



**MINISTRY OF BUSINESS,  
INNOVATION & EMPLOYMENT**  
HĪKINA WHAKATUTUKI

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# Vision Mātauranga Capability Fund Webinar

Tuesday 12 September 2023



# Ngā mihi matakuikui

## MBIE KARAKIA

Tāwhia tō mana kia mau, kia māia  
Ka huri taku aro ki te pae kahurangi,  
kei reira te oranga mōku  
Mā mahi tahi, ka ora, ka puāwai  
Ā mātau mahi katoa, ka pono, ka tika

TIHEI MAURI ORA

## ENGLISH TRANSLATION

Retain and hold fast to your mana, be bold, be  
brave  
We turn our attention to the future, that's where  
the opportunities lie  
By working together we will flourish and achieve  
greatness  
Taking responsibility to commit to doing things right  
TIHEI MAURI ORA




# Housekeeping

- Time to answer questions after key sections, but feel free to ask at any time
- Use the [Q&A FUNCTION](#) (not the chat) to ask questions
- Terms we will use:
  - VMCF: Vision Mātauranga Capability Fund
  - CFP: Call for Proposals
  - IMS: Investment Management System portal
- A recording of the webinar (slides and transcript) will be available on our website



# What is the Vision Mātauranga Capability Fund?

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- **STRENGTHEN CAPABILITY, CAPACITY, SKILLS** and **NETWORKS** between Māori and the science and innovation system
  - **INCREASE UNDERSTANDING** of how research can contribute to the aspirations of Māori organisations and deliver benefit for Māori and New Zealand
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# He aha te pūtea e wātea ana? | Funding Available

Approximately **\$2.0\*** million is available to fund successful new proposals in the 2024 VMCF investment round

- Projects **up to 1 year** in length can apply for a maximum of **\$150,000\***
- Projects **between 1 and 2 years** in length can apply for a total of **\$250,000\***

*\*Note all funding amounts are exclusive of GST*



# Ko wai e āhei ana ki te tono? | Eligibility Criteria

Be made by a NZ based **single** legal entity

Include both a Māori organisation **and** Research organisation **or** Individual researcher

Kaupapa tūhono | Connect **or** Kaupapa ika tauhou | Placement scheme

Address **one or more** Vision Mātauranga themes (not solely Hauora)

Work Programme **not** already funded by another Government funding scheme

**Not** include any full time tertiary or school students

Majority of work **occurs** in Aotearoa New Zealand

Not benefit a Russian state institution or an organisation outside government that may be perceived as contributing to the war effort

Be submitted via MBIE's **IMS** system (online internet portal)

# Ngā Kaupapa Haumitanga | Investment Schemes

## Kaupapa tūhono | Connect scheme

**Build new connections** between Māori organisations and the science and innovation system.

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*Existing relationships are eligible but the proposal needs to **clearly go above business as usual** for the relationship and **clearly build capability***

## Kaupapa ika tauhou | Placement scheme

**Enhance the development of an individual(s)** through placement in a Partner organisation.



# Vision Mātauranga Policy Themes

## Indigenous Innovation



Contributing to economic growth through distinctive science and innovation

## Taiao



Achieving environmental sustainability through iwi and hapū relationships with land and sea

## Mātauranga



Exploring indigenous knowledge and science and innovation

## Hauora/Oranga



Improving health and social wellbeing

*VMCF proposals cannot only address the hauora aspect of the theme*



# Pātai?

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Questions?

