approach for load volumes manual resolution limits and agree a path moving forward.		7/10: Discussions are ongoing around load volumes, however the latest information from s 9(2)(a) is definitive. Action Closed 23/09: Meeting held; it was agreed that load volumes can be reduced, but the completion of performance testing is required to confirm the system load. Once this is done, s 9(2)(a) will advise NEC – noting that further follow up will occur following the current round of performance testing. 17/09: A meeting to discuss NFR Manual resolution limits is scheduled for 22/09 09/09: Opened
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC		7/10: Action Closed 24/09: An alternative way forward was identified and has been progressed. Propose to close action. 23/09: Action not closed as the previously agreed way forward with NEC was made whilst S ; he noted that he didn't authorise or agree and asked that MBIE revert to the s 9(2) previously submitted change request. s 9(2)(a) replied that the change request in question is related to v1.3 of the IPE SoW, which has not yet been signed, and therefore cannot be preceded by a change request. MBIE will instead look for an alternative way forward. 11/09: A way forward was identified and agreed upon; an amendment will be made to the IPE SoW (version 3.1) to add the 3 additional licenses; propose to close action. 09/09: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register_inc

12. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 7 October 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

NEC

GUESTS

APOLOGIES

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard
2	NEC • Status Report (included) • Other	11.05AM	s 9(2)(a)
3	• Go-live preparation and Steering Group approach going forward (NEC participation concludes)	11.15AM	Richard s 9(2)(a)
4	MBIE • Status Reports (included) • Performance Testing • Risks & Issues	11.20AM	s 9(2)(a)
5	EY Implementation Review	11.30AM	
6	Other Business	11.50AM	
7	Summary of Action Points (time permitting)		

UPCOMING MEETINGS

Date	Time
Tuesday 21 October 2025	11.00AM – 12.00 PM
Tuesday 04 November 2025	11.00AM – 12.00 PM
Tuesday 18 November 2025	11.00AM – 12.00 PM



Date & Time	Tuesday 23 rd September 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 23 SEP 2025 BCU Steering Group Mee
In Attendance	MBIE: Richard Owen (Chair), S 9(2)(a) [Redacted] [Redacted]
Apologies	S 9(2)(a) [Redacted]

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 9th September 2025 were accepted and actions updated.

2. NEC Update – S 9(2)(a)

- Status Report
 - Taken as read
 - Overall RAG Status is Red; due to the requirement to confirm a Go-live date.
 - Concerns have been raised due to a new change request (CR162 - Remove source client number validation from DB18 move message) which introduces new requirements for Go-live; NEC are requesting 100% certainty from MBIE on the requirement needed prior to go-live.
 - S 9(2)(a) to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.
Action
 - Performance testing has identified a database connection that was addressed in the release delivered on Friday (19/09); early testing of this is looking positive.
 - S 9(2) has provided recommendations for review of the content of replication and is awaiting feedback to understand if there is anything MBIE could consider in terms of content as there are large volumes of data being replicated that NEC don't believe are required.
 - S 9(2) to send recommendations for review of the content of replication to S 9(2) to review.
Action ()
 - Support handover with Datacom is progressing well.
 - Fast follower activities are still unclear but should be clarified today.
- Other business
 - Not discussed at this meeting
- NEC Left the meeting at **11.32AM**

3. MBIE Update: S 9(2)(a)

- Status Reports
 - Taken as read.
 - The project is progressing well, despite having changed architecture in the last couple of months. The proof of concept for the new architecture was successful and initial performance test loads are positive.
 - If testing goes well over the next 3 weeks, and outstanding critical defects are delivered, MBIE should then be in a comfortable place to announce a Go-live date.
 - Business readiness activities are on track
 - S 9(2)(a) raised the point that if Go-live happens in mid-November, then the Early Lief Support stage may encounter technical brown outs and Christmas / New Year holidays, raising the risk that vendor support may not be available as desired.
 - The Lite Business Case for the BCU Value Stream project will be presented to DGB in October,

- S 9(2) has prepared various papers for Carolyn Tremain to include in her handover to Suzanne Stew as Acting Chief Executive, including a financial status of BCU, IPE and the Value Stream, and an elaboration of implementation options.
- The EY team under S 9(2) is looking into operational costs for the infrastructure changes.
- S 9(2) will meet S 9(2)(a) later today around EY conducting a pre-go live readiness review/assessment
- Risks and Issues
 - Not discussed at this meeting

4. Other Business

- No further business discussed

5. Summary of Action Points

- ACTION: S 9(2)(a) to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.
- ACTION: S 9(2) to send recommendations for review of the content of replication to S 9(2) to review

Meeting finished at 12:03PM



6. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

7. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#468	23/09/2025	s 9(2) send recommendations for review of the content of replication to s 9(2) review	s 9(2)(a)		24/09: Recommendations were emailed directly to s 9(2), and a response was provided to NEC within 24 hours. Propose to close action 23/09: Opened	24/09/2025

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AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
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AP#465	09/09/2025	s 9(2)(a) to discuss and advise NEC the approach for load volumes manual resolution limits and agree a path moving forward.	s 9(2)(a)		23/09: Meeting held; it was agreed that load volumes can be reduced, but the completion of performance testing is required to confirm the system load. Once this is done, s 9(2)(a) will advise NEC – noting that further follow up will occur following the current round of performance testing. 17/09: A meeting to discuss NFR Manual resolution limits is scheduled for 22/09 09/09: Opened	07/10/2025
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC	s 9(2)(a)		24/09: An alternative way forward was identified and has been progressed. Propose to close action. 23/09: Action not closed as the previously agreed way forward with NEC was made whilst s 9(2)(a); he noted that he didn't authorise or agree and asked that MBIE revert to the previously submitted change request. s 9(2)(a) replied that the change request in question is related to v1.3 of the IPE SoW, which has not yet been signed, and therefore cannot be preceded by a change request. MBIE will instead look for an alternative way forward.	24/09/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					11/09: A way forward was identified and agreed upon; an amendment will be made to the IPE SoW (version 3.1) to add the 3 additional licenses; propose to close action. 09/09: Opened	
AP#460	12/08/2025	s 9(2)(a) to review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	14/10/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	14/10/2025

9. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#459	15/07/2025	s 9(2)(a) to discuss the Fast Follower defects and prioritise them in a list for NEC, so that NEC have some clarity around this. s 9(2)(a) will meet and discuss fast follower defects and change requests, however this is not a priority against go-live preparation.	s 9(2)(a)	24/09: List sent to NEC; action Closed 23/09: This list being sent through today with the list of defects and change requests required for Go-live. Action to be closed once the list has been sent. 12/09: A list of prioritised fast followers (including change requests) was sent to NEC on 12/09 by s 9(2)(a); propose to close action. 09/09: A list of high priority fast followers was provided to NEC after the previous steering group meeting; however, s 9(2) requesting a consolidated prioritised list of all fast follower defects, including change requests where agreement has been reached, that may need to be addressed. A list to be provided to NEC by the end of this week (Fri, 12 September) 26/08: Fast followers will be considered once performance testing is completed. s 9(2) advised that NEC are unsure around which defects are fast followers and which are not and requested more clarity around the priority order of fast followers. MBIE will do some initial work at an appropriate juncture to support NEC. Action updated to reflect this. 12/08: No update at this stage

AP#	Date	Action	Owner	Update/Comments
				15/07: Opened
AP#464	09/09/2025	s 9(2)(a) will meet this week to discuss outstanding defects and change requests.	s 9(2)(a)	23/09: s 9(2)(a) will email a conclusive list of defects and change requests that are required for Go-live by c.o.b today. Action Closed 12/09: A meeting was held on 12/09 to discuss outstanding defects and change requests; propose to close action. 09/09: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

10. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 9 times with the latest hotfix (1.0.39.9) on 19th September 2025 to UAT, with deployment to Pre-Prod & Production also completed a week later. One remaining hotfix is planned for deployment to UAT on 3 Oct 25 that will include CR157 and fixes for the remaining sev 2 defects. Latest round of performance testing has confirmed that the issue with pileups has been resolved, so the focus has been on scenarios with QLIK/Snowflake to ensure this will be suitable for production running. With the remaining testing confirmed as defect retests and performance scenarios, the risk for multiple test phases has been closed. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided and under review to confirm approach for post go-live release.	Status RED despite completion of <u>final</u> hotfix for go-live 1.0.39.9 – Confirmation of Go-Live weekend outstanding while performance scenarios with QLIK/SF are executed and confirmed satisfactory.

RAG Status of key Measures		
Scope	A	A large number of change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this remains outstanding.
Schedule	R	MBIE formal confirmation via CR TBC.
Resource	G	NEC internal planning for resourcing post go-live support progressing and will align with support agreements.
Commercial	R	IPE SOW Variance for Hardware Removal ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW under MBIE review following NEC review & comments/updates. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters require finalising as part of EULA sign off. MBIE no longer progressing Support Transition SOW.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

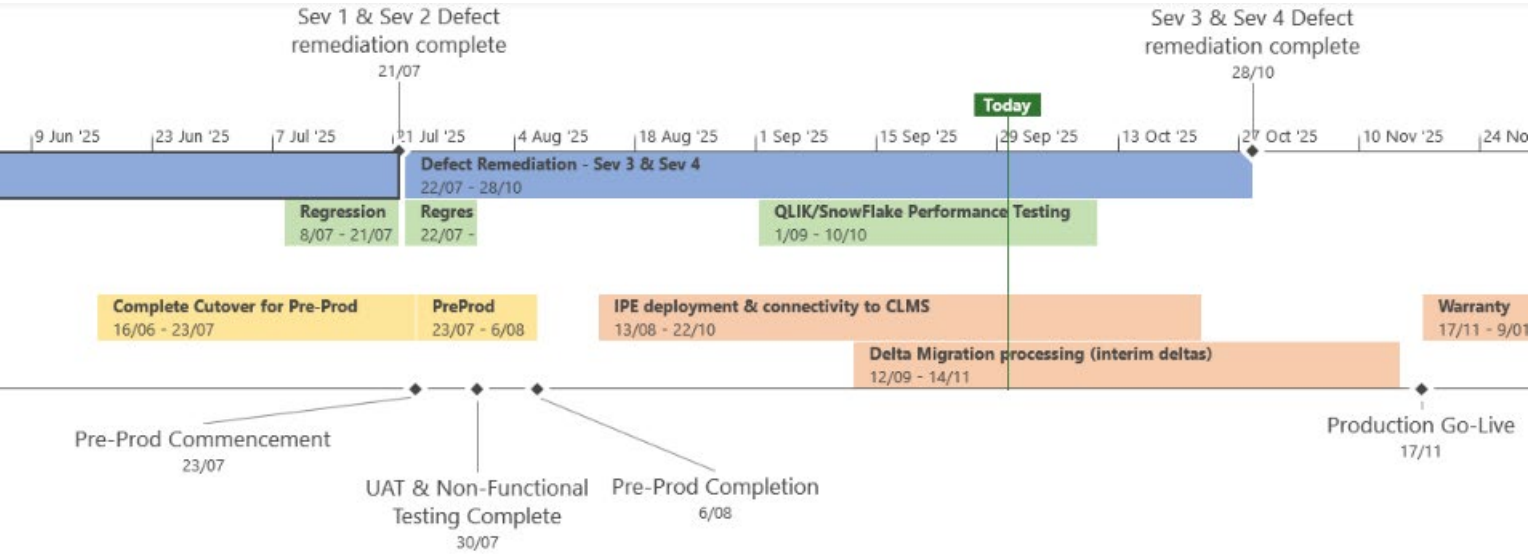
Milestone Progress Summary						
Description	Status	Baseline Date	Forecast Date	Variance	Free Slack	Comment
BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			Cycle 2 of regression testing nears completion. QLIK replication resulting in unacceptable performance – options being investigated.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	17-Nov-25			Awaiting MBIE confirmation of go-live – possibly Mid Nov.

High Rated Issues				
#	Description	Impacts / Next Steps	RAG	
I436	Data Retention Audit Requirements conflict with Performance Some of the data tables that MBIE have identified as being required for 50 year audit retention are included in a purging process that is required to keep the system performant. Options available for MBIE to satisfy their audit requirements for purged tables as follows: 1. Utilise RPT schema for reporting queries (no purging in RPT) 2. progress CR for realtime triggers to RPT schema (for new realtime requirement) 3. progress CR for periodic updates (overnight) to RPT Schema 4. Utilise MBIE EDW copy of data 5. The performance challenges and application loading errors being encountered in UAT have highlighted that optimal performance will only be realised through setting the batch maintenance purging utilities to the NECAM recommended levels.	1) MBIE confirm approach for meeting audit requirements 2) MBIE review and confirm batch maintenance purge parameters 3) NEC complete assessment of CRs 4) NEC set maintenance retention values across all environments to align with performance recommendations 5) NEC Ensure data cleanup has been progressed in UAT (ref# i435)	A	

High Rated Risks			
#	Description	Mitigation/Treatment Plan	RAG
R437	MBIE Reporting/Queries on Live Database As a result of MBIE/Datacom building reports (OIA/PA) that use queries accessing the LIVE database (UDB) there is a risk that performance of the NEC Solution may be impacted, which may lead to an inability to provide support for the solution. MBIE have confirmed the following tables are accessed for the OIA/PA reports developed by Datacom: From MBIS Database UDB.CMS_CASEFILE UDB.BIO_EVENT UDB.BIO_FACE UDB.MBIE_FAMILY_MEMBER UDB.BIO_PERSON_NAME UDB.BIO_PERSON_DATA UDB.BIO_BIRTHDATE UDB.BIO_EVENT_PROPERTIES UDB.BIO_IDENTIFIER UDB.MBIE_FAMILY_MEMBER From RPT Database BPM_JOB_INFO BPM_JOB_PARAMS	1. Ensure suitable performance testing is completed to include assessment of performance while the reports are being run 2. Ensure only well experienced SQL analysts are provided with access to the LIVE database tables 3. log CR with NEC to assess options to provision the data in the RPT schema	A

High Rated Outstanding Change Requests				
#	Title	Schedule Impact	Total Cost Impact	Status
108	Monitoring & Alerting NEC Consultation	No	s 9(2)(b)(ii)	Approved & in progress
154	3 Additional Smartscan Licences	No		Awaiting MBIE approval
157	IBW modifications for High Availability	No		Approved and in progress
s 6(c)		Yes		Awaiting MBIE confirm Requirements/Design
160	RPT tables for Audit and Support Purposes	Yes		Awaiting MBIE confirm Requirements/Design
161	IBW Fingerprint Edit Additional Audit Data	Yes		Awaiting MBIE confirm Requirements/Design

High-level Schedule/Timeline – MBIE to confirm



Release Road Map for MBIE

	MBIE - BCU and IPE Defects :SIT Release 1.0.41	15/Sep/25
	MBIE - BCU and IPE Defects :SIT Release 1.0.42	29/Sep/25

Release 1.0.41 – Released on 29th September – SIT(52)

- Fast follower defects
- Hot fixes for 1.0.39.8 & .9

Release 1.0.39.9 – Released on 19 September (8)

Go Live Hot Fixes (4)

- Performance/High Availability

Fast follower

- Solr change

Release 1.0.39.10 – Planned released on 3rd October (11)

Go Live Hot Fixes (4)

- Duplicate workflows
- Daylight saving
- Maint001 – inclusion of act ru
- Reveal
- FCC – UAT data issues
- CR157 – IBW HA solution

Release 1.0.42 – Released on 27th October – SIT

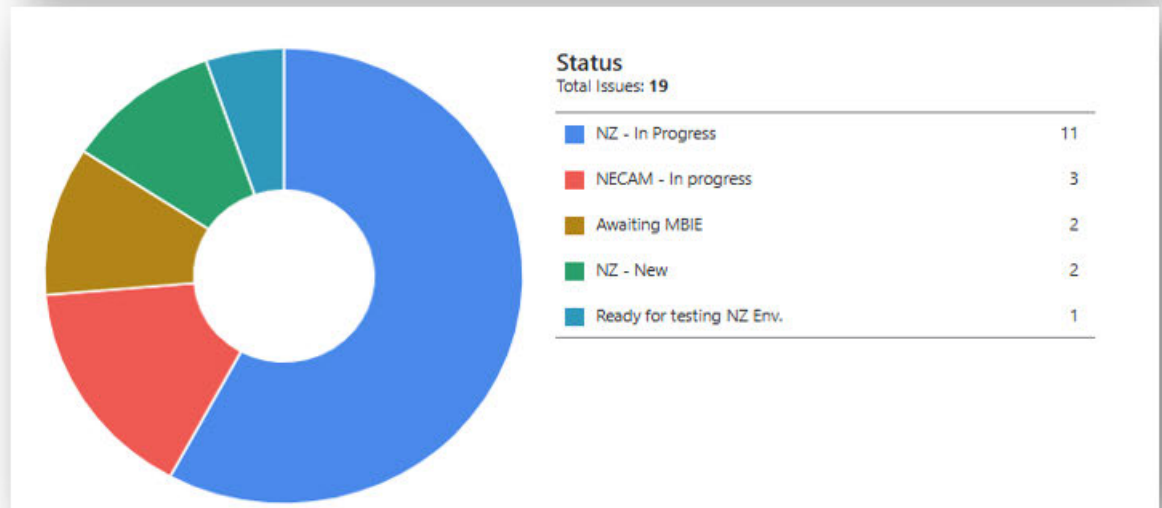
- Fast follower defects
- Hot fixes for 1.0.39.10

NEC Testing Update

MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Sev 2 - Major	T:
NZ - IN PROGRESS	11	11
READY FOR TESTING N...	1	1
NECAM - IN PROGRESS	3	3
NZ - NEW	2	2
AWAITING MBIE	2	2
Total Unique Issues:	19	19



