



Renovation of Marae

About this form

The purpose of this form is for potential proposals for the Renovation of Marae to be submitted to the Provincial Growth Fund for review.

The Provincial Development Unit is working closely with Te Puni Kōkiri (TPK) on this programme. Your regional TPK lead will be able to assist you in the development of your proposal.

All potential projects will be assessed against the following PGF COVID response criteria:

- Immediate job creation;
- Timeframe for construction activity;
- Degree of visibility to the community.

Proposals are expected to create employment for vulnerable groups that are most likely to suffer job losses due to COVID-19. This may include Māori and Pasifika workers, but this group will be determined in each region.

In order to qualify for funding, marae must meet the following criteria:

- Be in a PGF eligible region *and*
- Be on land gazetted for the purpose of a marae *and*
- Be submitted by trustees of the Māori reservation or another legal entity (that has been approved by the trustees of the Māori Reservation to apply for PGF funding on their behalf)

Exclusions

- Kura or Wānanga Marae, or any other institutionally supported marae such as universities, polytechnics etc.
- New builds.

Exceptions

- Exceptions to the eligibility criteria may be collectively considered on a case by case basis.

Please email your completed form to PGF@mbie.govt.nz

By submitting your form, you are agreeing to the terms and conditions of applying for Provincial Growth Fund investment which can be found in Appendix 1.

Section 1: Key Applicant Information

1. Proposal Title:

Te Rūnanga o Ngāti Awa Marae Cluster application

2. Please provide a very brief description of the project/activity:*This marae renovation project is for a cluster of 12 Ngāti Awa Marae.**The marae are based in the rohe of Ngāti Awa, and each have Marae Trustees and Committees who affiliate to Ngāti Awa.*

3. Please provide the details of the applicant organisation/entity for which funding is being requested:

	Te Rūnanga o Ngāti Awa
	Registered Charitable Trust
	4 – 10 Louvain Street Whakatane
	Commercial Information

4. Please provide the contact details for a person as a key point of contact):

Contact Name and Role:	Noti Belshaw		
Email Address:	Privacy of natural persons	Telephone:	Privacy of natural persons

5. Please describe the principal role or activity of the applicant organisation.

This application is being submitted by Te Rūnanga o Ngāti Awa, on behalf of x number marae of Ngati Awa. Te Rūnanga o Ngāti Awa is the mandated entity responsible for the management of the collective affairs of the members of Ngāti Awa under the 2005 Settlement.

6. This project will be based in the region of:

Bay of Plenty

7. Have you previously discussed this project with a part of the Government? Yes: No:

- If Yes, please list which part of the Government, and the nature of those discussions under Q13.

8. Have you previously received Government funding for this Project? Yes: No:

- If Yes, please list which part of the Government, when the funding was received, and how much under Q13.

9. Please set out the proposed sources of funding for the Project:

Source of Funding: <i>[please indicate where all other funding is sourced from, noting who the funder is]</i>	\$ (excluding GST)	Status / Commentary <i>[i.e. received / confirmed / in principle]</i>
Provincial Growth Fund Funding (via an application)	\$ Commercial Information	
<i>[please specify all other sources of funding, including prior Govt. funding]</i>	\$	
Total:	\$ Commercial Information	

10. Please provide financial material e.g. where possible, two years of your entity's accounts. If you are applying on behalf of a cluster of assets not owned by the applicant entity, the Provincial Development Unit will require confirmation and evidence that the responsible entity for the asset(s) are solvent, i.e. a financial summary.

- Financials for each Marae in cluster included in appendices

Withheld in Full Due to Commercial Sensitivity - withholding note

Section 2: Project Overview

If the project is for a cluster of marae, the below table must be filled out for **each** marae. Please copy and paste each table into this document.

Name of Marae	Te Pahou Marae		
Consent form attached	Yes/No – every marae must complete a consent form		
Location of Marae	Address 12K Pahou Pa Rd, Poroporo, WHAKATANE If rurally based – how far from the nearest settlement is the marae located? 10kms What is the closest town/city? Whakatane		
Section A – Community Visibility			
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Ngati Rangataua, Ngati Pukeko		
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • What activities are undertaken at the marae on a regular basis? Tangihanga, Ra whanau, weddings, various hui and wananga etc • How many buildings are there? Wharenui, wharekai, wharemate, ablution blocks, sheds, kauta etc. 4.5 buildings • Is the Marae a Civil Defence site for the local community? Yes • Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Do you have schools, wananga, universities and sports groups book the marae? Yes • What kind of local community activities or business occurs at the marae? We have previously run school holiday programmes, housed whanau from our marae/community who have had difficulty in finding housing, sports fundraisers etc. 		
Section B – Construction Activity			
Describe renovation work proposed	<ul style="list-style-type: none"> • What renovation and refurbishment works need to be undertaken? At the moment we are looking at rebuilding our Ablution block (Heketua) and to build a new shelter/storage (Whakaruruhau) • Is this a part of a wider development plan? Yes 		
What date can work commence on site?	Work can begin as soon as possible		
Proposed completion date?	Comm months		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	Not applicable		
Section C – Immediate Job Creation			
Quote attached in appendices			
Project Activity	Anticipated FTE	Total Cost	Timeframe
Unskilled Labour	Comm	Commercial Information	Unskilled Labourer will be part of the the Marae Cluster workforce.