Use the Q&A function



# Application and Assessment Process

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# Accessing IMS

- If you **DO NOT** already have access to IMS:
  - Complete the Access Request Form, located on the [IMS portal webpage](#)
  - Email the completed form to: [imssupport@mbie.govt.nz](mailto:imssupport@mbie.govt.nz)
- Apply for access **EARLY**, we cannot guarantee requests will be processed the week of submission
- Levels of access:
  - **SUPER USER**: authority to **create** and **submit** applications. Manage access to IMS
  - **USER**: see and/or work on applications to which they are authorised

MINISTRY OF BUSINESS,  
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Te Kaitiaki Takekōwhiri

## Investment Management System Access Request Form

The Investment Management System (IMS) is MBIE's secure online portal for managing funding applications. Complete this form to receive an IMS login and password. Email the completed form to [imssupport@mbie.govt.nz](mailto:imssupport@mbie.govt.nz)

Note: If you are applying for funding on behalf of a University, Crown Research Institute, or similar organisation, contact your organisation's research office for IMS access.

We will process your form within 24 hours. When complete, the contact person (as noted below) will receive an automated email with the IMS login and temporary password. The temporary password will last 72 hours.

Organisation details (applicant's details) An asterisk * denotes mandatory information	
*Full legal name (e.g. as listed on NZ Companies Register)	
Full trading name (if different from above)	
Type of entity (legal status)	Circle one of the following: Company/ Trust/ Individual/ Other (please state)
GST number (if registered)	
NZ Business number (NZBN, if applicable)	
NZ Companies Office registration number (if applicable)	
*Office phone number	
Office email address (if applicable)	
*Postal address	
*Physical address (if different from above)	
Contact person (who will be completing/submitting the application) An asterisk * denotes mandatory information	
*Salutation	Circle one of the following: Miss / Ms / Mrs / Mr / Dr / Professor / Associate professor / Assistant professor
*Full name*	
*Job title or position	
Phone number	
*Email address	
What fund/grant are you applying for?	
Level of access: Note: All organisations require at least one Superuser	Circle one of the following: User (create and update applications, but not submit them) Superuser (submit funding applications to MBIE)

March 2016

## How to GUIDES

# Requesting access to MBIE's Investment Management System (IMS)

### New to IMS?

1. Download the **IMS Access Request** form from our website.
2. Email your completed form to [imssupport@mbie.govt.nz](mailto:imssupport@mbie.govt.nz).

We will email you with your IMS login and temporary password. (*This may take up to one week.*)

### Log in to IMS

1. Click the IMS login link either in your email or on our IMS web page.
2. Type in your IMS login and password and click Login securely.

The screenshot shows the MBIE website with the 'Science and technology' menu selected. The main heading is 'Investment Management System (IMS) Portal'. Below this, there are sections for 'On this page' (Using the portal, IMS Portal Privacy Statement) and 'Using the portal'. A red arrow points from the 'IMS Access Request Form (DOCX, 116 KB)' link in the 'Using the portal' section to the login form in the adjacent image.

<https://www.mbie.govt.nz/science-and-technology/science-and-innovation/funding-information-and-opportunities/process/ims/>



The login form is titled 'Enter your details to login securely to the Investment Management System (IMS)'. It contains fields for 'Email address:' and 'Password:'. A blue 'Login securely' button is at the bottom right. A link for 'I've forgotten my password' is below the button. At the bottom of the form, there is a 'Privacy Policy' link, an 'IMS Privacy Statement' link, and copyright information: 'Copyright 2018 Ministry of Business, Innovation and Employment. Release number: 8\_247\_13\_1'.

Adding Individuals with the role Key researcher, Key individual

6. If you clicked Invite person to join team complete the following. If you clicked Add person to team go to step 7.
  - 6.1. Click Add next to their name.
  - 6.2. Enter their first name, last name and click Create.
- A system generated email will automatically be sent to the team member inviting them to register:
- > for IMS, and
  - > their diversity information.
- Team members do not have to accept their diversity or IMS registration invitations for you to submit your funding application. Their acceptance will not affect the assessment of your application.
7. Click their name.