This is the number of defects to be fixed before go live

Defects : 19
With NECAM : 3
With MBIE: 2

NEC NZ: 14
1 Data inconsistencies
5 Performance (H/A)
1 Auditing
2 Stalled transactions
1 FCC
1 reveal
1 Infrastructure
2 CR157

NECAM :3
1 Reveal
1 Performance
1 Stalled transactions

MBIE : 2
1 Data inconsistencies
1 Reveal

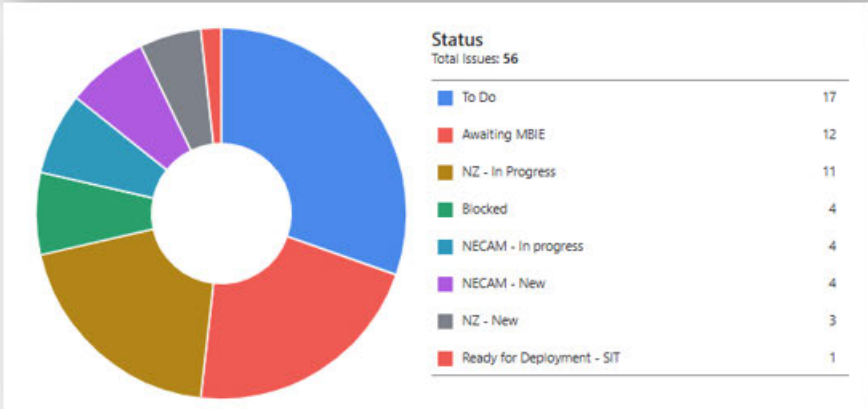
MBIE Defects Fast Followers

Fast Followers		
Status	Sev 2 - Major	T:
TO DO	17	17
BLOCKED	4	4
NECAM - NEW	4	4
NZ - IN PROGRESS	12	12
NECAM - IN PROGRESS	4	4
NZ - NEW	3	3
AWAITING MBIE	12	12
Total Unique Issues:	56	56

This is the number of defects to be fixed as fast followers after go live

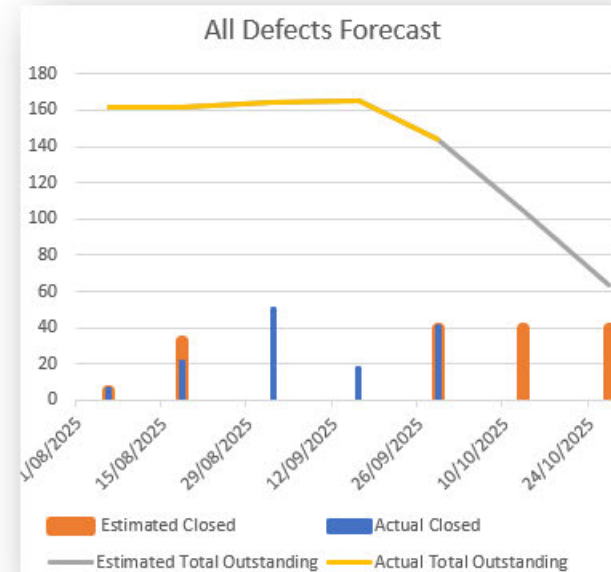
Defects : 56
With NECAM : 8
With MBIE: 12

Note: The majority of the “to do” tickets are related to stalled transactions. The root cause defects are being fixed first then MBIE will be advised on data fixes for these items.



Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 (1.0.39.8)	18/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40		41	20	143	143
	13/10/2025	40				104	
Release 1.0.42	27/10/2025	40				64	



Date Last Refreshed

01/10/2025 01:45

Project Status Report

As of 01/10/2025

Project Code

3644

Project Name

Biometric Capability Update

Project Details

Delivery Portfolio	Immigration
Sponsor	Richard Owen
Business Owner	s 9(2)(a)
Project Manager	
% Complete	92%
Overall RAG Status	
Number of Active Risks	6
Number of Active Issues	2

Project Summary

A project to significantly upgrade the biometrics matching software that is the source of identify information for all non-New Zealanders. Out-dated, complex and inflexible software will be updated so that it is fit for purpose, secure and reduces ongoing

Project Phase

Project Phase	Build/Test
Project Start Date	19/03/2020
Project Finish Date	03/11/2025

Plan to Green

MBIE executives remain focused on defect resolution, and on the progress of resolving and finalising commercial arrangements with the lead vendor.

A proof-of-concept solution for performant data storage has been successfully tested and is now being implemented.

Overall Commentary

- With the completion of the core solution, a project Go-Live date will be confirmed over the next reporting month.
- Dependencies for confirmation of a date are data storage, the resolution of remaining new defects, and the completion of performance testing.

Progress since last report

- Release 1.0.39.9 was delivered on 19th September.

Upcoming activities

- Delivery of release 1.0.39.10 is scheduled for 02 October.
- Performance testing is continuing, and a solution for performance issues is still being sought.

Highlights

Results from performance testing are increasingly positive.

The new Cloud Data Platform solution is achieving good results during testing and at the current rate of progress the new architecture is on track to be signed off in October.

Commercial negotiations with key vendors are progressing well and nearing completion.

An experienced Test Analyst/lead has joined the BCU team and another will join in October.

Lowlights

Resolution of defects relating to stuck data transactions are making slow progress and poses a risk to a November go-live timeframe.

The Test Lead has resigned and will finish at the end of October.

RAG



Financial Information

Approved WOLC	
Approved Project Delivery Budget	
Actual Project Expenditure to Date	
Forecast to Complete Project Delivery	
Variance	
Latest Date Entered	

Vendor

Vendor Name	Vendor Agreement
NEC	Master ICT Agreement between MBIE and NEC New Zealand Limited

Vendor Performance RAG



RAG Commentary

Benefit	
comments	Benefits are clearly defined and agreed with the business owner and are on tracked to be delivered but not to the specified timeframe. Benefits will be transferred to 4873-BCU Value Stream.
Budget	
comments	The project is forecasted to complete under budget.
Issue	
comments	High priority issues have occurred, and work is being done to resolve. Highlighted issues are 1) resolution of performance issues; 2) new defects delaying Go-live.
Resource	
comments	A new test resource started on 15 September and is doing very well in getting up to speed. The test lead has resigned and will finish at the end of October. A contractor who had worked on the BCU project in the past has accepted a new five month contract at MBIE to work on BCU.
Risk	
comments	High rated risks have been identified, with mitigation strategies in place. Highlighted Risks include: 1) delays to Operational Readiness and technical support for transition to production BAU, 2) data storage and performance upgrades required before go-live, and 3 ^{s 6(c)} Open risks will be transferred to project 4873 – BCU Value Stream.
Schedule	
comments	Until performance testing is completed and some key defects are resolved a new Go-Live date cannot be determined.
Scope	
comments	Scope is on track

Escalated Risks

Risk ID	
36	
Risk Description	Operational Support
Risk Owner	s 9(2)(a)
Inherent Risk Level	Medium
Controlled Risk Level	Low
Risk Controls	
Risk Treatments	1. Ensuring support agreements with NEC provide assurance of locally available technical resource. 2. Ensure that support agreement SLAs are acceptable to the INZ business owners. 3. Visibility of ongoing investment in local technical resource by NEC. 4. Ensuring that technical L3 support is well understood and that vendors are set up to provide support. 5. Ensure that support agreements with NEC provide assurance of locally available technical resource.
70	
Risk Description	Severity and volume of defects
Risk Owner	s 9(2)(a)
Inherent Risk Level	High
Controlled Risk Level	Medium
Risk Controls	Accept vendor process changes to improve defect resolution. Monitor vendor defect resolution against targets and implement an escalation process. Escalate in project governance. Plan for regular business reviews and workaround development. Defer only defects with reasonable workarounds to after go-live. Business assessment and sign off for all defects deferred.
Risk Treatments	Focusing on critical, high and selected medium defects that materially impact the business outcomes. Create Knowledge Articles with the Service Desk for open defets with work-arounds. List and prioritise fast follower defects to be delivered as soon as
76	
Risk Description	Business real time reporting
Risk Owner	s 9(2)(a)
Inherent Risk Level	High
Controlled Risk Level	Medium
Risk Controls	
Risk Treatments	Explore opportunities within Data Insights and Intelligence to resource this work appropriately.
82	
Risk Description	Override Rules may not be fit for purpose for GoLive
Risk Owner	s 9(2)(a)
Inherent Risk Level	High

Escalated Issues

Issue ID	
30	
Issue Title	Defects affect critical path and pushes out go-live date.
Issue Owner	s 9(2)(a)
Issue Status	Open
Issue Priority	High
Target Resolution Date	29/01/2025
Issue Treatment	Outstanding agreed 'must-have' defects are still a key focus for resolution and are regularly discussed between MBIE and NEC. Release planning of defect remediation is closelv monitored to align with proiect planning.
35	
Issue Title	Challenging commercial negotiations between MBIE and NEC
Issue Owner	Richard Griffiths
Issue Status	Open
Issue Priority	High
Target Resolution Date	26/06/2025
Issue Treatment	Commercial team together with BCU Programme Director and Legal representation working with NEC to find common ground and reach agreement. Escalate to DCE, Richard Griffiths and CEO, Carolyn Tremain as required.

RAG

Benefit	Budget	Issue	Resource	Risk	Schedule	Scope

Financial Information

Approved WOLC	
Approved Project Delivery Budget	
Actual Project Expenditure to Date	
Forecast to Complete Project Delivery	
Variance	
Latest Date Entered	

Vendor

Vendor Name	Vendor Agreement
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Vendor Performance RAG

Cost	Quality	Resource	Time
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RAG Commentary

Benefit	
comments	Benefits are on track
Budget	
comments	Ongoing delays and unplanned new scope are putting significant pressure on the project budget.
Issue	
comments	High priority issues have occurred, and work is being done to resolve. Highlighted issues are 1) resolution of performance issues; 2) new defects delaying Go-live.
Resource	
comments	A new test resource started on 15 September and is doing very well in getting up to speed.
Risk	
comments	High rated risks have been identified, with mitigation strategies in place. Highlighted Risks include: 1) delays to Operational Readiness and technical support for transition to production BAU, 2) delays with Commercial negotiations, 3) delays with the production release candidate MVP, and 4 ^{s 6(c)}
Schedule	
comments	Dependency on the BCU project is causing delays for IPE go-live.
Scope	
comments	Scope is on track

Escalated Risks

Risk ID

Escalated Issues

Issue ID



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 14 October 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

GUESTS

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	Commercial & Legal Update - Provisional memo highlights - Vendor commercial status	11.05AM	s 9(2)(a)
3	Performance Testing update and Defect Status	11.25AM	
4	Executive Report update – included in pack	11.45AM	
5	Other Business BCU Value Stream Business Case – endorsement	11.55AM	
6	Summary of Action Points (time permitting)		

UPCOMING MEETINGS

Date	Time	Subject/s
Tuesday 21 Oct 2025	11AM – 12PM	Implementation – EY Project readiness review preliminary feedback s 9(2)(a) Security update - C&A, Walled Garden and Deloitte's Security Review s 9(2)(a)
Tuesday 28 Oct 2025	11AM – 12PM	Outstanding critical must-haves, and mitigations agreed by business (process followed) – s 9(2)(a) Change activities – Overview and readiness s 9(2)(a) Implementation readiness update s 9(2)(a)
Tuesday 04 Nov 2025	11AM – 12PM	Implementation - Technical Transition readiness s 9(2)(a) Business readiness (check in) s 9(2)(a)
Tuesday 11 Nov 2025	11AM – 12PM	Go/No Go decision – Steering Group plus s 9(2)(a)



Tuesday 18 Nov 2025	11AM – 12PM	Go-Live – Debrief/Update & Business / System operations s 9(2)(a)
Tuesday 25 Nov 2025	11AM – 12PM	System Business/Technical Operational review



Date & Time	Tuesday 7 th October 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 7 OCT 2025 BCU Steering Group Mee
In Attendance	MBIE: Richard Owen (Chair), s 9(2)(a) [Redacted] [Redacted]
Apologies	s 9(2)(a) [Redacted]

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 23rd September 2025 were accepted and actions updated.

2. NEC Update –s 9(2)(a)

- Status Report
 - RAG Status remains red, as the Project Go-live date remains unconfirmed.
 - The project is targeting a mid-November Go-live timeframe and aims to be in a position to announce a confirmed date in the week commencing 20th October.
 - Hotfix 39.11 was delivered this morning.
 - There are several configuration and software fixes remaining to complete the Go-live deliverable and code freeze the solution.
 - Performance testing is continuing for a further 10 days to confirm QLIK / Snowflake will work in production
 - MBIS performance is progressing well; delta migration activities are progressing slower than hoped.
 - A positive meeting regarding the BCU Support SoW was held last week; MBIE is gaining a good understanding on NEC involvement in L2 support.
 - There is a risk associated with early life support during the Christmas and New Year period; it is important to ensure adequate resource coverage throughout this time
 - Incremental progress is occurring on fast follower activities, with NEC gaining clarity around MBIE's priorities, the key to which are incorporated security items.
- Other business
 - No other business

3. Steering Group Update

- It was noted that moving forward, the Steering Group will focus on MBIE readiness for Go-live, and NEC will not need to attend the Steering Group meetings on a regular basis.
- NEC Left the meeting at **11.24AM**

4. MBIE Update: s 9(2)(a)

- Status Reports
 - Taken as read.
 - Steering Group meetings going forward will be weekly, with each week focused on a topic or area for discussion / Approval.
 - Database performance testing is progressing well; earlier issues have been resolved, and the team are now into the first week of the new performance test schedule,
 - Tests are passing across various thresholds, however several tests remain and will continue into next week; this will be followed by a brief regression test cycle to verify that all systems are functioning as expected.
 - Laptop challenges are being resolved with Datacom.

- Testing with a large number of concurrent users is currently under way.
- The BCU Support Contract is expected to be finalised by the end of this/next week, after a positive meeting last week.
- Risks and Issues
 - Not discussed at this meeting

5. EY – s 9(2)(a)

- EY are undertaking a readiness review of the BCU and IPE projects.
- The review is expected to be completed by the end of October, with initial observations by the end of next week (17/10).
- This will be a brief review, conducted primarily through interviews with key stakeholders.
- The focus will be on identifying and addressing the areas that require the most attention.

6. Other Business

- Richard has requested a planning diagram to support going live, outlining:
 - Key stakeholders to engage with before that date
 - Required reports, their sequence, and decision points
- This will support the Go-Live discussion scheduled for 21 October.

7. Summary of Action Points

- No new action points

Meeting finished at 11:58AM



8. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

9. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

10. Open Actions - MBIE

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#460	12/08/2025	s 9(2)(a) review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	14/10/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	14/10/2025

11. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#468	23/09/2025	s 9(2) send recommendations for review of the content of replication to s 9(2) review	s 9(2)(a)	7/10: Action Closed 24/09: Recommendations were emailed directly to s 9(2) and a response was provided to NEC within 24 hours. Propose to close action 23/09: Opened
AP#467	23/09/2025	s 9(2)(a) to review and discuss CR162, and advise NEC if it is, or isn't, required for Go-live.	s 9(2)(a)	7/10: Action Closed 01/10: A discussion has been held; MBIE are awaiting further information from DXC to inform a decision and are anticipating a response to NEC by Friday 03/10. 23/09: Opened
AP#465	09/09/2025	s 9(2)(a) to discuss and advise NEC the approach for load volumes manual resolution limits and agree a path moving forward.	s 9(2)(a)	7/10: Discussions are ongoing around load volumes, however the latest information from s 9(2)(a) is definitive. Action Closed 23/09: Meeting held; it was agreed that load volumes can be reduced, but the completion of performance testing is required to confirm the system load. Once this is done s 9(2)(a) will advise NEC – noting that further follow up will occur following the current round of performance testing. 17/09: A meeting to discuss NFR Manual resolution limits is scheduled for 22/09 09/09: Opened
AP#466	09/09/2025	s 9(2)(a) to identify a way forward on additional licenses for IPE and liaise with NEC	s 9(2)(a)	7/10: Action Closed 24/09: An alternative way forward was identified and has been progressed. Propose to close action. 23/09: Action not closed as the previously agreed way forward with NEC was made whilst s 9(2)(a); he noted that he didn't authorise or agree and asked that MBIE revert to the s 9(2) previously submitted change request. s 9(2)(a) replied that the change request in question is related to v1.3 of the IPE SoW, which has not yet been signed, and therefore cannot be preceded by a change request. MBIE will instead look for an alternative way forward. 11/09: A way forward was identified and agreed upon; an amendment will be made to the IPE SoW (version 3.1) to add the 3 additional licenses; propose to close action. 09/09: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

12. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

NEC Defect Remediation – Release Status as of 7 October 2025

Month	Feb			Mar			Apr	May				Jun			Jul			Aug		Sept	Oct		
Date	13/2	24/2	27/2	13/3	20/3	27/3	17/4	2/5	8/5	16/5	23/5	04/06	24/06	30/06	10/07	17/07	21/07	6/8	28/08	19/09	2/10	7/10	14/10
Release #	1.0.33	1.0.33.1	.34	.34+	.35	.36	.37	.38	.38.1	.38.2	.39	.39.1	.39.2	39.3	.39.4	.39.5	.39.6	.39.7	.39.8	.39.9	.39.10	39.11	39.12
Fixes Delivered	17	2	14	8	14	6	26	6	8	2	4	3	2	11	10	3	3	3	10	5	8	1	3
Remaining	30	28	26	29	18	27	5	6	9	13	14	16	18	8	8	8	4	2	7	10	5	4	1

-Defects are 'must haves' = Severity 2, Priority 3 and above. Note: 2 operational defects are being worked on however are excluded above
-Defect remediation has been progressing for over a year. This report shows from 1 February 2025.