Name of Marae	<i>Te Rewatu Marae</i>		
Consent form attached	Yes		
Location of Marae	440 Rewatu Rd, Poroporo. RD2 Whakatane 3121 Rangimarie Marae		
Section A – Community Visibility			
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngai Tamapare & Ngati Rarawhati nga hapū o Ngati Pukeko</i>		
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • <i>Activities include: Tangihanga, Hura Kohatu, Hapu Wananga, Mirimiri & Rongoa Wananga, Taniko Wananga, Hauora Noho, Suicide Intervention Courses, DHB hui, Ahu Whenua hui, Whanau Trust hui, Rangatahi hui, Kapahaka wananga, Oxfam Trail aid station.</i> • <i>Buildings are: Ueimua te Wharenuui, Tapa te wharekai, Te Matapihi o Rehua te whareawhina, ablution blocks, sheds x2, lean to & a container for the mower</i> • <i>Yes the Marae is a Civil Defence site for the local community.</i> • <i>Yes there are regular whanau, hapu, iwi wananga/hui/karakia held at the marae. We have schools, wananga, hauora, social services, healing, spiritual and sports groups book the marae.</i> • <i>Local community activities include Oxfam & Recidivist Drink Driving and AOD Rangatahi & Pakeke Programs</i> 		
Section B – Construction Activity			
Describe renovation work proposed	<p><i>Renovation and refurbishment works need to be undertaken: gravel the back parking area & drive way (to the gate); refurbish the main wharepaku (ablutions), replace old roofing over the wharekai porches (east & west sides); remove and erect new wooden fences around the exterior boundaries of the marae (east & west sides & the front), replace the gates (x3); repaint the wharekai building; erect a waharua; put up wind breaks on the west side of the paetapu, remove the old one and erect a new playground; replace the mara beds; repaint the inside of Te Matapihi o Rehua.</i></p> <ul style="list-style-type: none"> • <i>Yes this is a part of a wider development plan.</i> 		
What date can work commence on site?	<i>Work can begin as soon as possible</i>		
Proposed completion date?	<small>Comm</small> months		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes attached in appendices</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	<small>Comm</small>	<small>Commercial Information</small>	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Ruaihona Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>615 Te Teko Road, Te Teko. The marae is situated 23 km from Whakatāne.</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngai Tamaoki Hapū and Ngati Tarawhai affiliates</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • Physical state of the marae. <ul style="list-style-type: none"> - <i>The paint on the ceiling of the Wharenuui is flaking so repainting is required.</i> - <i>The exterior of all buildings is required as the last painting was done in 1993.</i> - <i>The roofs of the wharekai, Wharenuui and shed also need repainting.</i> - <i>Painting of heke in the mahau and exterior carvings, and the flag pole</i> - <i>Guttering around Wharenuui and toilets are need replacing due to debris and rotting and slumping</i> - <i>A lot of carpentry repairs and renovations to several of the buildings is required due to rotting weatherboards.</i> - <i>The cladding of the waharoa needs replacing and we wish to put a ceiling into the waharoa</i> - <i>Walkway between wharenuui and toilets are worn and damaged and will be replaced by an archgola</i> - <i>When we put in a roadway to the marae, part of the ground outside the wharekai was left uneven so we want to cover it with a concrete slab.</i> - <i>Lighting in Wharenuui is needs improvement</i> - <i>We do not have any proper landscaping to beautify our marae.</i> - <i>Planting of fruit trees and providing boxes for maara kai is much needed</i> - <i>Hapū planted natives along the fenceline and riverbank about 20 years ago so regular maintenance is required</i> - <i>Renovating main toilets</i> • What activities are undertaken at the marae on a regular basis? <ul style="list-style-type: none"> - <i>Whanau/hapū gatherings, tangihanga, karakia, land meetings</i> - <i>Local and visiting schools</i> - <i>Kapa haka</i> - <i>Hosting of Iwi AGM</i> - <i>Sports groups</i> • How many buildings are there? <i>Wharenuui, wharekai, Paepae, 2 ablution blocks,1 shed, waharoa, Whakaruruhau (ope shelter)</i> • Is the Marae a Civil Defence site for the local community? <i>Our marae was used to accommodate the Māori Wardens at the time of the Edgecumbe Flood in 2017. It was also used as the base for the voluntary workers who cleaned up Edgecumbe and surrounds</i>
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> • What renovation and refurbishment works need to be undertaken? <ul style="list-style-type: none"> - <i>Painting all buildings, ceiling in Wharenuui as described above</i> - <i>Replacing Guttering</i> - <i>Carpentry work</i> - <i>Lighting</i>

	<ul style="list-style-type: none"> - Landscaping and grounds work - Waharoa repairs - Toilet renovations <ul style="list-style-type: none"> • Is this a part of a wider development plan? <ul style="list-style-type: none"> - Yes we want to erect another general purpose building for our kaumatua and erect a store room for the mattresses and whariki 		
What date can work commence on site?	Some work can commence immediately. We are flexible to work with the Runanga to schedule the work and close our marae for these renovations.		
Proposed completion date?	Commercial Information		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	Not applicable		
Section C – Immediate Job Creation			
Quotes as attached			
Project Activity	Anticipated FTE	Total Cost	Timeframe
Unskilled Labour		Commercial Information	Unskilled Labourer will be part of the the Marae Cluster workforce.

Name of Marae	Motiti Island Marae
Consent form attached	Ae
Location of Marae	Motiti Island (24km from Tauranga)
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Ngati Awa, Te Patuwai, Ngati Maumoana
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • What activities are undertaken at the marae on a regular basis? The marae is situated centrally on lands belonging to its hapu Te Patuwai and therefore is a focal point of its Maori community to practice our cultural traditions and customs • How many buildings are there? Wharenui, wharekai, wharemate, ablution blocks, sheds, kauta etc. Across the marae complex is two wharenui, one wharekai, one wharemanaaki, two wharepaku and 4 sheds • Is the Marae a Civil Defence site for the local community? Ae the marae has been used on various occasions as a civil defence site during the grounding of the RENA • Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Do you have schools, wananga, universities and sports groups book the marae? Ae • What kind of local community activities or business occurs at the marae? Tangihana, Celebrations, Hui - Tribal, Community, Whanau, Fundraising, Te Reo classes, wananga and workshops
Section B – Construction Activity	

Describe renovation work proposed	<ul style="list-style-type: none"> What renovation and refurbishment works need to be undertaken? <i>Te Hingaotera</i> <i>Whakairo</i> <i>Wharenuī outer wall repair wall damage</i> <i>Wharenuī outer wall clad and repaint</i> <i>Roro extension</i> <i>Wharepaku install spouting filtering to holding tanks</i> <i>Install outside tap, repaint and minor repair</i> <i>Fencing - 7 wire batten, 250 mtr</i> <i>Puna</i> <i>Renovate major repairs reroof, plumbing</i> <i>Window repairs</i> <i>Tamateakitehuatahi</i> <i>Whakairo</i> <i>Wharenuī outer wall repair wall damage</i> <i>Wharenuī outer wall clad and repaint</i> <i>Realign guttering</i> <i>Roro extension</i> <i>Petapu repaint and install guttering</i> <i>Wharepaku install outside tap and spouting filters to holding tank</i> <i>Generator shed repair and repaint</i> <i>Relocate and install 30000ltr tank filters and piping</i> <i>Fencing - 7 wire batten, 300mtr</i> <i>Hinewai</i> <i>Repaint roofing, reguttering, spouting filters and flashing Repaint outside walls</i> <i>Replumb waste, replace tapware, install outside tap and filter Build verandah</i> <i>Rewiring</i> <i>Tahuapiri urupa</i> Fencing and safety barriers this a part of a wider development plan? <i>Kao</i> 		
What date can work commence on site?	<i>Weather dependent on barging and flying materials out to the island</i>		
Proposed completion date?	Commercial Information		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not Applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes attached in appendices</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	Com	Commercial Information	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	Tokitareke Pa – Warahoe Maori Reservation
Consent form attached	<i>yes</i>
Location of Marae	685 Galatea Road, RD2 Omataroa, Whakatane. This Pa is 5km before the Matahina Dam in Te Mahoe.
Section A – Community Visibility	

Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Warahoe, Te Pahipoto, Ngati Hamua		
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<p>Tokitareke Pa is mostly land. We have a three-bedroom house and a double garage built for the Kaitiaki of the place. The whenua has a front fence along the roadside that makes the land look like a Marae is going to be built.</p> <p>We have held 2 marriages on the whenua next to the waterfall to the rear of the property. Also we have held two 21st birthdays and two 18th birthday celebrations using the current garage and hired marque.</p> <p>We often get local kohanga reo and schools to learn the history about the place.</p> <p>We mostly hold our hapu hui on the whenua in the garage.</p> <p>We are going to wananga on the whenua in preparation for next new Ngati Awa Te Toki haka regionals in October. The muster for the Warahoe hapu kapa haka will start in November 2020.</p>		
Section B – Construction Activity			
Describe renovation work proposed	As described above the house needs immediate repairs to the kitchen and bathroom . We have the Marae Development plans completed are hoping to seek funding to build our historical site by <small>Commercial Information</small> time.		
What date can work commence on site?	As Soon as possible		
Proposed completion date?	<small>Commercial Information</small> funding permitted that is.		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	Free and frank opinions		
Section C – Immediate Job Creation			
<i>See quotes attached</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
Unskilled Labour	<small>Com</small>	Commercial Information	Unskilled Labourer will be part of the the Marae Cluster workforce.