Te Pūnaha Hihiko: The Vision Mātauranga Capability Fund  
How to GUIDES  
Adding team members in the Team section in our Investment Management System (IMS)

Adding Individuals with the role Key researcher, Key individual

8. Click Person's details. A Person lookup screen displays.
9. Complete the Person lookup screen with their details.
10. Under Organisation, click the Lookup button. An Organisation lookup screen displays.
11. Enter their organisation and click Search.
12. Scroll through the list of search results, if their organisation is:
  - 12.1. in the list, click the adjacent Use button. You will return to the Person lookup screen.
  - 12.2. not in the list, click Add. A secondary organisation lookup screen displays. Enter the details of their organisation. When complete click Save & Use and you will return to the Person lookup screen.
13. Check all details on the Person lookup screen.
14. When complete, click Save to return to the Team member section.

Te Pūnaha Hihiko: The Vision Mātauranga Capability Fund  
How to GUIDES  
Adding team members in the Team section in our Investment Management System (IMS)

Adding Individuals with the role Key researcher, Key individual

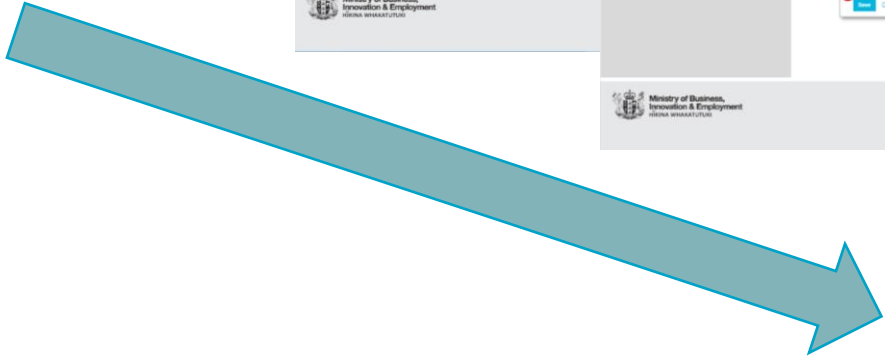
15. Click Invite for ORCID integration.
 

Team members do not have to accept their ORCID registration invitations for you to submit your funding application. Their acceptance will not affect the assessment of your application.
16. Click Choose file, locate and upload their CV.
17. In the FTE Proportion field, overwrite the default with their FTE.
18. When complete, click Save.
19. Repeat for all other team members in the role of Key researcher, key individual and Placement following the on-screen prompts.

Te Pūnaha Hihiko: The Vision Mātauranga Capability Fund  
How to GUIDES  
Adding team members in the Team section in our Investment Management System (IMS)

Adding Individuals with the role Other

- In the Team > Project team section:
1. Click +Add person.
  2. Select Other in the drop-down box.
  3. Enter their email address.
  4. Select the email address in the drop-down.
  5. Enter their organisation.
  6. Select their organisation from the drop-down.
  7. Click Add person to team.
  8. Enter their details. When complete click Save.
  9. Repeat for all other team members in the role of Other following the on-screen prompts.