- Release 39.11 was delivered on 7 October with a critical defect fix (multi user access), however this has failed.
- Release 39.12 will be deployed early next week and currently has 3 must-fix defects assigned to it.

Security

Penetration Testing

- The recurring high-risk issue has been resolved, tested and will undergo retesting during the next penetration test after go-live.
- Work is underway to define, scope and schedule the upcoming penetration tests (Post go-live).

Walled Garden (Approach to reducing the high risks identified)

- Host Based Firewall Rule controls have completed testing in non-production and a testing approach has been confirmed for production. Work is under way to identify a window in the production environment to deploy and complete this work.
- All the security risks that have controls now have partial mitigations in place in production. The overall level of mitigation achieved for the 10 security risks is 18%, and 35 % of the controls completed. With the phase 1 controls close to completion, work on the phase 2 is increasing.
- Deloitte are completing an assessment on the Walled Garden & revised DB architecture by mid-October.

BCU Data Warehouse, Performance testing and QLIK/Snowflake

- With the PoC (DR DB->Qlik->Snowflake) closed, Design and build activities are underway (decommissioning EDW servers & creating the new BCU cluster inflight) with a completion timeframe of 17 October still estimated.
- Performance-testing of the new DB solution is positive, however there are some critical tests remaining.
- All performance testing is expected to be completed in mid-October and will provide an input into the announcement of a potential go-live date.

Implementation Planning (no change from previous update)

- A proposed go-live date of mid-November 2025, and the business and technical impacts of the recommended date, were provided to the Sponsor, DCE INZ, and the Chief Executive in the prior reporting week.
- A decision regarding achieving the mid-November timeframe will be confirmed by 24 October at the latest and is dependent on the completion of the remaining performance tests, and resolution of must-have critical defects.
- EY is undertaking a pre-go-live readiness assessment by the end of October.

Business Change Management

- Business change and readiness activities remain on track for a potential go-live in mid-November 2025.
- Current issues with laptop builds, distribution of IPE hardware and readiness of M5 partners are being worked through to resolution.
- The BCU Monitoring Group is currently meeting weekly. Once the go-live date is confirmed, the group meeting frequency will increase to at least twice-weekly meetings

Post-Production Roll Back (Re-pointing) Planning

- Testing remains on hold awaiting environment and resourcing availability.
- Further work is under way with MBIE SME's and vendors to provide a more detailed understanding of the business implications of invoking this solution, whilst awaiting access and resourcing to test the theoretical understanding.
- Development of a document to capture all work completed by the workstream is in progress; the document will detail risks, opportunities, decision considerations and process flow s 6(c)

BCU / IPE MILESTONES		Finish	% Complete	Rag
Overall Rag Status				
Environments				
SIT Ready – Complete		Mon 4/12/23	100%	
UAT ready – Complete		Mon 19/08/24	100%	
Preprod Environment Build – Complete		Wed 7/08/24	100%	
Preproduction Cutover – including testing		Fri 1/08/25	100%	
Production Environment Build - Complete		Fri 31/01/25	100%	
Replication / Data warehouse Design & Build (Qlik / Snowflake)		Fri 17/10/25	70 %	
Testing				
System Integration Testing (full completion)		Fri 11/07/25	100%	
Regression Testing (1 st and 2 nd cycle)		Tue, 6/08/25	100%	
Post Regression and UAT Defect System Testing		Tues 21/10/25	75%	
Business User Acceptance Testing (UAT)		Fri 05/09/25	100%	
Performance Testing (inc. CDP & Replication)		Tue 17/10/25	80%	
Security Controls Validation Audit (CVA)		Fri 15/08/25	100%	
Walled Garden (Phased Implementation)		Fri 30/11/25	35%	
Deployment				
Go Live approval (Readiness/Business)		TBC	0%	
Security Certification & Accreditation (C&A) approved		Wed 29/10/25	70%	
Change Advisory Board (CAB)		Thu 30/10/25 - TBC	0%	
ORR Go live Approval - TBC		Wed 29/10/25 - TBC	0%	
Go live Transition		Fri 14/11/25 - TBC	0%	
Production code deployments		Sun 16/11/25 - TBC	0%	
s 6(c) for business use		Mon 17/11/25 - TBC	0%	

BCU Finances (no change from previous update)				
FINANCIAL SUMMARY – BCU Value Stream as at 31 August 2025 *				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$0	\$0	\$0	\$0
Opex Spend	\$1,408,267	\$5,502,786	\$5,780,000	\$277,214
FINANCIAL SUMMARY – IPE as at 31 August 2025 **				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$2,977,670	\$3,030,724	\$3,030,724	\$0
Opex Spend	\$5,465,662	\$5,434,880	\$5,496,543	\$61,663
<i>* As a result of changing the database Architecture (EDW to CDP) and unplanned NEC invoices, an additional \$1.8 m is forecasted over the BCU Value Stream budget. Both impacting items occurred after ISGG approved the budget of \$5.78 m, in June 2025.</i>				
<i>** The total Forecast for IPE includes \$96,759 remaining Capex/carryover for FY25/26.</i>				
Issues / Risks				
➤ Performance issues: Completing testing of the new architecture & Solution by mid October, however this risk is reducing with positive testing results to date. ➤ Ongoing residual NEC defects (critical/must have), although the number of ‘must-have’ defects is reducing – however they must be resolved.				

Commercial		
Activity	RAG	STATUS
Master Services Agreement		Agreed by both parties, ready for signoff. Will be approved once the BCU Support SoW is completed. MBIE have proposed a clause to future-proof transition services relating to all of government digitisation – this is now to be included within the BCU Support SoW.
End User Licence Agreement – BCU		NEC have advised that they are comfortable with what MBIE proposed to be covered in the EULA letter however propose to change the format of the letter to be plain English for future proofing. Action: NEC redrafting the comfort letter. Completion expected following the meeting with NEC on the BCU Support SoW.
End User Licence Agreement – IPE		NEC have advised that they are comfortable with what MBIE proposed to be covered in the EULA letter however propose to change the format of the letter to be plain English for future proofing. Action: NEC redrafting the comfort letter. Completion expected following the meeting with NEC on the BCU Support SoW.
IPE (Support) SoW		MBIE to make updates to the currently parked IPE Support SoW to ensure it is ready for when the full suite of contractual documents is ready for signature. Action: NEC to make minor updates and reissue to MBIE. Completion expected following the meeting with NEC on the BCU Support SoW.
BCU Support SoW		MBIE and NEC met on 2 October to finalise the outstanding points in the BCU Support SoW. Action: MBIE made some updates following the meeting and issued back to NEC on 6 October.
Project Services Variation (new arrangement)		Richard Griffiths s 9(2)(a) met with s 9(2)(a) discuss additional commercial arrangements, specifically the billing, change requests and costs through to Go-Live. Agreement of variation reached, however now that Go-Live has been extended, an additional discussion will be required.



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 21 October 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

GUESTS

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	EY Project Readiness Review – preliminary feedback	11.05AM	s 9(2)(a)
3	Security Update: - C&A - Walled Garden - Deloitte's Security Review	11.25AM	
4	Executive Report update – included in pack	11.45AM	
5	Other Business	11.55AM	
6	Summary of Action Points (time permitting)		

UPCOMING MEETINGS

Date	Time	Subject/s
Tuesday 28 Oct 2025	11AM – 12PM	Outstanding critical must-haves, and mitigations agreed by business (process followed) – s 9(2)(a) Change activities – Overview and readiness – s 9(2)(a) Implementation readiness update – s 9(2)(a)
Tuesday 04 Nov 2025	11AM – 12PM	Implementation - Technical Transition readiness – s 9(2)(a) Business readiness (check in) – s 9(2)(a)
Tuesday 11 Nov 2025	11AM – 12PM	Go/No Go decision – Steering Group plus s 9(2)(a)
Tuesday 18 Nov 2025	11AM – 12PM	Go-Live – Debrief/Update & Business / System operations – s 9(2)(a)
Tuesday 25 Nov 2025	11AM – 12PM	System Business/Technical Operational review



Date & Time	Tuesday 14 th October 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 14 OCT 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), s 9(2)(a) [Redacted]
Guests	[Redacted]
Apologies	

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 7th October 2025 were accepted and actions updated.

2. Commercial & Legal Update – s 9(2)(a)

- Commercial Document Status:
 - The Master Services Agreement (MSA) has been ready for execution since March 2025; MBIE is waiting on the completion of the BCU Support SoW before signing
 - The most recent version of the BCU Support SoW should be received by the end of today, as well as the IPE SoW.
 - The comfort letters for both the BCU and IPE EULAs are still outstanding.
- View of Commercials:
s 9(2)(a)

- Work is ongoing regarding the comfort letters for the BCU and IPE EULAs, with MBIE wanting to understand when these expire in relation to the agreement.
- Next step: a commercial s 9(2)(b)(ii) will be completed for review next week.

3. Performance Testing Update and Defect Status – s 9(2)(a)

- Defects:
 - Four fixes from the previous release (7/10) are currently undergoing re-testing.
 - A further release will be delivered on Thursday (16/10), this one containing 14 fixes.
 - Thursday's release includes a fix for the Reveal issue, which itself is linked to 6 or 7 defects
- Performance testing
 - Performance testing has halted, due to the NZeTA team occupying all test environments for a legislative change that will be deployed over Labour Weekend
 - s 9(2)(a) has requested information from the NZeTA team as to whether BCU can recommence performance testing tomorrow (15/10) and is awaiting a response.
 - The NFR issue will be retested on Thursday and Friday, provided that NZeTA allows access to the test environments
 - Once regression testing is complete, we will know if we have a workable solution.

4. Executive Report Update s 9(2)(a)

- Taken as read
- No questions

5. Other Business

- The BCU Value Stream business Case A3 document was emailed to Steering Group members yesterday (13/10).
- It will go before the Delivery Governance Board in November 2025, alongside a memo to provide background and context regarding BCU, BCU Value Stream and IPE
- s 9(2) to re-send the Business Case separately to Steering Group members, with clear instructions to review the document and provide an endorsement. **Action**

6. Summary of Action Points

- ACTION s 9(2)(a) re-send the BCU Value Stream Business Case separately to Steering Group members, with clear instructions to review the document and provide an endorsement.

Meeting finished at 12:04 PM



7. Open Actions – MBIE & NEC Combined

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

8. Open Actions – NEC

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

9. Open Actions - MBIE

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#469	14/10/2025	s 9(2) re-send the BCU Value Stream Business Case separately to Steering Group members, with clear instructions to review the document and provide an endorsement.	s 9(2)(a)		16/10: Business case disseminated to Steering Group members for review and endorsement by c.o.b Monday 20 th October. 14/10: Opened	21/10/2025
AP#460	12/08/2025	s 9(2)(a) review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	21/10/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.	s 9(2)(a)		14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage	21/10/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	

10. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
				No recently closed actions

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

11. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

NEC Defect Remediation – Release Status as of 14 October 2025																					
Month	Mar			Apr	May				Jun			Jul			Aug		Sept	Oct			
Date	13/3	20/3	27/3	17/4	2/5	8/5	16/5	23/5	4/6	24/6	30/6	10/7	17/7	21/7	6/8	28/8	19/9	2/10	7/10	14/10	16/10
Release #	.34+	.35	.36	.37	.38	.38.1	.38.2	.39	.39.1	.39.2	39.3	.39.4	.39.5	.39.6	.39.7	.39.8	.39.9	.39.10	39.11	39.12	39.13
Fixes Delivered	8	14	6	26	6	8	2	4	3	2	11	10	3	3	3	10	5	8	3	5	14
Remaining	29	18	27	5	6	9	13	14	16	18	8	8	8	4	2	7	10	5	7	30	16
-Defects are 'must haves' = Severity 2, Priority 3 and above.																					
-Defect remediation has been progressing for over a year. This report shows from 1 March 2025.																					

- Release 39.12 delivered on 14 October with a database fix for performance. Release 39.13 will address the Reveal multi-user issue (subject to testing).
- The increase in defects (29 as at 14/10) is a result of increasing the severity of stuck data transactions, concurrent user and performance issues. Not all of these outstanding defects will necessitate a code change, and require an operational support process agreed by Go-live.

BCU / IPE MILESTONES		Finish	% Complete	Rag
Overall Rag Status				
Environments				
SIT Ready – Complete		Mon 4/12/23	100%	
UAT ready – Complete		Mon 19/08/24	100%	
Preprod Environment Build – Complete		Wed 7/08/24	100%	
Preproduction Cutover – including testing		Fri 1/08/25	100%	
Production Environment Build - Complete		Fri 31/01/25	100%	
Replication / Data warehouse Design & Build (Qlik / Snowflake)		Fri 17/10/25	70 %	
Testing				
System Integration Testing (full completion)		Fri 11/07/25	100%	
Regression Testing (1 st and 2 nd cycle)		Tue, 6/08/25	100%	
Post Regression and UAT Defect System Testing		Fri 24/10/25	75%	
Business User Acceptance Testing (UAT)		Fri 05/09/25	100%	
Performance Testing (inc. CDP & Replication)		Wed 22/10/25	80%	
Security Controls Validation Audit (CVA)		Fri 15/08/25	100%	
Walled Garden (Phased Implementation)		Fri 30/11/25	35%	
Deployment				
Go Live approval (Readiness/Business)		TBC	0%	
Security Certification & Accreditation (C&A) approved		Wed 29/10/25	70%	
Change Advisory Board (CAB)		Thu 30/10/25 - TBC	0%	
ORR Go live Approval - TBC		Wed 29/10/25 - TBC	0%	
Go live Transition		Fri 14/11/25 - TBC	0%	
Production code deployments		Sun 16/11/25 - TBC	0%	
S 6(c) ready for business use		Mon 17/11/25 - TBC	0%	

Security

Penetration Testing

- Work is underway to define, scope and schedule the upcoming penetration tests (Post go-live).

Walled Garden (Approach to reducing the high risks identified)

- Host Based Firewall Rule controls have completed testing in non-production and a testing approach has been confirmed for production. Tuesday 21 October is the provisionally scheduled deployment window in the production environment to deploy and complete smoke testing with NEC and Datacom Apps team.
- All the security risks that have controls now have partial mitigations in place in production. The overall level of mitigation achieved for the 10 security risks is 18%, and 35 % of the controls completed. With the phase 1 controls close to completion, work on the phase 2 is continuing.
- Deloitte are completing an assessment on the Walled Garden & revised DB architecture by mid-October.

BCU Data Warehouse, Performance Testing and QLIK/Snowflake

- With the PoC (DR DB->Qlik->Snowflake) closed, Design and build activities are underway (decommissioning EDW servers & creating the new BCU cluster inflight) with a completion timeframe of 17 October still estimated. Development and Test environments have been built and being tested.
- Performance-testing of the new DB solution is still positive and ongoing, although some environment contention with ETA legislative work has resulted in some manageable slippage.

Implementation Planning

- A decision regarding achieving the Go-live timeframe will be confirmed by 24 October at the latest and is dependent on the completion of the remaining performance tests, resolution of must-have critical defects and various other inputs.
- Significant issues have been identified with the Reveal application when concurrent users are logged in. A fix is scheduled from NEC this week but will require testing by both the project team and Identity Services to confirm the bug has been resolved.
- EY is undertaking a pre-go-live Rapid Assessment for completion by the end of October.

Business Change Management

- Business change and readiness activities remain mostly on track for a potential go-live in mid-November 2025.
- There is some delay in building the IPE laptops, which is a key dependency for distributing IPE kits to frontline teams. This is being worked through under urgency with Datacom and is expected to be completed by 17 October.

Post-Production Roll Back (Re-pointing) Planning

- Testing remains on hold awaiting environment and resourcing availability.
- Further questions were sent to vendors on Friday 10/10 to better understand the retriggering of identities limitations from their 'front door systems' and system performance monitoring that exists at individual vendor level.
- Development of a document to capture all work completed by the workstream continues.

BCU Finances (no change from previous update)

FINANCIAL SUMMARY – BCU Value Stream as at 30 September 2025 *				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$0	\$0	\$0	\$0
Opex Spend	\$2,499,952	\$7,696,320	\$5,780,000	-\$ 1,916,320

FINANCIAL SUMMARY – IPE as at 30 September 2025				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$3,032,993	\$3,032,993	\$3,030,724	-\$2,269
Opex Spend	\$5,434,881	\$5,434,881	\$5,496,543	\$61,662

* As a result of changing the database Architecture (EDW to CDP) and unplanned NEC invoices, up to an additional \$1.9 m is forecasted over the BCU Value Stream budget. Both impacting items occurred after ISGG approved the budget of \$5.78 m, in June 2025.