Name of Marae	<i>Tuteao Marae</i>
Consent form attached	Yes
Location of Marae	<i>597a Te Teko Road (24 km from Whakatāne)</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Nga Maihi</i>

<p>Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.</p>	<ul style="list-style-type: none"> • <i>Repairs and Maintenance of Wharekai (interior and exterior)</i> • <i>Boundary Fencing</i> • <i>Painting</i> • <i>Plaster</i> • <i>Electrical</i> • <i>General maintenance – water blasting</i> • <i>Roading</i> • <i>Container What is the physical state of the marae. Try and tie this to the quotes you have for repairs.</i> • <i>Eg – the Wharekai roof leaks and has damaged the floor.</i> • <i>What activities are undertaken at the marae on a regular basis?</i> • <i>How many buildings are there? Wharenuī, wharekai, wharemate, ablution blocks, paepae, storage sheds, kauta.</i> • <i>Is the Marae a Civil Defence site for the local community? No</i> • <i>Tuteao is used for the betterment and development of the hapū and wider community.</i> • <i>We hold Tangihana, wananga, kapa haka, health workshops, kohanga and school activities, sports groups and Iwi events (AGM 2019).</i>
<p>Section B – Construction Activity</p>	
<p>Describe renovation work proposed</p>	<ol style="list-style-type: none"> 1. Repairs and Maintenance " Whakarururumai O Te Rangi" Wharekai interior/exterior Builder to eliminate further water damage to interior ceiling panels (photos attached) <ul style="list-style-type: none"> • Remove and replace all exterior roof nails with screw downs • Check and secure all dining room interior ceiling panels (health and safety) • Upgrade tane/wahine shower cubicles with seratone panels • Timber replacement on paepae, barge boards etc 2. Boundary Fencing Erect paling fence to Marae boundaries - Y6-Y7-Y8 <ul style="list-style-type: none"> • Define, enhance Marae Complex • Define vehicle parking within boundary • Safety of our mokopuna from access to main highway 3. Painter paint interior throughout after plasterer has finished <ul style="list-style-type: none"> • Paint dining room ceiling, and water damage stains throughout (photos attached) • Paint walls/ dining room/kitchen area/ablution area 4. Plasterer replaster all damage and cracks throughout wharekai (photos attached) 5. Electrical Replace existing lighting with LED throughout Wharenuī 6. Handyman Waterblast roof area for lichen growth and spray with appropriate moss and mould killer 7. Roading Upgrade of entry and exit to and from Marae 8. Container Storage of mowers, marae outside equipment etc.

What date can work commence on site?	<i>Immediate start</i>		
Proposed completion date?	Commercial Information after funding received		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes attached</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	Com	Commercial Information	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Tuariki Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>322 Galatea Road, RD2, Te Teko Located 4.6km from Te Teko and 25.3 from Whakatane</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Te Tawera ki Tuariki Hapu Ngati Awa te iwi</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • <i>Tuariki Marae comprises of 5 buildings, including:</i> <ul style="list-style-type: none"> • <i>Wharetipuna (meeting house)</i> • <i>Wharekai (dining room)</i> • <i>Wharepaku (ablution block)</i> • <i>(Old) Wharekai (now used for storage)</i> • <i>Marae Homestead (currently tenanted)</i> • <i>Tuariki Marae is used frequently by local community and school groups and Marae whanau for: -</i> <ul style="list-style-type: none"> • <i>Marae stays</i> • <i>Wananga</i> • <i>Kapa Haka Practice</i> • <i>Te Reo Classes</i> • <i>Tuariki Marae regularly hosts board meetings and hui for local businesses and organizations, these include: -</i> <ul style="list-style-type: none"> • Commercial Information • Commercial Information • Commercial Information • <i>Tuariki Marae plays host to several community events during the year, including: -</i> <ul style="list-style-type: none"> • <i>Omataroa 8k Fun Run and Walk</i> • <i>Carols at the Marae</i> • <i>Movies at the Marae</i> • <i>The existing infrastructure is in good condition and is regularly maintained by whanau at whanau working bees'</i>
Section B – Construction Activity	

Describe renovation work proposed	<i>The intended work includes landscaping of the Marae Atea and overall Marae property.</i> <ul style="list-style-type: none"> • <i>Ensure the beautification of the Marae</i> • <i>Improve access to the Marae</i> 		
What date can work commence on site?	<i>As soon as possible.</i>		
Proposed completion date?	<i>Within</i> <small>Commercial Information</small>		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes attached</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	<small>Com</small>	<small>Commercial Information</small>	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Pukeko Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>Rewatu Road Poroporo Whakatāne (9km from Whakatāne)</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngati Pukeko</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • <i>Pukeko Marae physical state is best described as functioning. If there are any issues or somethings needs replacing the marae will either “make do” or will get the cheapest replacement. Any infrastructure requirements are made at the minimum work needed to be able to keep the marae open. Some issues eg water, power etc are taken seriously as this would cause health and safety issues. The marae is kept tidy through the Probation programme as this is no cost to the marae, lawns and gardens are kept tidy.</i> • <i>Like any other marae activity the marae is used for Tangihanga, Haka practices, whanau wananga, fundraising, community events eg reunions...it has also been used for meetings eg Whanau Trusts, Iwi Authority meetings</i> • <i>The marae is made up of 5 main buildings - Wharenui, wharekai, storeroom buildings, ablution blocks, sheds etc. All these buildings require different maintenance requirements and compliances</i> • <i>The Marae is not a Marae a Civil Defence site for the local community</i> • <i>As mentioned previously the activities of the marae are always regularly used by the local community. Reunions, whanau trust meetings, Iwi events have been held, Schools book the marae for Noho especially around Haka and when fundraising, Touch teams have booked the marae when the National tournament is held in Whakatane. The marae is always open to supporting community activities</i> • <i>Pukeko marae always supports the Whakatane Probation office by allowing them to complete their court hours at the marae. The clients are happy to help at a marae and the marae is able to get their tasks completed. Other activities the marae may host is school noho and fundraising, hauora events through one of the local organisations, or just being open for visits from other organisations who have not been on a marae before. A lot of our local</i>

	<i>marae businesses hold their AGMs or annual staff meetings at the marae. It is a neutral place to hold meetings</i>		
Section B – Construction Activity			
Describe renovation work proposed	<ul style="list-style-type: none"> • <i>Most of the renovations are around the buildings which need repainting or repairing. This is a never ending task for the marae as the marae has had a number of different committee members who have done what they can with the budgeted funds that they have. So the core jobs are Building maintenance, Whakairo renovations, Waharoa maintenance,</i> • <i>Pukeko marae main initiative is to keep the marae in the best kept condition as we can for our future mokopuna. The marae is something physical that our hapū can come back to and reconnect with their whenua and their hapū. The lon gterm strategy for Pukeko is to keep the marae in a positive state for our next generation.</i> 		
What date can work commence on site?	<i>As soon as possible</i>		
Proposed completion date?	<i>Within</i> <small>Commercial Information</small>		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes as attached</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	<small>Com</small>	<small>Commercial Information</small>	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Te Rangihouhiri II Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>Address – 30B Thornton Road Whakatāne (6km from Whakatāne)</i> <i>If rurally based – how far from the nearest settlement is the marae located?</i> <i>What is the closest town/city?</i> <i>Whakatane</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Kei Otitapu ko te pumautanga o Te Rangihouhiri II Ko Awa Ko Rongo