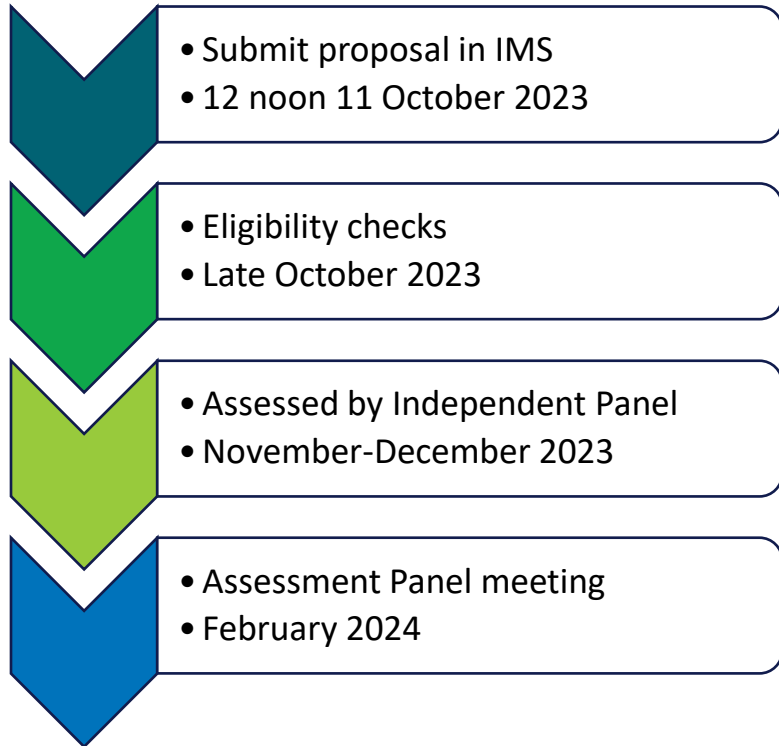


# Helpful Hints for IMS

- Allow plenty of time – try to complete 1 week before
- Additional support
  - Your Partner Organisation
  - Application Support documents, 'Help' document
  - IMS Support
    - [imssupport@mbie.govt.nz](mailto:imssupport@mbie.govt.nz)
    - 0800 693 778
    - Monday to Friday 8:30am – 4:30pm