Issues / Risks

- Performance issues: Completing testing of the new architecture & Solution by mid-October, however this risk is reducing with positive testing results to date.
- Ongoing residual NEC defects (critical/must have), although the number of ‘must-have’ defects is reducing – however they must be resolved.
- Ongoing changes to NEC Commercials

Commercial

Activity	RAG	STATUS
Master Services Agreement		Agreed by both parties, ready for signoff. Will be approved once the BCU Support SoW is completed. MBIE have proposed a clause to future-proof transition services relating to all of government digitisation – this is now to be included within the BCU Support SoW.
End User Licence Agreement – BCU		NEC have advised that they are comfortable with what MBIE proposed to be covered in the EULA letter however propose to change the format of the letter to be plain English for future proofing. Action: NEC redrafting the comfort letter. Completion expected following the meeting with NEC on the BCU Support SoW.
End User Licence Agreement – IPE		NEC have advised that they are comfortable with what MBIE proposed to be covered in the EULA letter however propose to change the format of the letter to be plain English for future proofing. Action: NEC redrafting the comfort letter. Completion expected following the meeting with NEC on the BCU Support SoW.
IPE (Support) SoW		MBIE to make updates to the currently parked IPE Support SoW to ensure it is ready for when the full suite of contractual documents is ready for signature. Action: NEC to make minor updates and reissue to MBIE. Completion expected following the meeting with NEC on the BCU Support SoW. Feedback received is not consistent with what has been previously agreed.
BCU Support SoW		MBIE and NEC met on 2 October to finalise the outstanding points in the BCU Support SoW. Action: MBIE completed updates following the meeting and issued back to NEC on 6 October. NEC provided this back on 14 October and their feedback is being reviewed.
Project Services Variation (new arrangement)		Richard Griffiths s 9(2)(a) met with s 9(2)(a) discuss additional commercial arrangements, specifically the billing, change requests and costs through to Go-Live. Agreement of variation reached.

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 12 times with the latest hotfix (1.0.39.12) on 14th October 2025 to UAT, with deployment to Pre-Prod & Production pending final release 1.0.39.13/14. Two remaining hotfix deployments are planned for UAT on 15/17 Oct 25 that will include fixes for the remaining sev 2 defects. Performance testing continues with the validation of the QLIK/SF data warehouse solution suitability. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided and MBIE reviewing security components that need to be included. MBIE have confirmed that when they have put the change freeze in place and signed off UAT testing, hotfix deployments required in Production will continue to be delivered/applied in UAT for testing prior to Pre-prod & Production. SIT will remain the final gate for Fast Follower deployments, and will need to include the latest production hotfix before a minor release can be progressed from SIT to Production. This will remain until completion of ELS, then will move from UAT to Pre-prod.	Status RED despite completion of <u>final (-2)</u> hotfix for go-live 1.0.39.12 – Confirmation of Go-Live weekend outstanding while performance scenarios with QLIK/SF are executed and confirmed satisfactory.

RAG Status of key Measures		
Scope	A	A large number of change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this remains outstanding.
Schedule	R	MBIE formal confirmation via CR TBC.
Resource	G	NEC internal planning for resourcing post go-live support progressing and will align with support agreements.
Commercial	R	IPE SOW Variance for Hardware Removal ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW final under MBIE review. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters updated and delivered.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

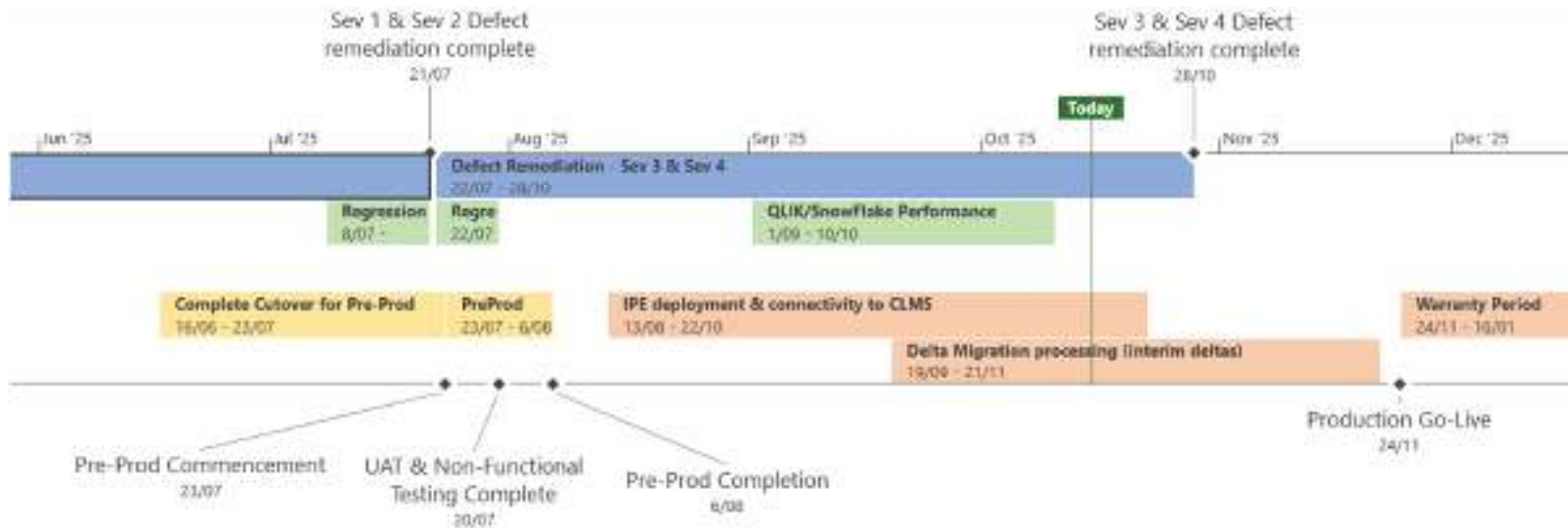
Milestone Progress Summary						
Description	Status	Baseline Date	Forecast Date	Variance	Free Slack	Comment
BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			Cycle 2 of regression testing nears completion. QLIK replication resulting in unacceptable performance – options being investigated.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	17-Nov-25			Awaiting MBIE confirmation of go-live – possibly Mid Nov, but have indicated 1 week later due to business conflicts (17/11 -> 24/11)

High Rated Issues				
#	Description	Impacts / Next Steps	RAG	
I436	Data Retention Audit Requirements conflict with Performance Some of the data tables that MBIE have identified as being required for 50 year audit retention are included in a purging process that is required to keep the system performant. Options available for MBIE to satisfy their audit requirements for purged tables as follows: 1. Utilise RPT schema for reporting queries (no purging in RPT) 2. progress CR for realtime triggers to RPT schema (for new realtime requirement) 3. progress CR for periodic updates (overnight) to RPT Schema 4. Utilise MBIE EDW copy of data 5. The performance challenges and application loading errors being encountered in UAT have highlighted that optimal performance will only be realised through setting the batch maintenance purging utilities to the NECAM recommended levels.	1) MBIE confirm approach for meeting audit requirements 2) MBIE review and confirm batch maintenance purge parameters 3) NEC complete assessment of CRs 4) NEC set maintenance retention values across all environments to align with performance recommendations 5) NEC Ensure data cleanup has been progressed in UAT (ref# i435)	A	

High Rated Risks			
#	Description	Mitigation/Treatment Plan	RAG
R437	MBIE Reporting/Queries on Live Database As a result of MBIE/Datacom building reports (OIA/PA) that use queries accessing the LIVE database (UDB) there is a risk that performance of the NEC Solution may be impacted, which may lead to an inability to provide support for the solution. MBIE have confirmed the following tables are accessed for the OIA/PA reports developed by Datacom: From MBIS Database UDB.CMS_CASEFILE UDB.BIO_EVENT UDB.BIO_FACE UDB.MBIE_FAMILY_MEMBER UDB.BIO_PERSON_NAME UDB.BIO_PERSON_DATA UDB.BIO_BIRTHDATE UDB.BIO_EVENT_PROPERTIES UDB.BIO_IDENTIFIER UDB.MBIE_FAMILY_MEMBER From RPT Database BPM_JOB_INFO BPM_JOB_PARAMS	1. Ensure suitable performance testing is completed to include assessment of performance while the reports are being run 2. Ensure only well experienced SQL analysts are provided with access to the LIVE database tables 3. log CR with NEC to assess options to provision the data in the RPT schema	A

High Rated Outstanding Change Requests				
#	Title	Schedule Impact	Total Cost Impact	Status
108	Monitoring & Alerting NEC Consultation	No	s 9(2)(b)(ii)	Approved & in progress
154	3 Additional Smartscan Licences	No		Approved/completed
157	IBW modifications for High Availability	No		Approved/completed
s 6(c)		Yes		Awaiting MBIE confirm Requirements/Design
160	RPT tables for Audit and Support Purposes	Yes		Awaiting MBIE confirm Requirements/Design
161	IBW Fingerprint Edit Additional Audit Data	Yes		Awaiting MBIE confirm Requirements/Design
163	Out of Hours Support for Performance Testing	No		Approved
175	MBIE Walled Garden Support	No		Awaiting MBIE Approval

High-level Schedule/Timeline – MBIE to confirm



Release Road Map for MBIE

MBIE - BCU and IPE Defects - PROD Release 1.0.39.13 Hot fix	16/Oct/25
MBIE - BCU and IPE Defects - SIT Release 1.0.42.1 IPE	27/Oct/25
MBIE - BCU and IPE Defects - SIT Release 1.0.42	27/Oct/25

Release 1.0.39.10 – Released on 3rd October (11)

Go Live Hot Fixes (4)

- Aborts
- Daylight saving
- Maint001 – inclusion of act ru
- Reveal
- CR157 – IBW HA solution

Release 1.0.39.13 – Released on 16th October (16)

Go Live Hot Fixes (16)

- Reveal - Overview Page
- MBIS - Jqueue filter options
- Abort – Missing NIST file
- CLMS password changes
- Reveal – screen slowness

Release 1.0.39.11 – Released on 7th October (2)

Go Live Hot Fixes (1)

- Reveal - Overview Page

Release 1.0.42 – To be Released on 27th October – SIT

- Fast follower defects
- Hot fixes for 1.0.39.10, 11, 12 & 13

Release 1.0.39.12 – Released on 14th October (6)

Go Live Hot Fixes (4)

- Reveal – Jqueue task
- FCC – UAT data issues

Release 1.0.42 - IPE – To be Released on 27th October – SIT

- Fast follower defects
- Sev 3 defects

NEC Testing Update

MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Sev 2 - Major	T:
NECAM - NEW	1	1
NZ - IN PROGRESS	12	12
READY FOR TESTING N	2	2
READY FOR DEPLOYM...	2	2
NECAM - IN PROGRESS	6	6
NZ - NEW	3	3
AWAITING MBIE	2	2
Total Unique Issues:	28	28

This is the number of defects to be fixed before go live

Defects : 28
With NECAM : 3
With MBIE: 2

NEC NZ: 19

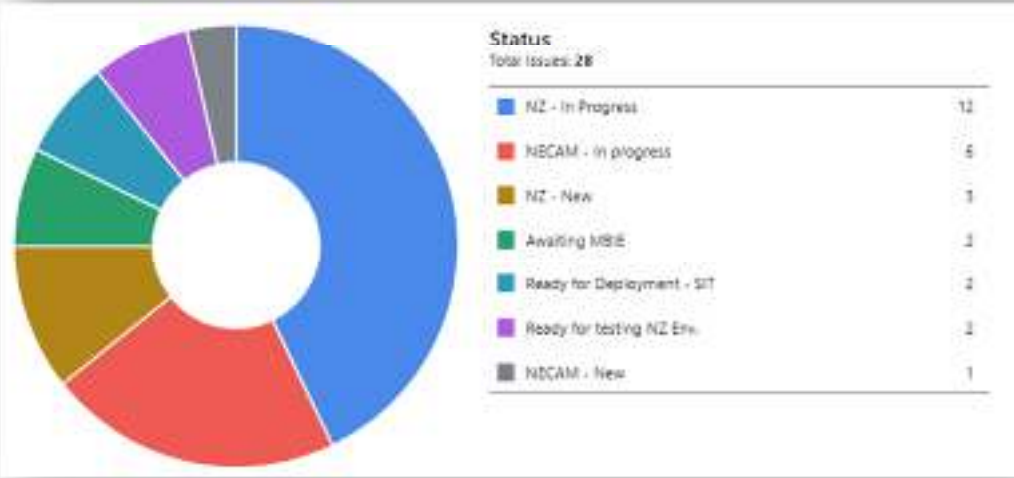
- 4 In Test
- 8 Stalled transactions
- 1 IBW
- 1 Audit
- 5 Reveal

NECAM :7

- 4 Reveal
- 2 Performance
- 1 Stalled transactions

MBIE : 2

- 1 Data inconsistencies
- 1 Reveal



MBIE Defects Fast Followers

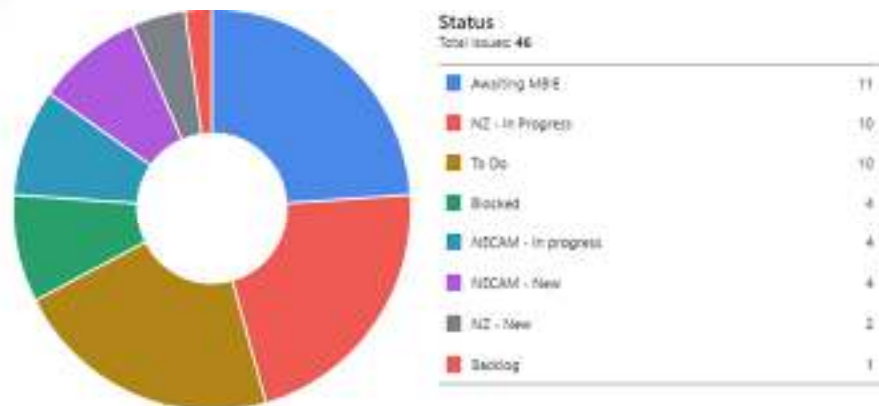
Status	Sev 2 - Major	T
BACKLOG	1	1
TO DO	10	10
BLOCKED	4	4
NECAM - NEW	4	4
NZ - IN PROGRESS	10	10
NECAM - IN PROGRESS	4	4
NZ - NEW	2	2
AWAITING MBIE	11	11
Total Unique Issues:	46	46

This is the number of defects to be fixed as fast followers after go live

Defects : 46
With NECAM : 8
With MBIE: 11

Overall, 10 down from last report

Note: The majority of the "to do" tickets are related to stalled transactions. The root cause defects are being fixed first then MBIE will be advised on data fixes for these items.



Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 (1.0.39.8)	18/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40		41	20	143	143
	13/10/2025	40				140	140
Release 1.0.42	27/10/2025	40				100	





Biometric Capability Update

Compensating Controls Security Mitigation – Walled Garden
Update
Certification and Accreditation BCU Solution

21 October 2025

In Confidence



MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT
HŌKINA WHAKATUTUKI

[illegible]

C&A Process Update

Go-Live Support	Full Certification
Interim Memos	Threat Modelling
Post Go-Live Penetration Test	Risk Assessment
	Control Validation
	Fast Follow
	Full Penetration Test
	Certification & Accreditation





BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 28 October 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

GUESTS

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	Outstanding critical must-haves, and mitigations agreed by business (process followed)	11.05AM	s 9(2)(a)
3	Change Activities – Overview and readiness	11.20AM	
4	Executive Update	11.35AM	
5	Other Business	11.50AM	Richard Owen s 9(2)(a)
6	Summary of Action Points (time permitting)		

UPCOMING MEETINGS

Date	Time	Subject/s
Tuesday 04 Nov 2025	11AM – 12PM	Implementation - Technical Transition readiness – s 9(2)(a) Business readiness (check in) s 9(2)(a)
Tuesday 11 Nov 2025	11AM – 12PM	Go/No Go decision – Steering Group plus s 9(2)(a)
Tuesday 18 Nov 2025	11AM – 12PM	Go-Live – Debrief/Update & Business / System operations – s 9(2)(a)
Tuesday 25 Nov 2025	11AM – 12PM	System Business/Technical Operational review



Date & Time	Tuesday 21 st October 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 21 OCT 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), s 9(2)(a) [Redacted]
Guests	[Redacted]
Apologies	s 9(2)(a) [Redacted]

1. Minutes of previous meeting

- s 9(2) provided feedback; s 9(2)(a) incorporate and issue the amended minutes.
- Previous minutes for the Steering Group meeting on 14th October 2025 were accepted (pending updates) and actions updated.

2. Security Update – s 9(2)(a) [Redacted]

- Walled Garden:
 - The Walled Garden approach was implemented as several penetration tests via third party vendors had exposed high security defects that required remediation.
 - NEC was requested not to remediate these, as it would require a change in their source code, which in turn might have caused further defects to arise and extending development completion timelines.
 - The decision was made to initiate a 'Walled Garden' solution to provide an acceptable level of mitigation to decrease the risk rating from high to medium.
 - Work is progressing well; enterprise firewall rules are complete, and host-based firewalls rules will be implemented in production for testing this afternoon.
 - Inbound SQL chokepoint testing will commence by the end of next week (31/10)
 - There have been challenges regarding Phase 2 (end Dec completion), as exclusive use of the test environment if required for at least 1 month; s 9(2)(a) is working with s 9(2)(a) [Redacted] to schedule testing as efficiently as possible.
 - Questions:
 - Are there any showstoppers? Some items are being re-architected for phase 2, but there are no blockers or showstoppers.
 - What are the end dates for phases 1 and 2? Currently both are scheduled for the end of December 2025.
- Certification and Accreditation (C&A):
 - The Cyber team have created an interim memo for the acceptance of the solution prior to go-live; this is currently with Richard O under review.
 - Approval and sign-off of the interim memo is required from Alison McDonald once a go-live date is confirmed.
 - A follow-up penetration test will be conducted in Production to ensure that previous issues aren't recurring.
 - Cyber Security will go then through the full certification process, followed by a full penetration test from a third-party security vendor, from which MBIE's CTISO will certify the BCU Solution, and the business will accredit.
 - This is currently tentatively scheduled for February/March 2026 and will include both the production ready solution and the fast followers.
- Deloitte Security Review:
 - Deloitte have undertaken a review of the Walled Garden and the infrastructure change from the BCU Data Warehouse (BCU DW) to the Cloud Data Platform (CDP), as well as a separate view of the CDP.
 - The Cyber team met with Deloitte last week to walk through a draft of the review report and noted that most of the findings aligned with what has been discussed.
 - Issues with the main vendor is the primary reason there have been so many mitigations

- Changes to the approach were recommended by Deloitte.
- s 9(2) will circulate the review to the Cyber team for their review before it is then circulated to the Steering Group members.