	<p>Ko Rongo Ko Tama Ko Uru Ko koe ra..</p> <p>BACKGROUND</p> <p>Ngāi Te Rangihouhiri II is a hapū of Ngāti Awa named after the eponymous ancestor Te Rangihouhiri II, the son of Hikakino and Te Uruhina. Before 1865 the hapū was traditionally based at Te Awa a Te Atua (Matatā) and is now located at Te Pāroa on the lands of Taiwhakaea II hapū. In 1866 the lands of Ngāti Awa, including Ngāi Te Rangihouhiri II, were confiscated by the government for the iwi supposedly being in “rebellion”. Only 26 acres of hapū land remained, the Omarupōtiki pā at the Tarawera river. Since then, the hapū, along with our close whānau Ngāti Hikakino, have been sheltered by our Taiwhakāea II hapū at Otamāuru and then Te Pāroa. From 1867, our three tīpuna whare all stood together at Otamāuru until in April 1893, when Te Kooti Rikirangi Te Turuki uttered his whakatauki to Hoani Poururu:</p> <p><i>E Úpe, he aha koe i whakatā ai i to whare i runga i te timutimu, wehewehe whenua, wehewehe tangata, wehewehe tikanga</i></p> <p><i>O Upe (Taupe) why have you built your house on the stump, dividing the land, the people and their beliefs?</i></p> <p>In the years that followed, the prediction of Te Kooti came to pass and all three whare tīpuna separated with Taiwhakaea II being the first to move from Otamāuru to Te Pāroa in 1907 being officially opened in 1913. Puawairua and Te Rangihouhiri II eventually followed to their present locations in Te Pāroa in 1922. Over time, for various reasons, support for the hapū waned and Te Rangihouhiri II became derelict until by the late 1980s it was no longer structurally sound.</p>
<p>Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.</p>	<ul style="list-style-type: none"> • <i>How many buildings are there? Wharenuī, wharekai, wharemate, ablution blocks, sheds, kauta etc.</i> <p>The marae buildings consist of two buildings the wharenuī and wharekai complex which includes ablutions.</p> <p>In 1992, a group of kaumātua began calling meetings of the hapū again and reached out to whānau living beyond the Whakatāne district for their support in reviving Te Rangihouhiri II Marae. By 1996, after many hui, it was agreed that the boundaries of the marae reservation would be expanded to five acres, that the whare tipuna would be turned to face the east and that trustees would be elected to represent all whānau of the hapū. Then after a further series of wānanga over three years, the decision was taken to retire and bury the existing wharenuī and construct the present meeting house based on the designs and dimensions of the original and by restoring the whakāiro. The wharenuī was completed in 1998 and eventually opened in 2008. Then construction started on the wharekai complex in July 2014. Finally, on 25 March 2020, a karakia whakawātea was held immediately before the Covid-19 lockdown to open the wharekai complex for the hapū to enable further works to be completed in reparation for a formal opening now tentatively scheduled for October 2020.</p> <ul style="list-style-type: none"> • <i>Is the Marae a Civil Defence site for the local community?</i> At present the marae is not a CD site. • <i>Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Do you have schools, wananga, universities and sports groups book the marae?</i> <p>Over the past 20 years, the Trustees have been dealing with the physical aspects</p>

	<p>of the marae reconstruction and its grounds. Equally important is the revitalisation of the hapū reo, tikanga, whakapapa, mōteatea, karakia and kapa haka and the restoration of our traditional knowledge bases including performing arts. Since 2015, the hapū have participated in the Ngāti Awa Te Toki haka festival, having merged with our neighbouring whānau of Ngāti Hikakino in 2017 to present a combined team, including a tamariki roopu. In 2019, our roopu even received placings for several events. The hapū has held whakapapa, history and waiata wānanga in 1995, 2006, 2010 and more recently, in 2017 and 2019 as part of our haka roopu preparation and during the development of the Ministry for Culture & Heritage documentary series <i>Te Tai</i>. We have also participated in the Ngāti Awa Hapū Challenge run by Te Tohu o Te Ora o Ngāti Awa – the Ngāti Awa Social & Health Services Trust over several years and are represented on iwi authority.</p> <p>Hapu and annual general hui have been consistently held and recorded over this period and recently Hapati was held on 27 June 2020 and will be held at the marae every month.</p>
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Section B – Construction Activity

<p>Describe renovation work proposed</p>	<ul style="list-style-type: none"> • <i>What renovation and refurbishment works need to be undertaken?</i> <p>Despite the significant progress made over the last almost three decades, dating back to 1992, much remains to be done. The marae complex still requires the construction of a pae shelter, manuhiri shelter including ablutions, a waharoa and pou haki with appropriate landscaping, as well as a tamariki play area, māra kai and kaumātua and social housing and a multipurpose teaching-learning conference space that also incorporates the existing marae facilities. It is also intended that the complex be as self-sustaining as possible including through the use of solar energy and water catchment systems</p> <p>Areas for the purpose of this application requiring renovation include:</p> <ul style="list-style-type: none"> (a) installation of a gas bottle storage compound (b) complete hangi platform (c) fencing around the septic tank and boundaries (d) the concreting for the flagpole and the atea; (e) painting and plastering of the wharenuī where there are cracks; (f) the purlins (perpendicular rafters) in wharenuī replacements and lighting inside and outside the wharenuī; <ul style="list-style-type: none"> • <i>Is this a part of a wider development plan?</i> <p>Commercial Information</p> <p>. All of this has been undertaken as a means of demonstrating that the hapū, despite its history of dispossession and disempowerment by the government, has been revitalised over the last three decades to the point where we participate as a hapū in iwi activities, have rebuilt our marae complex and are now fielding teams in tribal sporting and cultural events – something that would have seemed a dream by the previous generation of our people. Yet, as foreshadowed, despite these developments, there is still much to be done. Like most marae, our pae is in a perilous state. There are too few speakers available to support the marae. The same applies to kai karanga and those steeped in the knowledge of our traditional karakia tawhito. We also have too few experts in whakapapa and tribal lore and history. Knowledge of our sacred sites and stories is also limited to a handful. These are all risk management issues for the hapū that need a plan to improve our cultural knowledge base across all aspects of the hapū's operation and functioning centred around our marae.</p> <p><small>Commercial Information</small></p>
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	Commercial Information		
What date can work commence on site?	<i>Work can commence as soon as the project is approved and coordinated with our Runanga marae collective.</i>		
Proposed completion date?	Commercial Information		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes as attached</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	Com	Commercial Information	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Puawairua Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>Our address is 2 Thornton Road, Paroa, Whakatane 3191. We are approximately 9km out of Whakatane township.</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngati Hikakino</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> <i>What activities are undertaken at the marae on a regular basis?</i> <i>How many buildings are there? Wharenuī, wharekai, wharemate, ablution blocks, sheds, kauta etc.</i> <i>Is the Marae a Civil Defence site for the local community?</i> <i>Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Do you have schools, wananga, universities and sports groups book the marae?</i> <i>What kind of local community activities or business occurs at the marae?</i> <i>Activities include regular hui, pohiri for manuhiri from different agencies or rohe, whanau reunions, wananga, working bees, hapati. There are 7 buildings on our marae site. We also have close relationships with touch rugby and other sports codes as well as with our local Kura of Te Paroa and Te Orini, who utilize the facility on occasions, whanau celebrations, weddings and birthdays and for Haahi Ringatu tekau ma rua. It is also used for kapa haka practices leading up to Te Toki and this includes weekend practices. The Marae is available for community events if required. For the next 3-4 months, our Marae will be utilized by kaumatua of</i>