# Te Tukanga Tono Me Te Aromatawai | Application and Assessment Process



## Independent Assessment Panel

Christine Kenney

Clinton Hemana

Sacha McMeeking

Selai Letica

Nichola Harcourt

Warren Williams

Andrew Sporle

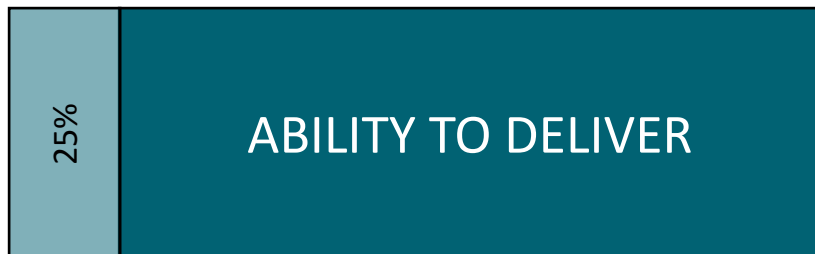
John Perrot

Erena Kara

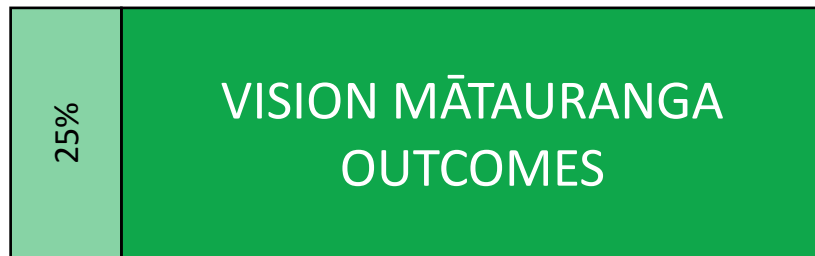


# Ngā paearu aromatawai | Assessment Criteria

## KAIRANGITANGA | EXCELLENCE

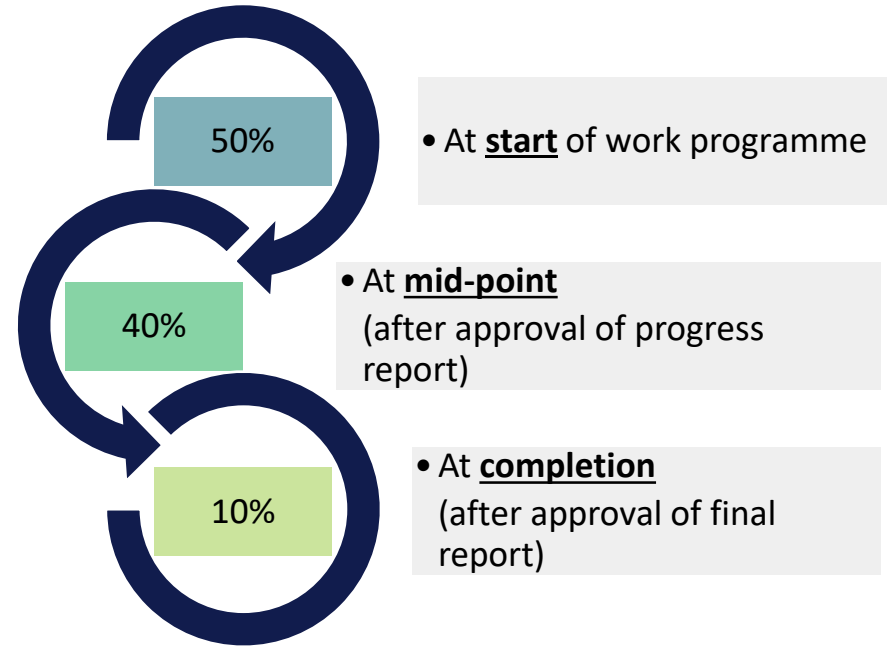


## PĀPĀTANGA | IMPACT





# Te Tukanga Tono Me Te Aromatawai | Application and Assessment Process



# Pātai?

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Questions?

Use the Q&A function



# Advice to Applicants

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# Feedback from the 2023 Investment Round

- The **QUALITY** of applications is **HIGH**, which is great to see, but means the **COMPETITION IS HIGH**.
- Like to see **MĀORI TAKING THE LEAD IN PROJECTS**
  - It's important to show how Māori will lead the project and be the focus of the project
  - Proposals should clearly demonstrate how the capability and capacity of Māori researchers will be enhanced.
- Applicants should **CLEARLY EXPRESS** how the project team and/or organisations involved have the **MANDATE TO CONDUCT THE WORK**
  - Describe who has the mandate / scope of their mandate.



# Feedback from the 2023 Investment Round

- Heartened to see a **HIGHER RATIO OF FTE ALLOCATION FOR MĀORI, IWI AND HAPŪ MEMBERS** in the project team.
- Spend time on the **INTELLECTUAL PROPERTY MANAGEMENT PLANS**. Ethical and tikanga considerations need to be taken into account for some projects involving iwi and hapū.
- **DON'T LEAVE THE PREPARATION OF YOUR APPLICATION TO THE LAST MINUTE**; allow time to check for obvious mistakes.
- Make sure you have provided the appropriate and correct information in all sections of the application so that it accurately represents the project.
- Ensure that any **ACRONYMS ARE DEFINED**.



# Additional Advice

- **CONNECT AND ENGAGE** with your Partner organisation(s)
- Clearly **DESCRIBE** how your proposal is co-developed/co-designed
- **CENTRE** Placement schemes on the named Placement individual
- Clearly describe Vision Mātauranga outcomes
- Describe how you will **DISSEMINATE** project findings
- **EMPHASISE** new partnerships / going beyond Business as Usual



# Pātai?

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Questions?

Use the Q&A function



# Noho Ora Mai

## MBIE CLOSING KARAKIA WHAKAMUTUNGA

Ka hiki te tapu

Kia wātea ai te ara

Kia turuki ai te ao mārama

Hui ē, Tāiki ē

## ENGLISH TRANSLATION

Restrictions are moved aside

So the pathway is clear

To return to everyday duties

Enriched and unified

Greetings to all





# Applications CLOSE 11 October 2023

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Questions about applying?

[vmcf@mbie.govt.nz](mailto:vmcf@mbie.govt.nz)

Questions about the IMS online portal?

[imssupport@mbie.govt.nz](mailto:imssupport@mbie.govt.nz)

0800 693 778 Monday to Friday, 8:30am to 4:30pm