3. Executive Report Update s 9(2)(a)

- Taken as read
- A software release with 18 defect fixes included was received from NEC yesterday.
- This included the fix for the issue around concurrent users, for which testing commenced this morning.
- The outcome of this testing should be known by close of business today; s 9(2) will inform MBIE Executives, so that this can be included with the options being considered for go-live.
- An Executive conversation with the Minister will take place on Thursday afternoon (23/10) to discuss where the project is at and how it is progressing.
- Richard s 9(2)(a) meeting with Suzanne, Richard G and Alison at 2PM tomorrow; Richard requested an update on technical readiness from s 9(2)(a) ahead of this meeting. **(ACTION)**

s 9(2)(b)(ii)

- Business change is progressing well, as it the database solution with QLIK
- IPE Laptop build issues continue
- As soon as a decision is made regarding go-live, it will be clearly communicated to the team.

4. EY Project Readiness Review: preliminary feedback s 9(2)(a)

- s 9(2)(a) provided a brief view of the EY readiness report.
- Many of the findings in this report have been observed in prior reviews.
- This is not suggesting that progress hasn't been made, but rather that, despite any progress, we are still in the same space as in previous reviews.
- The report called out that a mid-November go-live is not feasible, and that there will be challenges in terms of options ahead.

5. Other Business

- Richard clarified that the only decision being made this week is around the mid-November go-live date.
- This is expected to be communicated to the project and BAU teams on Friday (24/10), or early the following week

6. Summary of Action Points

- ACTION: s 9(2)(a) provide Richard s 9(2) with an update on technical readiness ahead of the 2PM Executive meeting.

Meeting finished at 12:03 PM



7. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#470	21/10/2025	s 9(2)(a) provide Richards s 9(2) with an update on technical readiness ahead of the 2PM Executive meeting.	s 9(2)(a)		22/10: Update provided s 9(2) prior to the 2PM Executive Meeting; propose to close action 21/10: Opened	22/10/2025
AP#469	14/10/2025	s 9(2) re-send the BCU Value Stream Business Case separately to Steering Group members, with clear instructions to review the document and provide an endorsement.			21/10: The updated Value Stream Business case was sent to Richard for final consideration; propose to close action. 21/10: s 9(2) provided further feedback; s 9(2) review and incorporate s 9(2)(a) feedback and send an updated version to Richard for final consideration. s 9(2)(a) advised that the updated Business Case would be provided to Richard this afternoon. 16/10: Business case disseminated to Steering Group members for review and endorsement by c.o.b Monday 20 th October. 14/10: Opened	28/10/2025
AP#460	12/08/2025	s 9(2)(a) review the Production cutover plan to confirm timing for Go-Live weekend.			21/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	21/10/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			21/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage	21/10/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	

8. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
				No recently closed actions

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

9. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 4 November 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	Transition Preparation activities	11.05AM	s 9(2)(a)
3	Executive Report Update - included in pack	11.20AM	
4	Other Business	11.40AM	
5	Summary of Action Points (time permitting)		

UPCOMING MEETINGS

Date	Time
Tuesday 18 Nov 2025	11AM – 12PM
Tuesday 2 Dec 2025	11AM – 12PM
Tuesday 16 Dec 2025	11AM – 12PM



Date & Time	Tuesday 28 th October 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 28 OCT 2025 BCU Steering Group Mee
In Attendance	s 9(2)(a)
Guests	
Apologies	Richard Owen

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 21st October 2025 were accepted and actions updated.

2. Outstanding Critical must-haves and mitigations agreed by business – s 9(2)(a)

- There are 12 defects remaining that are not assigned to a release in the 'must have' category; this includes three 'absolutely must have' defects.
- A release is scheduled to be delivered tomorrow (29/10) with 10 defect fixes
- The multi-user concurrent issue has been resolved.
- The three main issues for the project are:
 - IPE production issues/laptops
 - Reveal multi-users
 - IBW, where the app is constantly crashing – this is not tagged for release as yet.

3. Change Activities – Overview and Readiness s 9(2)(a)

- Overall Rag Status is Green / Partially Ready
- All highly impacted business units and delivery teams have been advised of the no-go decision
- Learning rollout comms have been updated; some refreshing will be required once a go-live date is announced.
- Focus needs to be on maintaining momentum, business readiness and empowering units to lead themselves through change
- Identity Services, Border and RSOs are proactively developing capability in their people, developing user support collateral, and developing and delivering formal training.
- Approximately 25 learners from the Border team have completed all formal learning as of last week.
- Readiness Leads, Learning Co-ordinators, and Technical Champions are in place in every site.
- All of the critical SOPs linked to learning and core business process are available on the global process manual, and all learning is live and being accessed.
- User manuals are not fully complete but are in a state to support go-live and can be refreshed as we go
- Key focuses are maintaining momentum, replanning, retaining key resources, planning device dissemination, furthering Early Life Support arrangements, preparation for any future state workarounds, finalising pre- and post-go-live assessments, and refreshing the Business Impact Assessment.
- Key challenges are the uncertainty of dates, maintaining confidence that we will go live, and that any disruption at go-live will be manageable by staff

4. Executive Update -s 9(2)(a)

- The Overall RAG status is RED as the Solution is not ready for go-live.
- An update to the Minister of Immigration was provided last week by Suzanne Stew, Alison McDonald and Richard Griffiths

- The cadence for the Internal Executive meetings will change to fortnightly, as will the Steering Group meetings.

5. Other Business

- As a result of not going live in November, and the need to test the rollback option, s 9(2) arrange a meeting with s 9(2)(a) around which environment to use for roll-back testing and will liaise with s 9(2)(a)
- The cause for the ongoing operational (non BCU) issue that appears at 3AM on Thursdays has been isolated and should be fixed soon.
- The BCU/ IPE demonstration to Suzanne and Alison last Monday (20/10) went well.
- Commercial negotiations are still ongoing and were part of the input into the 'no go' decision.

6. Summary of Action Points

- No new actions

Meeting finished at 11:25 AM



7. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#460	12/08/2025	s 9(2)(a) review the Production cutover plan to confirm timing for Go-Live weekend.	s 9(2)(a)		28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	04/11/2025
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D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

NEC Defect Remediation – Release Status as of 28 October 2025

Month	Mar			Apr	May				Jun			Jul			Aug		Sept	Oct					Nov
Date	13/3	20/3	27/3	17/4	2/5	8/5	16/5	23/5	4/6	24/6	30/6	10/7	17/7	21/7	6/8	28/8	19/9	2/10	7/10	14/10	20/10	29/10	TBC
Release #	.34+	.35	.36	.37	.38	.38.1	.38.2	.39	.39.1	.39.2	.39.3	.39.4	.39.5	.39.6	.39.7	.39.8	.39.9	.39.10	.39.11	.39.12	.39.13	.39.14	TBC
Fixes Delivered	8	14	6	26	6	8	2	4	3	2	11	10	3	3	3	10	5	8	3	5	18	10	TBC
Remaining	29	18	27	5	6	9	13	14	16	18	8	8	8	4	2	7	10	5	7	26	15	9	12

-Defects are 'must haves' = Severity 2, Priority 3 and above.

-Defect remediation has been progressing for over a year. This report shows from 13 March 2025.

- Release 39.13 addressed the Reveal multi-user issue (testing continues). Release 1.0.39.14 is due Wednesday with 10 fixes.
- The increase in defects (26 as at 14/10) is a result of increasing the severity of stuck data transactions, concurrent user and performance issues. Code change will not be required for all defects where an operational support process is agreed before Go-live.
- There are 12 must have defects that are not currently assigned to a release.

BCU / IPE MILESTONES		Finish	% Complete	Rag
Overall Rag Status				
Environments				
SIT Ready – Complete		Mon 4/12/23	100%	
UAT ready – Complete		Mon 19/08/24	100%	
Preprod Environment Build – Complete		Wed 7/08/24	100%	
Preproduction Cutover – including testing		Fri 1/08/25	100%	
Production Environment Build - Complete		Fri 31/01/25	100%	
Replication / CDP Design, Build and Configure (Qlik / Snowflake)		Fri 7/11/25	90 %	
Testing				
System Integration Testing (full completion)		Fri 11/07/25	100%	
Regression Testing (1 st and 2 nd cycle)		Tue, 6/08/25	100%	
Post Regression and UAT Defect System Testing		Thu 20/11/25	75%	
Business User Acceptance Testing (UAT)		Fri 05/09/25	100%	
Performance Testing (inc. CDP & Replication)		Tue 11/11/25	80%	
Security Controls Validation Audit (CVA)		Fri 15/08/25	100%	
Walled Garden (Phased Implementation)		Wed 24/12/25	38%	
Deployment				
Go Live approval (Readiness/Business)		TBC	0%	
Full Security Certification & Accreditation (C&A) approved		27/02/26	5%	
Change Advisory Board (CAB)		TBC	0%	
ORR Go live Approval - TBC		TBC	0%	
Go live Transition		TBC	0%	
Production code deployments		TBC	0%	
S 6(c) ready for business use		TBC	0%	

Security**Penetration Testing**

- Preparation for threat modelling has commenced
- MBIE Cyber are working with the penetration test vendor to co-ordinate the required testing

Walled Garden (Approach to reducing the high risks identified)

- Host Based Firewall Rule controls successfully deployed into Production.
- SQL Chokepoint successfully tested in SIT and will be progressed through the environments.
- All the security risks that have controls now have partial mitigations in place in production. The overall level of mitigation achieved for the 10 security risks is 18%, and 38 % of the controls completed. Work on the phase 2 mitigations are continuing.

Implementation Planning

- A decision has been reached to postpone the go-live of BCU because the solution is not in a ready state.
- The project will not go live in the 2025 calendar year, and a way forward will be determined in the next few weeks; it is anticipated that go-live near the end of the first quarter in 2026 will be targeted.
- Work will continue at pace to complete all tasks required for go-live readiness.

BCU Data Warehouse, Performance Testing and QLIK/Snowflake

- Production Build and Configuration activities are almost complete (decommissioning EDW servers & creating the new BCU cluster inflight).
- Performance-testing of the new DB solution is ongoing and remains positive.

Business Change Management

- Business change and readiness activities remain mostly on track, although ongoing defects have delayed the building of the IPE laptops, which is a key dependency for distributing IPE kits to frontline teams.
- Some readiness activities will now temporarily pause, pending an indication of a potential future go live date.
- The BCU monitoring group will scale back meetings at this time, with comms to be provided by the Business Owner on an ad hoc basis.

Post-Production Roll Back (Re-pointing) Planning

- Testing remains on hold awaiting environment and resourcing availability.
- With the decision made to defer BCU go-live, work is commencing on rescheduling timelines, and the identification **S 6(c)**

Issues / Risks

- Performance issues: Completing testing of the new architecture & Solution by end-October, however this risk is reducing with positive testing results to date.
- Ongoing residual NEC defects (critical/must have)
- Ongoing changes to NEC Commercials

BCU Finances (no change from previous update)				
FINANCIAL SUMMARY – BCU Value Stream as at 30 September 2025 *				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$0	\$0	\$0	\$0
Opex Spend	\$2,499,952	\$7,696,320	\$5,780,000	-\$ 1,916,320
FINANCIAL SUMMARY – IPE as at 30 September 2025				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$3,032,993	\$3,032,993	\$3,030,724	-\$2,269
Opex Spend	\$5,434,881	\$5,434,881	\$5,496,543	\$61,662
* As a result of changing the database Architecture (EDW to CDP) and unplanned NEC invoices, up to an additional \$1.9 m is forecasted over the BCU Value Stream budget. Both impacting items occurred after ISGG approved the budget of \$5.78 m, in June 2025.				

Commercial		
Activity	RAG	STATUS
Commercial Activity		Action: Communications issued to NEC on Monday 27 October advising that the November 2025 “Go Live” date is unachievable as the solution is not ready.
Master Services Agreement		Agreed by both parties, ready for signoff. Will be approved once the BCU Support SoW is completed. MBIE have proposed a clause to future-proof transition services relating to all of government digitisation – this is now to be included within the BCU Support SoW.
End User Licence Agreement – BCU		NEC have advised that they are comfortable with what MBIE requested to be covered in the EULA letter, however, they have proposed to change the format of the letter to be plain English for future proofing. Action: MBIE has received the revised EULA letter and is reviewing. NEC has already signed the letter and therefore there is very little likelihood of them making any changes. Essentially it is parked ready for signing.
End User Licence Agreement – IPE		MBIE has received the letter, however NEC have refused to include liability under the IPE EULA, so NEC’s liability remains zero whilst MBIE is unlimited. Action: MBIE has received the revised EULA letter and is reviewing. NEC has already signed the letter and therefore there is very little likelihood of them making any changes. Essentially it is parked ready for signing.
IPE (Support) SoW		NEC issued revised IPE SoW and disappointingly have reverted on some of the already agreed clauses by using an out-of-date version. Action: Feedback received is not consistent with what has been previously agreed. MBIE issued an email questioning the use of an old version and reverting on already agreed clauses. MBIE advised we would make updates to the version from December 2024; NEC have acknowledged the email with a generic response asking MBIE to send to NEC when ready for their review.
BCU Support SoW		MBIE received the BCU Support SoW on 14 October and are reviewing as there are still a few areas to assess, however it is moving closer to completion. Action: MBIE reviewing SoW and checking that the inclusion of baseline Security is sufficient if not then NEC has advised a separate Security SoW will be required.
Project Services Variation (new arrangement)		Richard Griffiths and s 9(2)(a) met with s 9(2)(a) to discuss additional commercial arrangements, specifically the billing, change requests and costs through to Go-Live. Agreement of variation reached.

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 14 times with the latest hotfix (1.0.39.14) on 29th October 2025 to UAT, with deployment to Pre-Prod & Production pending final release 1.0.39.15. The remaining hotfix deployment will provide resolution for the remaining data inconsistency tickets that are highlighted by transactions in a stuck or abort status for very low volumes of data. While the application is performing beyond the documented NFRs, performance testing is continuing with the purpose of validating the QLIK/SF data warehouse solution suitability and stability. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided with MBIE reviewing and confirming the security components that need to be included. MBIE have confirmed that when they have put the change freeze in place and signed off UAT testing, hotfix deployments required in Production will continue to be delivered/applied in UAT for testing prior to Pre-prod & Production. SIT will remain the final gate for Fast Follower deployments, and will need to include the latest production hotfix before a minor release can be progressed from SIT to Production. This will remain until completion of ELS, then will move from UAT to Pre-prod.	Status RED Confirmation of Go-Live weekend remains outstanding without a clear understanding of remaining required activities.

RAG Status of key Measures		
Scope	A	A large number of change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this still remains outstanding.
Schedule	R	MBIE formal confirmation via CR TBC.
Resource	A	NEC internal planning for resourcing post go-live support progressing and will align with support agreements. Delays with confirmation of go-live are placing resourcing allocation for the project at risk.
Commercial	R	IPE SOW Variance for Hardware Removal updated and ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW final under MBIE review. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters updated and delivered.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

Milestone Progress Summary						
Description	Status	Baseline Date	Forecast Date	Variance	Free Slack	Comment
BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			Cycle 2 of regression testing nears completion. QLIK replication resulting in unacceptable performance – options being investigated.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	?			Awaiting MBIE confirmation of go-live – indications that Nov-25 is unlikely.