	<p><i>Te Tohu o Te Ora o Ngatiawa and this will be every Tuesday and Thursday for their kaumatua programmes. The Marae is also booked for other events in the future.</i></p>
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Section B – Construction Activity

<p>Describe renovation work proposed</p>	<ul style="list-style-type: none"> • <i>What renovation and refurbishment works need to be undertaken?</i> • <i>Is this a part of a wider development plan?</i> • Resealing of Marae Carparking area with new proposed area identified for construction. • Covered Ramp access South Wall Dining Hall • Facia Boards Wharekai north and south walls. • Manuhiri Toilet ramp access and decking with Veranda Coverage • Veranda coverage between Whakaruruhau and PaePae • Perimeter and internal fencing • Wharekai Ceiling replacement • Water blasting and painting of identified areas. • Wharenuui overlay of exterior cladding • PaePae Rear wall veranda • <p>Wider Development Plan:</p> <p>The Puawairua Wider Development Plan will be consisting of a New Ablution Block Upgrade. With this upgrade and the proposed Renovation work undertaken, Commercial Information</p>
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<p>What date can work commence on site?</p>	<p><i>If this is not within 2 weeks of notifying approval, explain why not and the timing involved (eg hiring, training or procurement process)</i></p> <p>If we are successful to be considered for this Renovation Development Programme, our Marae will be available for works to be undertaken within the two week time of notifying approval</p>
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<p>Proposed completion date?</p>	<p>Commercial Information</p>
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<p>Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?</p>	<p><i>Not applicable</i></p>
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Section C – Immediate Job Creation

Quotes as attached.

Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	com	Commercial Information	<i>Unskilled Labourer will be part of the the</i>

	Commercial information	Marae Cluster workforce.
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Name of Marae	UIRAROA MARAE
Consent form attached	YES
Location of Marae	Uiraroa Road, Te Teko Located central Te Teko, Whakatane
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	Hapu affiliations – Ngati Awa ki Uta (10 + hapu) Ngati Awa Iwi; At least 100 + whanau affiliations
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<p>What activities are undertaken at the marae on a regular basis?</p> <ul style="list-style-type: none"> • Tangihanga, wananga, birthdays, hura kohatu, training, kapa haka, reunions, sports events, kura, karakia, waiata and whaikorero • How many buildings are there? Wharenui x 1, wharekai x 2, wharemate x1, ablution blocks x2, sheds x1 • Is the Marae a Civil Defence site for the local community? Yes, it has been used for this purpose in the past • Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Yes • Do you have schools, wananga, universities and sports groups book the marae? Yes on a regular basis • What kind of local community activities or business occurs at the marae? <ul style="list-style-type: none"> ✓ Tangi ✓ Working bees, maintenance ✓ Land Trust meetings ✓ Hapu hui ✓ Fundraising events ✓ Local authority meetings ✓ Consent and resource management meetings ✓ Treaty co-government meetings ✓ Co-management meetings ✓ Educational wananga ✓ Student training wananga ✓ AGMs
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> • What renovation and refurbishment works need to be undertaken? Proposed: <ul style="list-style-type: none"> ✓ Re-roofing marae buildings ✓ Erect boundary fencing ✓ Re-flooring/resurfacing wharekai/wharenui ✓ Painting ✓ Upgrading window frames ✓ Installing locks and security devices ✓ Installing maara kai infrastructure • Is this a part of a wider development plan? Yes
What date can work commence on site?	Within 2 week of approval.
Proposed completion date?	Commercial Information

Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes as attached.</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	<small>Com</small>	<small>Commercial Information</small>	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>Pupuaruhe Marae</i>
Consent form attached	<i>Yes</i>
Location of Marae	<i>Patuwai Road, Pupuaruhe, Whakatāne (5km from Whakatāne)</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngati Awa, Te Patuwai, Ngati Maumoana</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> <i>What activities are undertaken at the marae on a regular basis? The marae is situated centrally on land belonging to its Te Patuwai uri and therefore is the focal point of its Maori community to practice our cultural traditions and customs</i> <i>How many buildings are there? Wharenuī, wharekai, wharemate, ablution blocks, sheds, kauta etc.</i> <i>Wharenuī, Wharekai, Wharepaku, Sheds * 2</i> <i>Is the Marae a Civil Defence site for the local community? Kao</i> <i>Are there regular whanau, hapu, iwi wananga/hui/karakia held at the marae? Do you have schools, wananga, universities and sports groups book the marae?</i> <p><i>Ae</i></p> <ul style="list-style-type: none"> <i>What kind of local community activities or business occurs at the marae?</i> <i>Tangihana</i>
	<i>Celebrations Hui - Tribal, Marae, Community, Whanau Fundraising Te Reo classes Workshops</i>
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> <i>What renovation and refurbishment works need to be undertaken?</i> <i>Refer to Pupuaruhe Marae List.doc</i> <i>Is this a part of a wider development plan?</i> <p><i>Ae</i></p>
What date can work commence on site?	<i>Immediate Start</i>
Proposed completion date?	<small>Commercial Information</small>
Are the proposed works	<i>Not applicable</i>

subject to any resource, building, or other consents, that have not already been obtained?			
Section C – Immediate Job Creation			
Quotes as attached			
Project Activity	Anticipated FTE	Total Cost	Timeframe
Unskilled Labour	Com	\$ Commercial Information	Unskilled Labourer will be part of the the Marae Cluster workforce.

Name of Marae	<i>Te Hokowhitu a Tu Marae</i>
Consent form attached	Yes
Location of Marae	25b Keepa Road 3kms from Whakatane town centre
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>Ngāti Hokopū ki Te Rāhui</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<ul style="list-style-type: none"> • Physical state of the marae <ul style="list-style-type: none"> • Our Marae lacks space to extend as we are bounded by industrial land on 3 sides and private māori land on another side. This means that much of our application is about using the space we have in better ways. We have a great deal of storage quotes but that is because we lack quality storage, or we lack the space to make existing storage useful. • To offset the lack of space we are reutilizing a double garage we have by applying for partitioning, insulating and lining half of it ready for utilization as a kitchen extension. Behind the garage will be repurposed too providing a secure area for our hangi and maara kai gear. • Our mahau has a buckled and warped ceiling that shows water damage not from above but from the use of moisture absorbing materials in its original build. This will all be taken out and replaced so that this issue is remediated. • We have an food prep room that is external to the kitchen. This room is heavily utilized but cleaning is difficult because the walls are not waterproof. Waterproofing will ensure that correct cleaning procedures are always done in the prep room • Materoa Wharewera (nee Waititi) wove a number of whariki for the Marae during her lifetime (died in the 1970s). These whariki are in need of some moisture proof flat storage so they can be treated as the taonga they are. Some are in bad condition and the Whakatane Museum has been contacted to come give advice on these whariki in terms of conservation. • During large tangi or hui the marae experiences lack of adequate parking which can spill out on the Keepa road and State highway 30 too. Cars get bogged in the grass trying to utilize it for parking so fixing our roading will help alleviate some of this strain. • Guttering around the Wharenui and the Pae are filled with debri from various large trees, this has resulted in the fascia rotting and the guttering slumping. • We have a larger ablution block project to get started on so in preparation for this project and also to rid ourselves of a poisonous plant we need to get a Phoenix palm removed from the Marae grounds. • What activities are undertaken at the marae on a regular basis?