High Rated Issues				
#	Description	Impacts / Next Steps	RAG	
I436	Data Retention Audit Requirements conflict with Performance Some of the data tables that MBIE have identified as being required for 50 year audit retention are included in a purging process that is required to keep the system performant. Options available for MBIE to satisfy their audit requirements for purged tables as follows: 1. Utilise RPT schema for reporting queries (no purging in RPT) 2. progress CR for realtime triggers to RPT schema (for new realtime requirement) 3. progress CR for periodic updates (overnight) to RPT Schema 4. Utilise MBIE EDW copy of data 5. The performance challenges and application loading errors being encountered in UAT have highlighted that optimal performance will only be realised through setting the batch maintenance purging utilities to the NECAM recommended levels.	1) MBIE confirm approach for meeting audit requirements 2) MBIE review and confirm batch maintenance purge parameters 3) NEC complete assessment of CRs 4) NEC set maintenance retention values across all environments to align with performance recommendations 5) NEC Ensure data cleanup has been progressed in UAT (ref# i435)	A	

High Rated Risks			
#	Description	Mitigation/Treatment Plan	RAG
R437	MBIE Reporting/Queries on Live Database As a result of MBIE/Datacom building reports (OIA/PA) that use queries accessing the LIVE database (UDB) there is a risk that performance of the NEC Solution may be impacted, which may lead to an inability to provide support for the solution. MBIE have confirmed the following tables are accessed for the OIA/PA reports developed by Datacom: From MBIS Database UDB.CMS_CASEFILE UDB.BIO_EVENT UDB.BIO_FACE UDB.MBIE_FAMILY_MEMBER UDB.BIO_PERSON_NAME UDB.BIO_PERSON_DATA UDB.BIO_BIRTHDATE UDB.BIO_EVENT_PROPERTIES UDB.BIO_IDENTIFIER UDB.MBIE_FAMILY_MEMBER From RPT Database BPM_JOB_INFO BPM_JOB_PARAMS	1. Ensure suitable performance testing is completed to include assessment of performance while the reports are being run 2. Ensure only well experienced SQL analysts are provided with access to the LIVE database tables 3. log CR with NEC to assess options to provision the data in the RPT schema	A

High Rated Outstanding Change Requests				
#	Title	Schedule Impact	Total Cost Impact	Status
108	Monitoring & Alerting NEC Consultation	No	s 9(2)(b)(ii)	Approved & in progress
154	3 Additional Smartscan Licences	No		Approved/completed
157	IBW modifications for High Availability	No		Approved/completed
s 6(c)		Yes		Awaiting MBIE confirm Requirements/Design
160	RPT tables for Audit and Support Purposes	Yes		Awaiting MBIE confirm Requirements/Design
161	IBW Fingerprint Edit Additional Audit Data	Yes		Awaiting MBIE confirm Requirements/Design
163	Out of Hours Support for Performance Testing	No		Approved
175	MBIE Walled Garden Support	No		Awaiting MBIE Approval

High-level Schedule/Timeline – MBIE to confirm

Release Road Map for MBIE

MBIE - BCU and IPE Defects: SIT Release 1.0.42	28/Oct/25
MBIE - BCU and IPE Defects: PROD Release 1.0.39.14 Hot Fix	28/Oct/25
MBIE - BCU and IPE Defects: PROD Release 1.0.39.15 Hot Fix	30/Oct/25
MBIE - BCU and IPE Defects: SIT Release 1.0.43	23/Nov/25

Release 1.0.39.13 – Released on 16th October (26)

Go Live Hot Fixes (19)

- Reveal - Overview Page
- MBIS - [Jqueue](#) filter options
- Abort - Missing NIST file
- CLMS password changes
- Reveal - screen slowness

Release 1.0.42 – To be Released on 28th October – SIT

- Fast follower defects
- Hot fixes for 1.0.39.10, 11, 12 & 13

Release 1.0. xx IPE – To be Released – TBC - Pre-Prod

- Password change

Release 1.0.39.14 – Release 29th October (26)

Go Live Hot Fixes (13)

- Reveal - Auto assign
- Stalled transactions
- Aborted transactions

Release 1.0.39.15 – Release TBC (2)

Go Live Hot Fixes (2)

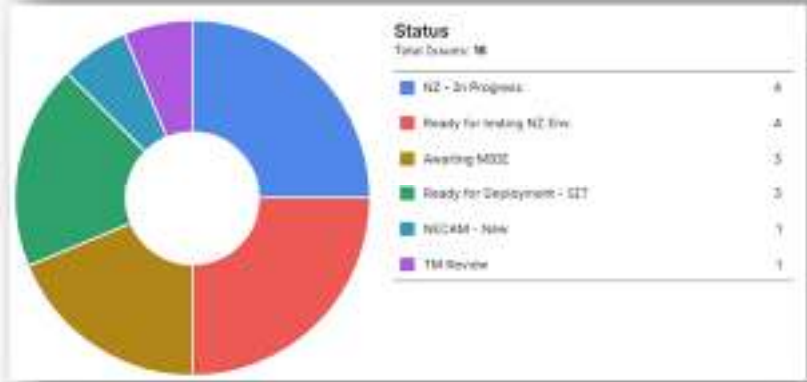
- Abort issue

NEC Testing Update

MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Sev 2 - Major	T
NECAM - NEW	1	1
NZ - IN PROGRESS	4	4
READY FOR TESTING N...	4	4
READY FOR DEPLOYM...	3	3
AWAITING MBIE	3	3
TIM REVIEW	1	1
Total Unique Issues:	16	16



This is the number of defects to be fixed before go live

Defects : 16
With NECAM : 1
With MBIE: 3

NEC NZ: 12
7 In Test
2 Stalled transactions
1 IBW
1 Audit
1 Document

NECAM :1
1 Abort

MBIE : 3
1 IDME Report
1 Reveal - login

State	Sex C - Male	T
Alabama	0	0
Alaska	0	0
Arizona	0	0
Arkansas	0	0
California	0	0
Colorado	0	0
Connecticut	0	0
Delaware	0	0
District of Columbia	0	0
Florida	0	0
Georgia	0	0
Hawaii	0	0
Idaho	0	0
Illinois	0	0
Indiana	0	0
Iowa	0	0
Kansas	0	0
Kentucky	0	0
Louisiana	0	0
Maine	0	0
Maryland	0	0
Massachusetts	0	0
Michigan	0	0
Minnesota	0	0
Mississippi	0	0
Missouri	0	0
Montana	0	0
Nebraska	0	0
Nevada	0	0
New Hampshire	0	0
New Jersey	0	0
New Mexico	0	0
New York	0	0
North Carolina	0	0
North Dakota	0	0
Ohio	0	0
Oklahoma	0	0
Oregon	0	0
Pennsylvania	0	0
Rhode Island	0	0
South Carolina	0	0
South Dakota	0	0
Tennessee	0	0
Texas	0	0
Utah	0	0
Vermont	0	0
Virginia	0	0
Washington	0	0
West Virginia	0	0
Wisconsin	0	0
Wyoming	0	0

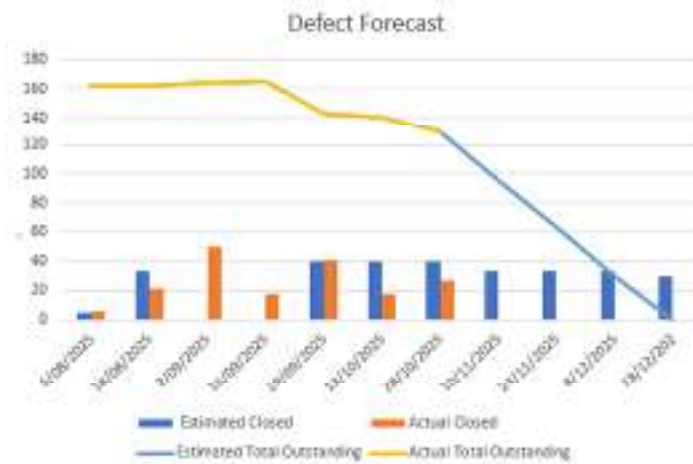
Defects : 45
With NECAM : 7
With MBIE : 10

Status
Total Issues: 45

Status	Count
Awaiting MOOE	10
M2 - In Progress	7
Ready for testing M2 Dev	7
Backlog	6
Blocked	4
NECAM - New	4
NECAM - In progress	3
Ready for Deployment - EIT	3
M2 - New	1

Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 [1.0.39.8]	16/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40		41	20	143	143
	13/10/2025	40				140	140
Release 1.0.42	27/10/2025	40				100	129





BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 18 November 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	Executive Report Update - included in pack	11.05AM	s 9(2)(a)
3	Other Business	11.20AM	
4	Summary of Action Points		

UPCOMING MEETINGS

Date	Time
Tuesday 2 Dec 2025	11AM – 12PM
Tuesday 16 Dec 2025	11AM – 12PM



Date & Time	Tuesday 4 th November 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 4 NOV 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), s 9(2)(a) [Redacted]
Apologies	

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 28th October 2025 were accepted and actions updated.

2. Transition Preparation Activities – s 9(2)(a)

- Work is underway on the interim delta on AMS and IGMS, inside the production environment.
- Following this, there are two choices; perform another interim delta migration now and bank all the learnings of the previous interim deltas or finish the current interim delta and choose a new start date for the next interim delta in January.
- The final interim delta must occur seven days out from cutover.
- In the final delta during the cutover process, discrepancies could arise that require executive decisions around remediation now vs later.
- Whenever go-live occurs, there will be one day's worth of work prior to this for s 9(2)(a) [Redacted] review the run sheets and ensure that nothing is in doubt.

3. Executive Report update – s 9(2)(a)

- Taken as read
- Overall status is Red until a new go-live timeframe is agreed
- There are still outstanding 'must have' defects
- A release is scheduled for Friday (7/11)

s 9(2)(b)(ii)

- IPE Laptop issues are still being resolved
- Performance testing is still under way, and will be followed by another regression test suite
- Conversations have occurred between Suzanne Stew and s 9(2)(a) [Redacted] around commercial matters.
- s 9(2)(b)(ii) [Redacted]
- s 9(2)(a) [Redacted] requested clarity around how data fixes will be completed, and how MBIE will connect with Datacom and NEC when things go wrong; s 9(2) [Redacted] will schedule a meeting with s 9(2)(a) [Redacted] to clarify. **Action**
- It has been highlighted in DGB reports that the Value Stream project has incurred additional costs of approximately s 9(2)(b) [Redacted] NEC T&M invoices and new Enterprise (cloud) database architecture costs, based on a November go-live date.
- As November go-live is no longer viable, the calculation for a potential April go-live has been completed with the financial impact taking the Value Stream project costs to around \$9m.
- The BCU Value Stream business case is parked for the moment, until a new go-live timeframe has been confirmed.
- Work on the Override rules is still in progress; s 9(2) [Redacted] working with s 9(2) [Redacted] bring the thresholds down as low as possible.

- A query was raised around the Value Stream Business case, noting that it has not been approved by DGB, however funds are being spent; Suzanne Stew is aware of this, and s 9(2)(a) update DGB at the next meeting on Business Case progress.

4. Other Business

- No other business

5. Summary of Action Points

- ACTION: s 9(2) will loop in with s 9(2)(a) around what has been agreed regarding Service Levels in the BCU Support SoW and provide Richard with an update.
- ACTION: s 9(2) will schedule a meeting with s 9(2)(a) to clarify how data fixes will be completed.

Meeting finished at 11:30 AM



6. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#470	4/11/2025	s 9(2) will schedule a meeting with s 9(2)(a) to clarify how data fixes will be completed.	s 9(2)(a)		12/11: A meeting was held with s 9(2)(a) overview progress and the approach between MBIE/NEC and Datacom. Propose to close action 04/11: Opened	18/11/2025
AP#469	4/11/2025	s 9(2)(a) loop in with s 9(2)(a) around what has been agreed regarding Service Levels in the BCU Support SoW and provide Richard with an update.			04/11: Opened	18/11/2025
AP#460	12/08/2025	Planning Workshops being held to discuss a revised go-live timeframe. s 9(2)(a) to review the Production cutover plan to confirm timing for Go Live weekend.			4/11: Planning workshops are scheduled for 05/11 to go through a revised timeline; s 9(2)(a) report back on this at the next Steering Group meeting. 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	18/11/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			4/11: Action to remain open 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed.	18/11/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					01/07: No update on the GoLive date at this stage. Prior updates archived	

7. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
				No recently closed actions.

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

8. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding, and MBIE confirming 2025 was not going to be possible. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 14 times with the latest hotfix (1.0.39.14) on 29th October 2025 to UAT, with deployment to Pre-Prod & Production pending confirmation from MBIE. The remaining tickets to be included in the final release 1.0.39.15 are currently being system tested with a deployment to UAT planned for the end of the week (14/11/25). The Interim delta has one remaining activity to complete (Pseudo-Nist) – expected to be completed following MBEI approval this week. MBIE have indicated that SIT environment may be used to test a full rollback, and are working through planning for that exercise. NEC involvement will only be required when the Rollback has been completed and the environment is ready to progress forward again via a database restore or a new migration and cutover. Performance testing is continuing with the purpose of validating the QLIK/SF data warehouse solution suitability and stability. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided with MBIE reviewing and confirming the security components that need to be included. NEC will progress the small number of tickets that do not require MBIE input, and these will be included in subsequent sprints delivered to SIT.	Status RED Confirmation of Go-Live weekend remains outstanding.

RAG Status of key Measures		
Scope	A	A large number of change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this still remains outstanding.
Schedule	R	MBIE have advised/confirmed that 2025 is not possible and are considering their options/planning. MBIE formal confirmation via CR TBC.
Resource	A	NEC internal planning for resourcing post go-live support progressing and will align with support agreements. Delays with confirmation of go-live are placing resourcing allocation for the project at risk.
Commercial	R	IPE SOW Variance for Hardware Removal updated and ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW final under MBIE review. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters updated and delivered.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

Milestone Progress Summary						
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BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			MBIE finalizing remaining performance testing to validate QLIK/SF.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	?			MBIE have confirmed 2025 not possible. Awaiting confirmation of go-live in 2026.

High Rated Issues				
#	Description	Impacts / Next Steps	RAG	
1436	Data Retention Audit Requirements conflict with Performance Some of the data tables that MBIE have identified as being required for 50 year audit retention are included in a purging process that is required to keep the system performant. Options available for MBIE to satisfy their audit requirements for purged tables as follows: 1. Utilise RPT schema for reporting queries (no purging in RPT) 2. progress CR for realtime triggers to RPT schema (for new realtime requirement) 3. progress CR for periodic updates (overnight) to RPT Schema 4. Utilise MBIE EDW copy of data 5. The performance challenges and application loading errors being encountered in UAT have highlighted that optimal performance will only be realised through setting the batch maintenance purging utilities to the NECAM recommended levels.	1) MBIE confirm approach for meeting audit requirements 2) MBIE review and confirm batch maintenance purge parameters 3) NEC complete assessment of CRs 4) NEC set maintenance retention values across all environments to align with performance recommendations 5) NEC Ensure data cleanup has been progressed in UAT (ref# i435)	A	

High Rated Risks			
#	Description	Mitigation/Treatment Plan	RAG
R437	MBIE Reporting/Queries on Live Database As a result of MBIE/Datacom building reports (OIA/PA) that use queries accessing the LIVE database (UDB) there is a risk that performance of the NEC Solution may be impacted, which may lead to an inability to provide support for the solution. MBIE have confirmed the following tables are accessed for the OIA/PA reports developed by Datacom: From MBIS Database UDB.CMS_CASEFILE UDB.BIO_EVENT UDB.BIO_FACE UDB.MBIE_FAMILY_MEMBER UDB.BIO_PERSON_NAME UDB.BIO_PERSON_DATA UDB.BIO_BIRTHDATE UDB.BIO_EVENT_PROPERTIES UDB.BIO_IDENTIFIER UDB.MBIE_FAMILY_MEMBER From RPT Database BPM_JOB_INFO BPM_JOB_PARAMS	1. Ensure suitable performance testing is completed to include assessment of performance while the reports are being run 2. Ensure only well experienced SQL analysts are provided with access to the LIVE database tables 3. log CR with NEC to assess options to provision the data in the RPT schema	A

High Rated Outstanding Change Requests				
#	Title	Schedule Impact	Total Cost Impact	Status
108	Monitoring & Alerting NEC Consultation	No	s 9(2)(b)(ii)	Approved & in progress
154	3 Additional Smartscan Licences	No		Approved/completed
157	IBW modifications for High Availability	No		Approved/completed
s 6(c)		Yes		Awaiting MBIE confirm Requirements/Design
160	RPT tables for Audit and Support Purposes	Yes		Awaiting MBIE confirm Requirements/Design
161	IBW Fingerprint Edit Additional Audit Data	Yes		Awaiting MBIE confirm Requirements/Design
163	Out of Hours Support for Performance Testing	No		Approved
175	MBIE Walled Garden Support	No		Awaiting MBIE Approval

High-level Schedule/Timeline – MBIE to confirm

Release Road Map for MBIE

	MBIE - BCU and IPE Defects :PROG Release 1.0.39.10 Hot fix	13/Nov/25
	MBIE - BCU and IPE Defects :SIT Release 1.0.42	21/Nov/25

Release 1.0.42 – Released on 28th October – SIT

- Fast follower defects
- Hot fixes for 1.0.39.10, 11, 12 & 13

Release 1.0.39.14 – Release 29th October (26)

Go Live Hot Fixes (13)

- Reveal - Auto assign
- Stalled transactions
- Aborted transactions

Release 1.0.39.15 – Release 14th November (26)

Go Live Hot Fixes (13)

- Abort issue
- Reveal Multi User submit Issues
- Password Change

NEC Testing Update

MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Env 2 - Major	9
READY FOR TESTING NZ	9	9
NECAM - IN PROGRESS	1	1
AWAITING MBIE	2	2
TM REVIEW	1	1
Total Unique Issues:	13	13

This is the number of defects to be fixed before go live

Defects : 13
With NECAM : 1
With MBIE: 2



NEC NZ: 10
9 in Test
1 Documentation

NECAM :1
1 CLMS

MBIE : 2
1 Smartscan terminal failure
1 IDME reporting

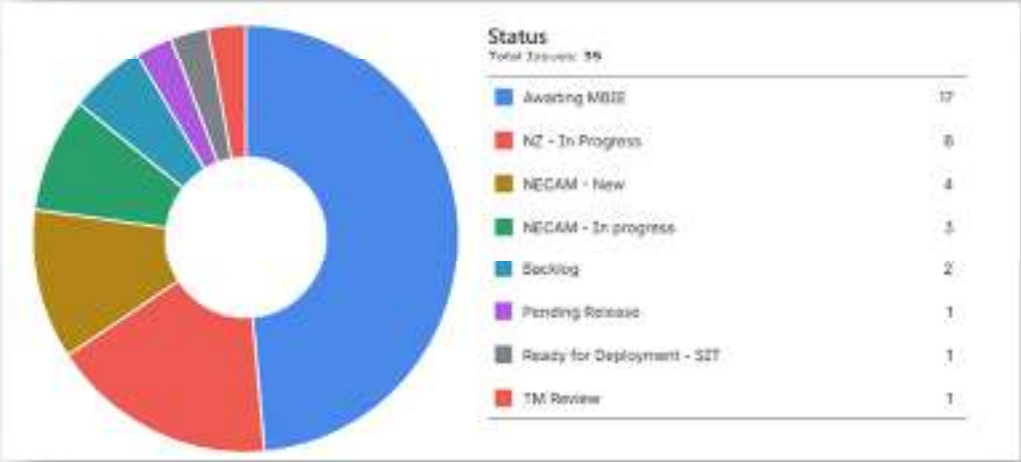
MBIE Defects Fast Followers

Fast Followers			
Status	Dev 2 - Major	Dev 2 - Mediums	T1
Backlog	2	0	2
Pending Release	1	0	1
NECAM - New	0	0	4
NZ - In Progress	0	0	0
Ready for Deployment	1	0	1
NECAM - In Progress	2	0	2
Awaiting MBIE	10	1	17
T1 Review	1	0	1
Total Unique Issues:	14	1	35