	<p><i>Whanau, hapū gatherings. Land meetings.</i></p> <ul style="list-style-type: none"> • How many buildings are there? Wharenuī, wharekai, ablution blocks, 1 implement shed, 1 large garage • <i>In the past our Marae has been used to house people affected by flooding.</i> • <i>Our Marae is used on a weekly basis by our kaumatua who gather at the Marae during the day to bake or cater or just keep busy around the Marae. Local school use our Marae for noho, and whanau activity at the Marae is an ongoing thing.</i> • <i>Yearly we host the White Ribbon Riders,</i> • <i>International Rugby Teams</i> • <i>International Schools</i> • <i>28 Māori Battalion Reunion.</i> • <i>Marae hosting for tourism company owned by Ngāti Awa person.</i> • <i>Education Wānanga</i> • <i>Iwi AGM</i> • <i>Trust AGM</i> • <i>Whanau and Hapū hui regarding resource consents</i> • <i>We regularly allow other organisations such as rugby clubs, schools, kohanga to utilize our kitchen for large scale cooking and/or fundraising purposes.</i>
Section B – Construction Activity	
Describe renovation work proposed	<ul style="list-style-type: none"> • <i>What renovation and refurbishment works need to be undertaken?</i> • Partition half the garage <ul style="list-style-type: none"> ○ Insulate ○ Line ○ Build storage for kitchen overflow • Storage area <ul style="list-style-type: none"> ○ Increase built in storage capacity for dishes • Storeroom storage <ul style="list-style-type: none"> ○ 20litre bucket storage stand ○ Rejig bench spaces and wall storage • Implement shed <ul style="list-style-type: none"> ○ Increase inbuilt storage ○ Line • Meat room <ul style="list-style-type: none"> ○ Line wall with aqualine or something suitable for its use • What about removing that Phoenix palm out the back by the Wharenuī • Mahau ceiling <ul style="list-style-type: none"> ○ Reline ○ Paint • Fencing entire west boundary • Fully lined roof platform for Whariki in mattress room(lined to insulate from heat/cold) • Behind garage <ul style="list-style-type: none"> ○ Gate hung behind garage at both ends to open up extra storage area (hangi or maara storage) • Pae seating and storage of wharenuī awning • West side wharenuī eaves repair • Wharenuī back door <ul style="list-style-type: none"> ○ Build in shelving for shoes ○ Replace clearlite • Outdoor seating area area <ul style="list-style-type: none"> ○ Clearlite sections for natural lighting • Roading • Pergola for Ope

	<ul style="list-style-type: none"> LED lighting to replace existing lighting Replace grating and hardboard to allow wharekai floor to breathe better <i>Is this a part of a wider development plan?</i> Commercial Information [Redacted] 		
What date can work commence on site?	Some of the work can be done immediately as it does not interfere with current Marae bookings. We are flexible to work with the Rūnanga to schedule the work and close our Marae for these renovations		
Proposed completion date?	Commercial Information		
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not applicable</i>		
Section C – Immediate Job Creation			
<i>Quotes as attached.</i>			
Project Activity	Anticipated FTE	Total Cost	Timeframe
<i>Unskilled Labour</i>	[Redacted]	Commercial Information	<i>Unskilled Labourer will be part of the the Marae Cluster workforce.</i>

Name of Marae	<i>As per individual Marae table</i>
Consent form attached	<i>As per individual Marae table</i>
Location of Marae	<i>As per individual Marae table</i>
Section A – Community Visibility	
Please outline the iwi/hapū/or whānau who primarily affiliate to the marae	<i>As per individual Marae table</i>
Description marae – its current physical state, frequency of use (in broad terms), users, importance to community.	<i>As per individual Marae table</i>
Section B – Construction Activity	

Describe renovation work proposed	<i>As per individual Marae table</i>
What date can work commence on site?	<i>As per individual Marae table</i>
Proposed completion date?	Commercial Information
Are the proposed works subject to any resource, building, or other consents, that have not already been obtained?	<i>Not Applicable</i>

Section C – Immediate Job Creation

Note that all costs need to be evidenced by quotes.

Project Activity	Anticipated FTE	Total Cost	Timeframe
Each Marae will identify ^{o m} unskilled labourers for the Marae Cluster workforce	C	Commercial Information	Labourers have been identified by marae and will require 1 week of induction (Health and Safety Training, HR Policies and Procedures, introduction to Key Staff, induction to Te Rūnanga o Ngāti Awa)
Programme Manager	C	Commercial Information	Start date will be within 3 weeks of funding agreement being signed. We will conduct open recruitment using our HR policies and procedures. Completion of the Work Programme is ^{o mm}
Workforce Navigator	C	Commercial Information	
Admin	C	Commercial Information	
Scheduler	C	Commercial Information	
Health and Safety Officer	C	Commercial Information	
<i>Total</i>	C	Commercial Information	

11. How will you prioritise the employment of local people, and those affected by COVID-19 job losses?

- Each Hapū in the cluster will contribute unskilled labourers who will join the Programme's workforce.
- To ensure the Programme is successful, Te Runanga o Ngāti Awa will employ:
 - C FTE Programme Manager to oversee and supervise the Work Programme & provide reporting.
 - C FTE Workforce Navigator to seek employees, organise training and provide pastoral care and support
 - Administrator C to gather data, administrate the Programme
 - Scheduler C FTE to interface between marae, kaimahi and contractors to schedule each marae programme of renovation
 - Health and Safety Officer – maintain and actively manage all aspects of safety and health for all kaimahi as required by law. Provide regular training for marae governors and kaimahi
- Te Runanga o Ngāti Awa has already submitted a Te Ara Mahi application to develop a Workforce Development Programme and Marine Training Programme. The marae renovation programme can easily fit in to our Te Ara Mahi application and framework. Detail of the Te Ara Mahi application are below:
 - **Workforce Development**
This programme of work will increase local employment and wages by:
 - Actively identifying and recruiting unemployed or underemployed local Māori and staircasing them into meaningful employment.
 - Support local Māori to develop the new skills and training required to enable their transition into new types of employment.
 - Providing specialist pastoral care and cultural development opportunities to mitigate factors that are known to inhibit Māori training and employment success.
 - Increasing wage potential of participants by providing pathways to formal qualifications and training, resulting in increased employability and higher wages.
 - **Marine Training Programme**
 - The Programme will preferentially target descendants of the Rangitaki 22b Trust and Ngāti Awa but will be open to all students across the eastern Bay of Plenty.
 - The Programme will attract and retain talent in the Whakatāne region. Today any youth that wants to enter the industry must seek out training elsewhere, which often still does not meet the specific needs of the local employers.
 - The average alloy welder earns significantly more than the average income in the Whakatāne of \$25,000, thus creating an overall economic and wage uplift in the region. The region has an unemployment rate of 12.6%, which means that there is a real need for employment and training opportunities, especially within the community of NEETS. This programme provides such opportunities.
 - As part of the COVID recovery strategy there is to be a significant focus on redeploying capable and skilled works into new areas/sectors. This programme will focus on this, via short courses, in the short term.

12. How is the project going to be managed?

- **How will the activity be managed within your organisation?**
- *Te Rūnanga o Ngāti Awa has HR and Policies and Procedures in place that are used for employment*
- *Each element of the Programme of Works will be managed via contracts for service/employment agreements*
 - *Programme Manager*
 - *Workforce Navigator*
 - *Administration*
 - *Scheduler*
 - *Health and Safety officer*

- *How will the activity be managed within your organisation?*

Each element of the Project will be managed via contracts for service.

- *What project management practices will be in place?*

Contracts will specify clear deliverables, timeframes and reporting.

- *Who the key personnel are?*

Andrea Kingi (CEO EA) representing Te Rūnanga o Ngāti Awa has experience in iwi and hapū leadership targeting social and economic outcomes. Andrea has led and reported on several initiatives funded by government, including the Te Rūnanga o Ngāti Awa Housing Repairs programme (year to year), Whānau Education Action Plans (year to year). Andrea is familiar with government reporting requirements, budget management and HR.

Noti Belshaw is the Manager Language Culture and Identity and regular works with hapū and marae on various cultural projects. Noti will be the relationship lead between Te Rūnanga o Ngāti Awa, the Programme Manager and the marae.

The new positions to be created as a part of this application are:

Programme Manager – Commercial Information

Key roles:

- To develop and lead this programme of work;
- To appoint and manage all necessary staff, contractors and providers;
- To develop working partnerships with other agencies, entities, providers, employers and stakeholders;
- To identify existing initiatives and opportunities for leveraging efforts and resources, and to ensure activities aren't duplicated;
- To integrate with existing and new Te Runanga o Ngati Awa projects e.g. Te Ara Mahi and PGF projects led by Te Runanga o Ngati Awa
- To monitor and report on progress, including liaison with the PDU;

Workforce Navigator – Commercial Information

Key roles:

- Provide weekly sessions with kaimahi to motivate, encourage and engage
- Developing relationships with our workforce and assist resolution of issues
- Build a team across the various kaimahi
- Helping people who have lost jobs to access existing government and agency support;
- Identify gaps in the support that is available and identify/develop solutions to these gaps;
- Enable access to training and skills development programmes as required
- Enable access to wrap around support that is available now from existing agencies (e.g. financial literacy and budgeting, mental health and wellbeing);
- Identify gaps to the wrap around support that is needed and identify and develop solutions.

Administrator – Commercial Information

- To assist the Programme Coordinator with administrative tasks, organisation, relationship management, data collection, monitoring and reporting.

Scheduler – Commercial Information

- To assist the Programme Manager with coordinating Programme works across multiple sites and multiple contractors, maintain a flow of information between contractors and kaimahi and marae. Manage time, due dates and delivery of materials as required.

Health and Safety Officer – Commercial Information

- To implement the Health and Safety training, policies and systems across multiple marae, kaimahi and Marae Trustees.

All appointments will follow our standard employment and procurement processes and will be subject to our standard contract terms and conditions. No procurement processes have started, though we have developed a list of organisations who have provided quotes in this application.

- *What other parties are required for successful delivery of the project/activity?*

Marae Trustees and Marae Committees will participate and ensure expectations and risks are managed. In addition we need good working relationships with tradespeople and suppliers.

- *What involvement is required from the Provincial Development Unit?*

Supporting and furthering our connections with relevant government agencies as required.

- *What procurement process has been undertaken (i.e. a selection of a provider), or will be, and how will that be managed?*

Quotes have been provided by individual marae in this application. We will select from the preferred providers who are primarily well recognised renovators/builders/trades people with whom strong partnerships are already in place.

- *Please attach a copy of the health and safety policy that will apply for this project/activity).*

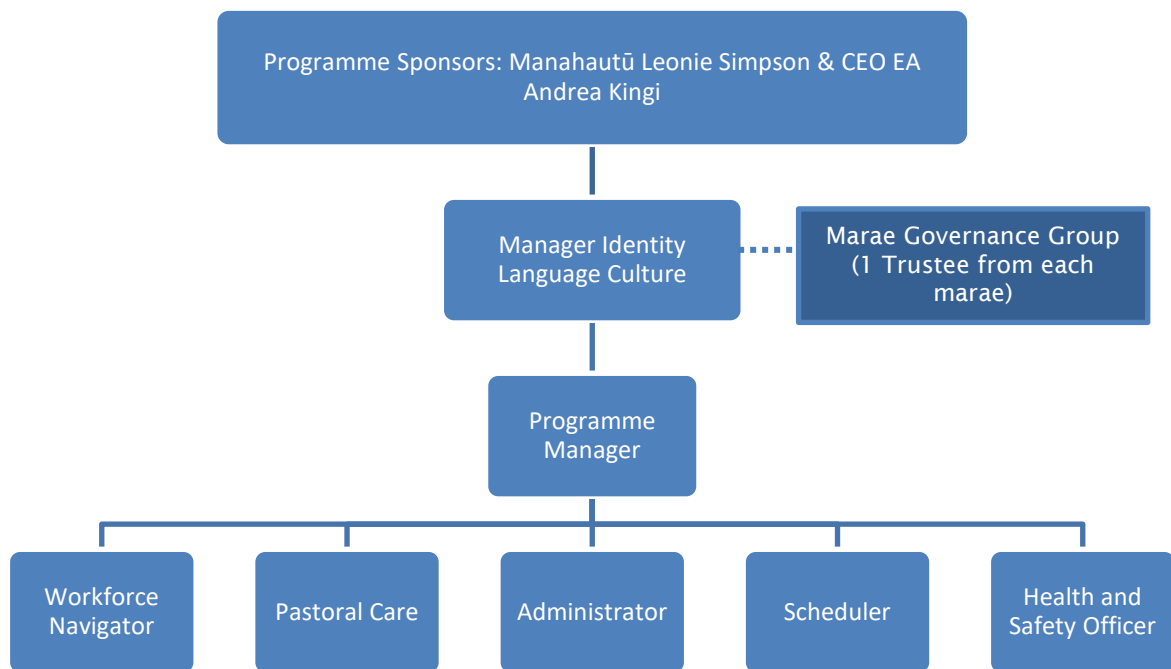
Attached with Supporting Documentation from Ngāti Awa.

13. Is there any other information which would be useful background or context at this stage?

Provide additional information which may be of use to us at this stage, noting there will be more detail required during the application phase.

The Whakatāne community and Ngāti Awa are recovering from the eruption of Whakaari and Covid-19. The renovation of the marae provides employment and creates an Iwi sense of purpose and kotahitanga. The renovation of the marae, the cultural hubs of Ngāti Awa will be a physical representation of our recovery and resilience as an Iwi.