This is the number of defects to be fixed as fast followers after go live

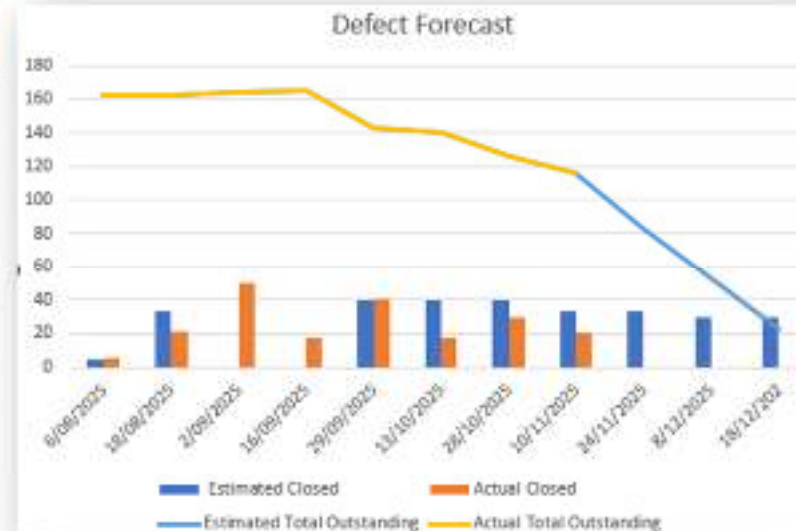
Defects : 35
With NECAM : 7
With MBIE: 17

Overall, 9 down from last report



Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 (1.0.39.8)	18/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40		41	20	143	143
Release 1.0.39.12	13/10/2025	40		18	15	140	140
Release 1.0.42 (39.13)	28/10/2025	40		30	16	126	126
Release 1.0.39.14 (29/10)	10/11/2025	33		20	10	116	116
Release 1.0.43	24/11/2025	33				83	
	8/12/2025	30				53	
Release 1.0.44	18/12/202	30				23	



BCU Fortnightly Executive Report

IN CONFIDENCE

NEC Defect Remediation – Release Status as of 11 November 2025

Month	Mar			Apr	May				Jun			Jul			Aug		Sept	Oct					Nov	
Date	13/3	20/3	27/3	17/4	2/5	8/5	16/5	23/5	4/6	24/6	30/6	10/7	17/7	21/7	6/8	28/8	19/9	2/10	7/10	14/10	20/10	29/10	7/11	12/11
Release #	.34+	.35	.36	.37	.38	.38.1	.38.2	.39	.39.1	.39.2	.39.3	.39.4	.39.5	.39.6	.39.7	.39.8	.39.9	.39.10	.39.11	.39.12	.39.13	.39.14	.39.15	.39.16
Fixes Delivered	8	14	6	26	6	8	2	4	3	2	11	10	3	3	3	10	5	8	3	5	18	12	12	12
Remaining	29	18	27	5	6	9	13	14	16	18	8	8	8	4	2	7	10	5	7	26	15	12	14	3

-Defects are 'must haves' = Severity 2, Priority 3 and above.

-Defect remediation has been progressing for over a year. This report shows from 13 March 2025.

- Release 39.14 contained 12 fixes and with 6 of defect fixes related to Stuck transactions which are in 'ready for test' requiring load to be injected to validate.
- A key Reveal defect (161574: Submit and open next) was retested and, as it was found under load, it remains in Ready for Test until another load test is undertaken with multiple users.
- There are 3 'Must Have' defects without a planned release, 2 IPE blocked defects and 11 in Retesting plus 10 claimed as Resolved.

BCU Finances

FINANCIAL SUMMARY – BCU Value Stream as of 31 October 2025 *				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$0	\$0	\$0	\$0
Opex Spend	\$3,956,726	\$7,840,342	\$5,780,000	-\$ 2,060,342

FINANCIAL SUMMARY – IPE as of 31 October 2025				
Full Project Financial Summary	LTD Actuals	Total Forecast	Total Approved Funding	Forecast Variance to Approved Funding
Capex Spend	\$3,032,993	\$3,032,993	\$3,030,724	-\$2,268
Opex Spend	\$5,434,881	\$5,434,881	\$5,496,543	\$61,662

* As a result of changing the database Architecture (EDW to CDP) and unplanned NEC invoices, up to an additional \$1.9 m is forecasted over the BCU Value Stream budget. Both impacting items occurred after ISGG approved the budget of \$5.78 m, in June 2025.

Security

Penetration Testing

- Threat Modelling work has commenced.
- The vendor had provided a SoW for the penetration testing; however, this will need to be updated based on changes to the go-live timeframe.

Walled Garden (Approach to reducing the high risks identified)

- SQL Chokepoint deployed to PROD, requires rules to be removed for direct access and final performance testing to be completed. Security acceptance of control will then be sought.
- All the security risks that have compensating controls now have partial mitigations in place in production.
- 42% progress towards the completion of the compensating controls

Implementation Planning

- Following the decision to postpone the go-live of BCU to the 2026 calendar year, the project delivery activities have been put on hold to allow full focus on replanning. Vendors have been stood down to reduce spend over this time and not interfere with the planning activities.
- During the replanning, different options will be considered to inform the best approach going forward.

BCU Data Warehouse, Performance Testing and QLIK/Snowflake

- QLIK to CDP Development and Test environments have been built and configured and are being tested, due for completion 28 November.
- QLIK to CDP Production builds and configuration are underway, due for completion by 14 November.
- Decommissioning EDW servers is complete.
- Performance-testing of the new Qlik to CDP solution is ongoing and remains positive.

Business Change Management

- Business change activities will be placed on pause pending project re-planning.

Post-Production Roll Back (Re-pointing) Planning (no change from previous update)

- Testing remains on hold awaiting environment and resourcing availability.
- With the decision made to defer BCU go-live, work is commencing on rescheduling timelines, and the identification s 6(c)

Issues / Risks

- Performance issues: Completing testing of the new architecture & Solution by end-October, however this risk is reducing with positive testing results to date.
- Ongoing residual NEC defects (critical/must have)
- Ongoing changes to NEC Commercial

BCU / IPE MILESTONES		Finish	% Complete	Rag
Overall Rag Status				
Environments				
SIT Ready – Complete	Mon 4/12/23	100%		
UAT ready – Complete	Mon 19/08/24	100%		
Preprod Environment Build – Complete	Wed 7/08/24	100%		
Preproduction Cutover – including testing	Fri 1/08/25	100%		
Production Environment Build - Complete	Fri 31/01/25	100%		
Replication / CDP Design, Build and Configure (Qlik / Snowflake)	Fri 28/11/25	90 %		
Testing				
System Integration Testing (full completion)	Fri 11/07/25	100%		
Regression Testing (1 st and 2 nd cycle)	Tue, 6/08/25	100%		
Post Regression and UAT Defect System Testing	Fri 28/11/25	80%		
Business User Acceptance Testing (UAT)	Fri 05/09/25	100%		
Performance Testing (inc. CDP & Replication)	Fri 21/11/25	80%		
Security Controls Validation Audit (CVA)	Fri 15/08/25	100%		
Walled Garden (Phased Implementation)	Wed 24/12/25	42%		
Deployment				
Go Live approval (Readiness/Business)	TBC	0%		
Full Security Certification & Accreditation (C&A) approved	27/02/26	5%		
Change Advisory Board (CAB)	TBC	0%		
ORR Go live Approval - TBC	TBC	0%		
Go live Transition	TBC	0%		
Production code deployments	TBC	0%		
s 6(c) ready for business use	TBC	0%		

Commercial

Activity	RAG	STATUS
Commercial Activity		Action: Communication issued to NEC on Monday 10 November in response to NEC’s letter following the communications issued on 27 October advising that the “Go Live” in November would be unachievable. Executive virtual meeting between MBIE and NEC scheduled for 14 November to be followed by an in-person meeting with date yet to be set.
Master Services Agreement		Agreed by both parties, ready for signoff. Will be approved once the BCU Support SoW is completed. MBIE have proposed a clause to future-proof transition services relating to all of government digitisation – this is now to be included within the BCU Support SoW.
End User Licence Agreement – BCU		NEC have advised that they are comfortable with what MBIE requested to be covered in the EULA letter, however, they have proposed to change the format of the letter to be plain English for future proofing. Action: MBIE has received the revised EULA letter and is reviewing. NEC has already signed the letter and therefore there is very little likelihood of them making any changes. Essentially it is parked ready for signing.
End User Licence Agreement – IPE		MBIE has received the letter, however NEC have refused to include liability under the IPE EULA, so NEC’s liability remains zero whilst MBIE is unlimited. Action: MBIE has received the revised EULA letter and is reviewing. NEC has already signed the letter and therefore there is very little likelihood of them making any changes. Essentially it is parked ready for signing.
IPE (Support) SoW		NEC issued revised IPE SoW and have reverted on some of the already agreed clauses by using an out-of-date version. Action: Feedback received is not consistent with what has been previously agreed. MBIE issued an email questioning the use of an old version and reverting on already agreed clauses. MBIE advised we would make updates to the version from December 2024; NEC have acknowledged the email with a generic response asking MBIE to send to NEC when ready for their review.
BCU Support SoW		MBIE received the BCU Support SoW on 14 October and are reviewing as there are still a few areas to assess, however it is moving closer to completion. MBIE are still awaiting responses on key security questions before we are able to revert with a revised BCU Support SoW. Action: MBIE reviewing SoW and checking that the inclusion of baseline Security is sufficient if not then NEC has advised a separate Security SoW will be required.
Project Services Variation (new arrangement)		Richard Griffiths s 9(2)(a) met with s 9(2)(a) to discuss additional commercial arrangements, specifically the billing, change requests and costs through to Go-Live. Agreement of variation reached.



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 02 December 2025, 11.00 am- 12:00 pm (60 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	Executive Report Update - included in pack	11.05AM	s 9(2)(a)
3	Other Business	11.20AM	
4	Summary of Action Points		

UPCOMING MEETINGS

Date	Time
Tuesday 16 Dec 2025	11AM – 12PM



Date & Time	Tuesday 4 th November 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 4 NOV 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), s 9(2)(a) [Redacted]
Apologies	

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 28th October 2025 were accepted and actions updated.

2. Transition Preparation Activities – s 9(2)(a)

- Work is underway on the interim delta on AMS and IGMS, inside the production environment.
- Following this, there are two choices; perform another interim delta migration now and bank all the learnings of the previous interim deltas or finish the current interim delta and choose a new start date for the next interim delta in January.
- The final interim delta must occur seven days out from cutover.
- In the final delta during the cutover process, discrepancies could arise that require executive decisions around remediation now vs later.
- Whenever go-live occurs, there will be one day's worth of work prior to this for s 9(2)(a) [Redacted] to review the run sheets and ensure that nothing is in doubt.

3. Executive Report updates s 9(2)(a)

- Taken as read
- Overall status is Red until a new go-live timeframe is agreed
- There are still outstanding 'must have' defects
- A release is scheduled for Friday (7/11)

s 9(2)(b)(ii)

- IPE Laptop issues are still being resolved
- Performance testing is still under way, and will be followed by another regression test suite
- Conversations have occurred between Suzanne Stew s 9(2)(a) [Redacted] around commercial matters.
- s 9(2)(b)(ii) [Redacted]
- s 9(2)(a) [Redacted] requested clarity around how data fixes will be completed, and how MBIE will connect with Datacom and NEC when things go wrong; s 9(2) [Redacted] will schedule a meeting with s 9(2)(a) [Redacted] to clarify. **Action**
- It has been highlighted in DGB reports that the Value Stream project has incurred additional costs of approximately s 9(2)(b)(ii) [Redacted] based on a November go-live date.
- As November go-live is no longer viable, the calculation for a potential April go-live has been completed with the financial impact taking the Value Stream project costs to around \$9m.
- The BCU Value Stream business case is parked for the moment, until a new go-live timeframe has been confirmed.
- Work on the Override rules is still in progress; s 9(2) [Redacted] working with s 9(2)(a) [Redacted] bring the thresholds down as low as possible.

- A query was raised around the Value Stream Business case, noting that it has not been approved by DGB, however funds are being spent; Suzanne Stew is aware of this, and s 9(2)(a) update DGB at the next meeting on Business Case progress.

4. Other Business

- No other business

5. Summary of Action Points

- ACTION: s 9(2) will loop in with s 9(2)(a) around what has been agreed regarding Service Levels in the BCU Support SoW and provide Richard with an update.
- ACTION: s 9(2) will schedule a meeting with s 9(2)(a) to clarify how data fixes will be completed.

Meeting finished at 11:30 AM



6. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#470	4/11/2025	s 9(2)(a) will schedule a meeting with s 9(2)(a) clarify how data fixes will be completed.	s 9(2)(a)		12/11: A meeting was held with s 9(2)(a) overview progress and the approach between MBIE/NEC and Datacom. Propose to close action 04/11: Opened	18/11/2025
AP#469	4/11/2025	s 9(2)(a) loop in with s 9(2)(a) around what has been agreed regarding Service Levels in the BCU Support SoW and provide Richard with an update.			04/11: Opened	18/11/2025
AP#460	12/08/2025	Planning Workshops being held to discuss a revised go-live timeframe. s 9(2)(a) review the Production cutover plan to confirm timing for Go Live weekend.			4/11: Planning workshops are scheduled for 05/11 to go through a revised timeline; s 9(2)(a) report back on this at the next Steering Group meeting. 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	18/11/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.			4/11: Action to remain open 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed.	18/11/2025

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					01/07: No update on the GoLive date at this stage. Prior updates archived	

7. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
				No recently closed actions.

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

8. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 9(2)(b)(ii) IBW devices.	

Overall RAG Status	BCU & IPE	Mitigation/Path to Green
Commentary	The project status remains RED with the confirmation of Go-Live date outstanding, and MBIE confirming 2025 was not going to be possible. The go-live version of software was delivered on 23rd May 2025, and has been updated via hotfixes 14 times with the latest hotfix (1.0.39.14) on 29th October 2025 to UAT, with deployment to Pre-Prod & Production pending confirmation from MBIE. The remaining tickets to be included in the final release 1.0.39.15 are currently being system tested with a deployment to UAT planned for the end of the week (14/11/25). The Interim delta has one remaining activity to complete (Pseudo-Nist) – expected to be completed following MBEI approval this week. MBIE have indicated that SIT environment may be used to test a full rollback, and are working through planning for that exercise. NEC involvement will only be required when the Rollback has been completed and the environment is ready to progress forward again via a database restore or a new migration and cutover. Performance testing is continuing with the purpose of validating the QLIK/SF data warehouse solution suitability and stability. The support handover process with the Datacom team continues in the lead up to the ELS phase of the project, which will help to confirm if the required level of knowledge is in place, and provide further opportunities for upskilling. Fast Follower activity required by MBIE has been provided with MBIE reviewing and confirming the security components that need to be included. NEC will progress the small number of tickets that do not require MBIE input, and these will be included in subsequent sprints delivered to SIT.	Status RED Confirmation of Go-Live weekend remains outstanding.

RAG Status of key Measures		
Scope	A	A large number of change requests have been included as draft in the list of fast followers. These will be assessed when requirements confirmed by MBIE so that the approval process can be initiated.
Budget	A	MBIE have advised that agreement has been reached with MBIE/NEC to ensure that outstanding invoices are being settled. Confirmation of a go-live date will enable a clear understanding of any impacts for budget for NEC however this still remains outstanding.
Schedule	R	MBIE have advised/confirmed that 2025 is not possible and are considering their options/planning. MBIE formal confirmation via CR TBC.
Resource	A	NEC internal planning for resourcing post go-live support progressing and will align with support agreements. Delays with confirmation of go-live are placing resourcing allocation for the project at risk.
Commercial	R	IPE SOW Variance for Hardware Removal updated and ready for execution. Security Requirements to be incorporated into annex for both BCU Support and IPE SOW. BCU Support SOW final under MBIE review. MSA finalised and ready for execution. IPE EULA and BCU EULA comfort letters updated and delivered.
Relationship	A	Relationship at working group levels very positive/productive – continued communication required at senior level to maintain a positive and productive approach.

Milestone Progress Summary						
Description	Status	Baseline Date	Forecast Date	Variance	Free Slack	Comment
BCU & IPE						
UAT Commencement (UAT Ready)	G	27-Aug-24	27-Aug-24	0		
UAT & Non-Functional Testing Complete	R	18-Dec-24	30-Jul-25			MBIE finalizing remaining performance testing to validate QLIK/SF.
Pre-Production Commencement	G	07-Feb-25	23-Jul-25			Cutover completed, no rollback progressed. Complete
Pre-Production Complete	G	07-Mar-25	06-Aug-25			Smoke test highlighted issues that have now been resolved. Complete.
Production Go-Live	R	8-Apr-25	?			MBIE have confirmed 2025 not possible. Awaiting confirmation of go-live in 2026.

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High-level Schedule/Timeline – MBIE to confirm

Release Road Map for MBIE

	MBIE - BCU and IPE Defects :PROG Release 1.0.39.10 Hot fix	13/Nov/25
	MBIE - BCU and IPE Defects :SIT Release 1.0.42	21/Nov/25

Release 1.0.42 – Released on 28th October – SIT

- Fast follower defects
- Hot fixes for 1.0.39.10, 11, 12 & 13

Release 1.0.39.14 – Release 29th October (26)

Go Live Hot Fixes (13)

- Reveal - Auto assign
- Stalled transactions
- Aborted transactions

Release 1.0.39.15 – Release 14th November (26)

Go Live Hot Fixes (13)

- Abort issue
- Reveal Multi User submit Issues
- Password Change

NEC Testing Update

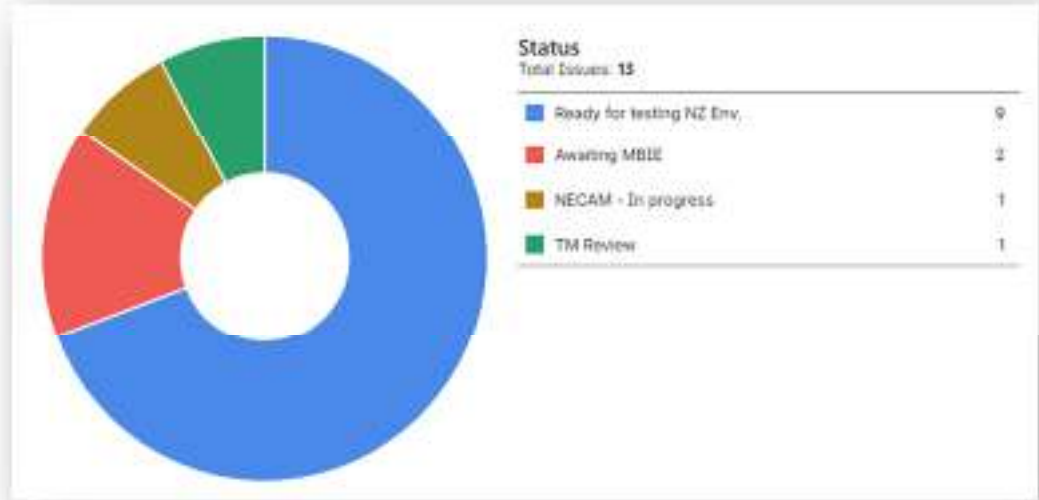
MBIE Defects Required to be Fixed for Go Live

All Severity 2 defects by Business Priority - MVP

Status	Env 2 - Major	9.
READY FOR TESTING NZ	9	9
NECAM - IN PROGRESS	1	1
AWAITING MBIE	2	2
TM REVIEW	1	1
Total Unique Issues:	13	13

This is the number of defects to be fixed before go live

Defects : 13
With NECAM : 1
With MBIE: 2



NEC NZ: 10
9 in Test
1 Documentation

NECAM :1
1 CLMS

MBIE : 2
1 Smartscan terminal failure
1 IDME reporting

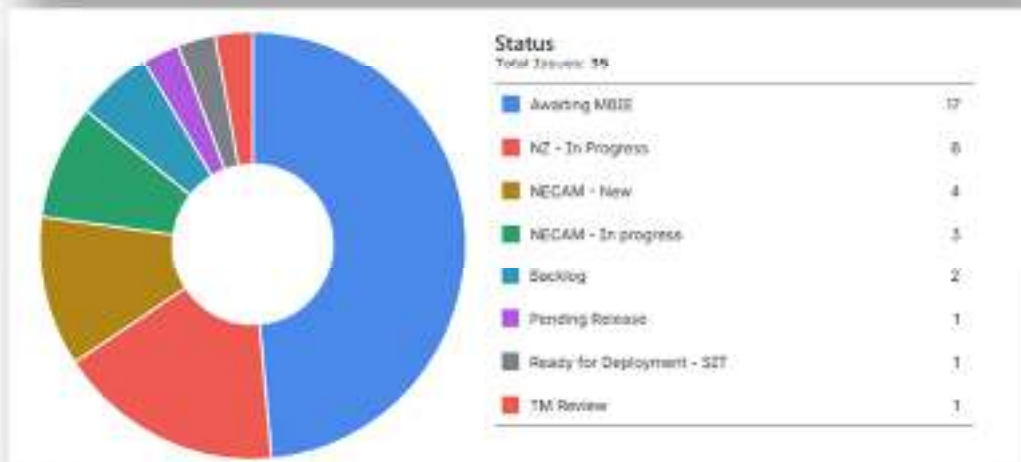
MBIE Defects Fast Followers

Status	Dev 2 - Major	Dev 2 - Medium	T1
Backlog	2	0	2
Pending Release	1	0	1
NECAM - New	0	0	4
NZ - In Progress	0	0	0
Ready for Deployment	1	0	1
NECAM - In Progress	2	0	2
Awaiting MBIE	10	1	17
T1 Review	1	0	1
Total Unique Issues:	14	1	35

This is the number of defects to be fixed as fast followers after go live

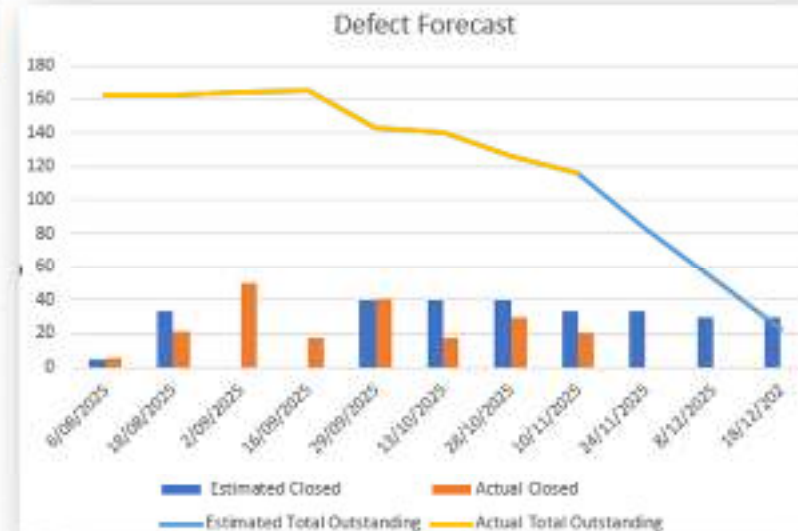
Defects : 35
With NECAM : 7
With MBIE: 17

Overall, 9 down from last report



Defect Forecast : All defects

		Estimated Closed	Estimated Opened	Actual Closed	Actual Open	Estimated Total Outstanding	Actual Total Outstanding
Release 1.0.39.7	06/08/2025	5		6	21	162	162
Release 1.0.40 (1.0.39.8)	18/08/2025	33		21	21	162	162
	02/09/2025	0		50	31	164	164
	16/09/2025	0		18	19	165	165
Release 1.0.41	29/09/2025	40		41	20	143	143
Release 1.0.39.12	13/10/2025	40		18	15	140	140
Release 1.0.42 (39.13)	28/10/2025	40		30	16	126	126
Release 1.0.39.14 (29/10)	10/11/2025	33		20	10	116	116
Release 1.0.43	24/11/2025	33				83	
	8/12/2025	30				53	
Release 1.0.44	18/12/202	30				23	



BCU Internal Executive Report as at 25 November 2025

NEC Defect Remediation – Release Status as of 25 November 2025

Month	Mar			Apr	May				Jun			Jul			Aug		Sept	Oct					Nov	
Date	13/3	20/3	27/3	17/4	2/5	8/5	16/5	23/5	4/6	24/6	30/6	10/7	17/7	21/7	6/8	28/8	19/9	2/10	7/10	14/10	20/10	29/10	14/11	19/11
Release #	.34+	.35	.36	.37	.38	.38.1	.38.2	.39	.39.1	.39.2	.39.3	.39.4	.39.5	.39.6	.39.7	.39.8	.39.9	.39.10	.39.11	.39.12	.39.13	.39.14	.39.15	.39.16
Fixes Delivered	8	14	6	26	6	8	2	4	3	2	11	10	3	3	3	10	5	8	3	5	18	12	13	1
Remaining	29	18	27	5	6	9	13	14	16	18	8	8	8	4	2	7	10	5	7	26	15	12	6	5

-Defects are 'must haves' = Severity 2, Priority 3 and above.

-Defect remediation has been progressing for over a year. This report shows from 13 March 2025.

- Overall, there are currently 5 'Must Have' defects open with NEC as the vendor, 3 of these pending review with MBIE. There is also 1 IPE blocked defect, 18 defects pending Retesting and 7 claimed as Resolved by NEC.
- The 18 defect bug fixes delivered are being tested where possible to determine how many have resolved the issue, and how many have not resolved the issue (or generated further issues)

General Update:

- The BCU and IPE Projects were officially paused on Tuesday November 11th. All suppliers have also been paused. The Project Team has been focusing on re-planning activities and determining go-forward options.
- MBIE and NEC Executives have met to discuss commercial considerations and options.
- Whilst the options are being determined, the existing s 6(c)

* An updated fortnightly reporting format will be provided going forward to reflect the planning and go-forward option considerations.

IN CONFIDENCE



Date & Time	Tuesday 16 th December 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 16 DEC 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), S 9(2)(a) [Redacted]
Apologies	

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 2nd December 2025 were accepted and actions updated.

2. General update S 9(2)(a)

- With the executive memo signed by Suzanne Stew last Tuesday (9/12), the decision has been made to discontinue the BCU Project.
- Suzanne, Richard G and Alison met with the Minister of Immigration and the Minister for Economic Growth on Wednesday (10/12), who both noted MBIE's decision.
- The BCU Project will be discontinued, and project capital costs will be impaired whilst the team pursue alternative options and work on refreshing the existing environment.
- A Termination for Convenience notice will be issued to NEC today (10 December), advising termination of BCU.
- Based on executive advice, an announcement of the decision will be made in late January, once the termination notice has completed.
- Alternative options for analysis included S 9(2)(b)(ii)
[Redacted]
- NEC had also suggested, in a presentation on Wednesday (10/12), the option to migrate the BCU
S 9(2)(b)(ii)
[Redacted]
- S 9(2)(a) will be managing the S 6(c) [Redacted].
- S 9(2) will follow up with S 9(2)(a) re NEC's algorithm upgrade proposal for the IDMR1 refresh.
- (There may be an opportunity to use the IPE Hardware as part of S 6(c) [Redacted] activities; further details are still required.
- S 9(2) is drafting a memo to ISGG to request approval to repurpose Value Stream funds and request additional funding for options analysis work until the end of April 2026.

3. Other Business

- No other business

4. Summary of Action Points

- No new action points

Meeting finished at 11:38 AM



5. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
					No current open actions	

6. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#460	12/08/2025	Planning Workshops being held to discuss a revised go-live timeframe. s 9(2)(a) review the Production cutover plan to confirm timing for Go Live weekend.	s 9(2)(a)	16/12: This action no longer valid due to decisions made by executives – action Closed. 2/12: Action to remain open until there is clarity on the way forward 4/11: Planning workshops are scheduled for 05/11 to go through a revised timeline; s 9(2)(a) report back on this at the next Steering Group meeting. 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.	s 9(2)(a)	16/12: This action no longer valid due to decisions made by executives – action Closed. 2/12: Action to remain open until there is clarity on the way forward 4/11: Action to remain open 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage

AP#	Date	Action	Owner	Update/Comments
				15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived

Closed Actions Register:



BCU Project -Closed
Actions Register_inc

7. Decisions

D#	Date	Decision	Project Server Ref
D#01	14/07/20	Merge the BCU and IPE Projects and submit one change request.	D00357
D#02	10/09/20	The upgraded solution will continue to be called IDMe.	D00387
D#03	10/09/20	Elevate Reference Group to Steering Group with new ToR and include Vendors to attend by Invitation.	D00396
D#04	20/11/20	Stephen directed the contracting of s 9(2)(a) via INZ to be completed as soon as possible to mitigate the technical risk to the project.	NA
D#05	15/12/20 04/05/21	Decommissioning of IGMS IDMe to be a separate project. (no longer in BCU project scope) Note this decision has been reversed. Decommissioning will remain in scope for CR03.	D00441
D#06	08/09/2023	Complete the IPE SoW variation to remove the hardware (and relevant hardware support) before progressing with a variation to remove any other support components.	
D#07	01/03/2024	The IPE costs will be split from the BCU Budget in CR6, and IPE will be run under a separate project code alongside BCU.	
D#08	24/06/2024	Performance testing will be run in parallel in UAT alongside the Business Acceptance Testing	
D#09	28/01/2025	MBIE will proceed s 6(c) IBW devices.	



BIOMETRIC CAPABILITY UPDATE (BCU) PROJECT STEERING GROUP - AGENDA

DATE ➤ Tuesday, 16 December 2025, 11.00 am- 11.30 am (30 minutes) – Room: Pastoral **L15.02**

MEMBERS ➤ Richard Owen, General Manager, Immigration Risk & Border, Immigration NZ (Chair)
s 9(2)(a)

ATTENDEES

APOLOGIES ➤

#	Description	Time	Presenter
1	Welcome, apologies and minutes / actions – included in pack	11.00AM	Richard Owen
2	General Update	11.05AM	s 9(2)(a)
3	Other Business	11.15AM	
4	Summary of Action Points		

UPCOMING MEETINGS (DATES AND TIMES TBC)

Date	Time
Tuesday, 20 January 2026	11.00AM-12.00PM
Tuesday, 3 February 2026	11.00AM-12.00PM
Tuesday, 17 February 2026	11.00AM-12.00PM
Tuesday, 3 March 2026	11.00AM-12.00PM
Tuesday, 17 March 2026	11.00AM-12.00PM
Tuesday, 31 March 2026	11.00AM-12.00PM



Date & Time	Tuesday 2 nd December 2025, 11:00am to 12:00pm
Location	RM Pastoral L15.02 and Online via Teams
Agenda	 02 DEC 2025 BCU Steering Group Mee
In Attendance	Richard Owen (Chair), s 9(2)(a) [REDACTED]
Apologies	s 9(2)(a) [REDACTED]

1. Minutes of previous meeting

- Previous minutes for the Steering Group meeting on 4th November 2025 were accepted and actions updated.

2. Executive Report updates s 9(2)(a) [REDACTED]

- Taken as read
- The BCU and IPE projects are still on pause.
- Suzanne Stew is involved in executive conversations, both internally and with NEC Executives.
- Next steps for BCU are under discussion
- A formal memo is expected to be presented to Suzanne this week, outlining the proposed options on moving forward; this will be accompanied by a briefing to the Minister of Immigration.
- Suzanne is meeting with the Ministers of Immigration and Finance on 10 December, after which an announcement regarding BCU can be made.
- Richard Griffiths has been in commercial conversations with s 9(2)(b)(ii) [REDACTED]
- As this new solution is an unknown, it is being explored as a potential alternative, should one be required.
- NEC will run a presentation next week, and a follow up site visit may also be required.
- Planning work on next steps is still under way, however the test team have been advised that they are not currently required and have been re-allocated elsewhere or given notice.
- s 9(2)(a) [REDACTED] is currently putting together a briefing document and memo to ISGG around the Value Stream funding.
- s 9(2) [REDACTED] scoping a potential s 6(c) [REDACTED] and upgrade of the biometric algorithms scope; this work will be funded s 9(2)(a) [REDACTED].

3. Other Business

- No other business

4. Summary of Action Points

- No new action points

Meeting finished at 11:32 AM



5. Open Actions

AP#	Date	Action	Action Owner	Action Resolver (if applicable)	Update/Comments	Due Date
AP#460	12/08/2025	Planning Workshops being held to discuss a revised go-live timeframe. s 9(2)(a) to review the Production cutover plan to confirm timing for Go Live weekend.	s 9(2)(a)		2/12: Action to remain open until there is clarity on the way forward 4/11: Planning workshops are scheduled for 05/11 to go through a revised timeline; s 9(2)(a) report back on this at the next Steering Group meeting. 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Dates are under discussion with MBIE Executives, with the current unconfirmed proposed date being in mid-November. 09/09: No decision yet on GoLive date. Action to remain open 26/08: s 9(2)(a) believes that Production cutover can be achieved in three days, however there will be an impact of one-business day's outage. More certainty will be gained once a 'lessons learned' session for the pre-production cutover has been progressed. 12/08: Opened	16/12/2025
AP#441	28/01/2025	Formal notification will be provided to NEC the week commencing 24 February, to confirm a revised Project GoLive date.	s 9(2)(a)		2/12: Action to remain open until there is clarity on the way forward 4/11: Action to remain open 28/10: Action to remain open 14/10: Action to remain open 7/10: Action to remain open 23/09: Action to remain open 09/09: No decision yet on GoLive date. Action to remain open 26/08: Action to remain open. 12/08: No update at this stage 15/07: The current estimate is for a September GoLive; this is not yet officially confirmed and must remain confidential until a date can be confirmed. 01/07: No update on the GoLive date at this stage. Prior updates archived	16/12/2025

6. Recently Closed Actions (Closed Action more than 1 month will be removed).

AP#	Date	Action	Owner	Update/Comments
AP#470	4/11/2025	s 9(2) will schedule a meeting with s 9(2)(a) to clarify how data fixes will be completed.	s 9(2)(a)	2/12: Action Closed 12/11: A meeting was held with s 9(2)(a) to overview progress and the approach between MBIE/NEC and Datacom. Propose to close action 04/11: Opened
AP#469	4/11/2025	s 9(2)(a) loop in with s 9(2)(a) around what has been agreed regarding Service Levels in the BCU Support SoW and provide Richard with an update.		2/12: Information was sent through to s 9(2)(a) Richard – Action Closed 04/11: Opened

Closed Actions Register:



BCU Project -Closed
Actions Register.docx

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