Te Rūnanga o Ngāti Awa has a track record of undertaking and completing projects. We have robust established processes and systems and are accustomed to the highest reporting requirements. Our accounts are audited annually, and are publicly available on our website www.ngatiawa.iwi.nz



KEY Update reporting from Manager Identity Language and Culture to Marae Governance Group

Section 3: Declarations

14. The contracting entity is compliant and will continue to comply with all applicable laws, regulations, rules and professional codes of conduct or practice including but not limited to health and safety and employment practices Yes: No:
15. Has this activity ever been declined Crown Funding in the past? Yes: No:
16. Has the applicant or the contracting entity ever been insolvent or subject to an insolvency action, administration or other legal proceedings? Yes: No:
17. Has any individual in the Project Team (including the Applicant's Leadership Team, directors, partners, or trustees, or any key members of the project) ever been insolvent or subject to an insolvency action, administration or other legal proceedings, or actively involved in any organisation which has? Yes: No:
18. Has any individual in the Project Team (including the Applicant's Leadership Team, directors, partners, or trustees, or any key members of the project) ever been adjudged bankrupt or is an undischarged bankrupt? Yes: No:
19. Has any individual in the Project Team (including the Applicant's Leadership Team, directors, partners, or trustees, or any key members of the project) ever been under investigation for, or been convicted of, any criminal offence? Yes: No:
20. Are there any actual, potential or perceived conflicts of interest that the applicant or any of the key personnel have in relation to this project (including, for instance, any contractors that are family members or business partners that will be delivering the project). Yes: No:

"In a small country like ours, conflicts of interest in our working lives are natural and unavoidable. The existence of a conflict of interest does not necessarily mean that someone has done something wrong, and it need not cause problems. It just needs to be identified and managed carefully..." <https://www.oag.govt.nz/2007/conflicts-public-entities>

If you answered "Yes" to any question from 15 to 20, please provide a description below:

Te Rūnanga o Ngāti Awa has HR and operating Policies and Procedures and has an Audit Finance and Risk Committee with an independent Chair that meets regularly.

Whakatāne is a small town. The organisations that have provided quotes, may be related to, or affiliate to marae within Ngāti Awa. The labourers nominated by each marae will be connected to their nominating marae.

The Programme Manager will maintain a Conflict of Interest Register to record any real and perceived conflicts with an accompanying treatment to mitigate the conflict.

By completing the details below, the applicant makes the following declarations about its application for Provincial Growth Fund funding for the project (“application”):

- I have read, understand and agree to the Terms and Conditions of applying for Provincial Growth Fund funding which are attached as Appendix 1;
- The statements in the application are true and the information provided is complete and correct, and there have been no misleading statements or omissions of any relevant facts nor any misrepresentations made;
- I have secured all appropriate authorisations to submit the application, to make the statements and to provide the information in the application;
- I have obtained the permission of each member of the Project Team to provide the information contained in this application and those individuals are aware of, and agree to, the Terms and Conditions of applying for Provincial Growth Fund funding which are attached as Appendix 1;
- I consent to this application being publicly released if funding is approved. I have identified the commercially sensitive and personal information.
- The applicant warrants that it has no actual, potential or perceived conflict of interest (except any already declared in the application) in submitting the application, or entering into a contract to carry out the project. Where a conflict of interest arises during the application or assessment process, the applicant will report it immediately to the Provincial Development Unit by emailing PGF@mbie.govt.nz; and
- I understand that the falsification of information, supplying misleading information, or the suppression of material information in this application, may result in the application being eliminated from the assessment process and may be grounds for termination of any contract awarded as a result of this application process.
- The applicant consents to the Provincial Growth Fund undertaking due diligence including any third party checks as may be required to fully assess the application.

Leonie Simpson

Full name:

Manahautū, Te Rūnanga o Ngāti Awa

Title / position:

Signature / eSignature:

Date: 15 July 2020

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Appendix 1 – Terms and Conditions of this EOI

General

The terms and conditions are non-negotiable and do not require a response. Each applicant that submits an Expression of Interest request for Provincial Growth Fund (“PGF”) funding (each an “EOI”) has confirmed by submitting this EOI that these terms and conditions are accepted without reservation or variation.

The Provincial Growth Fund is a government initiative which is administered by the Provincial Development Unit, a unit within the Ministry of Business, Innovation and Employment. Any reference to the Provincial Development Unit in these terms and conditions, is a reference to MBIE on behalf of the Crown.

Reliance by Provincial Development Unit

The Provincial Development Unit may rely upon all statements made by any applicant in an EOI and in correspondence or negotiations with the Provincial Development Unit or its representatives.

Each applicant must ensure all information provided to the Provincial Development Unit is accurate. The Provincial Development Unit is under no obligation to check any EOI for errors, omissions, or inaccuracies. Each applicant will notify the Provincial Development Unit promptly upon becoming aware of any errors, omissions, or inaccuracies in its EOI or in any additional information provided by the applicant.

Ownership and intellectual property

Ownership of the intellectual property rights in an EOI does not pass to the Provincial Development Unit. However, in submitting an EOI, each applicant grants the Provincial Development Unit a non-exclusive, transferable, perpetual licence to use and disclose its EOI for the purpose of assessing and decision making related to the PGF EOI and application process. Any hard copy EOI or documentation supplied by you to the Provincial Development Unit may not be returned to you.

By submitting an EOI, each applicant warrants that the provision of that information to the Provincial Development Unit, and the use of it by the Provincial Development Unit for the evaluation of the EOI and for any resulting discussions, will not breach any third-party intellectual property rights.

Confidentiality

The Provincial Development Unit is bound by the Official Information Act 1982 (“OIA”), the Privacy Act 1993, parliamentary and constitutional convention and any other obligations imposed by law. While the Provincial Development Unit intends to treat information in EOIs as confidential to ensure fairness for applicants during the assessment and decision making process, the information can be requested by third parties and the Provincial Development Unit must provide that information if required by law. If the Provincial Development Unit receives an OIA request that relates to information in this EOI, where possible, the Provincial Development Unit will consult with you and may ask you to confirm whether the information is considered by you to be confidential or still commercially sensitive, and if so, to explain why.

The Provincial Development Unit may disclose any EOI and any related documents or information provided by the applicant, to any person who is directly involved in the PGF assessment process on its behalf including the Independent Advisory Panel (“IAP”), officers, employees, consultants, contractors and professional advisors of the Provincial Development Unit or of any government agency. The disclosed information will only be used for the purpose of participating in the PGF EOI and assessment process, which may include carrying out due diligence.

In the interests of public transparency, if an EOI (or subsequent application) is approved for funding, the EOI (and any related documents) may be published by the Provincial Development Unit. Commercially sensitive and personal information will be redacted by reference to the provisions of the Official Information Act 1982.

Limitation of Advice

Any advice given by the Provincial Development Unit, any other government agency, their officers, employees, advisers, other representatives, or the IAP about the content of your EOI does not commit the decision maker (it may be Senior Regional Officials, Ministers or Cabinet depending on the level of funding requested and the nature of the project) to make a decision about your EOI.

This limitation includes individual members of the IAP. The IAP's recommendations and advice are made by the IAP in its formal sessions and any views expressed by individual members of the IAP outside of these do not commit the IAP to make any recommendation.

No contractual obligations created

No contract or other legal obligations arise between the Provincial Development Unit and any applicant out of, or in relation to, the EOI and assessment process.

No process contract

The PGF EOI and assessment process does not legally oblige or otherwise commit the Provincial Development Unit to proceed with that process or to assess any particular applicant's EOI, or application, or enter into any negotiations or contractual arrangements with any applicant. For the avoidance of doubt, this EOI and assessment process does not give rise to a process contract.

Costs and expenses

The Provincial Development Unit is not responsible for any costs or expenses incurred by you in the preparation of an EOI or subsequent application.

Exclusion of liability

Neither the Provincial Development Unit or any other government agency, nor their officers, employees, advisers or other representatives, nor the IAP or its members will be liable (in contract or tort, including negligence, or otherwise) for any direct or indirect damage, expense, loss or cost (including legal costs) incurred or suffered by any applicant, its affiliates or other person in connection with this EOI and assessment process, including without limitation:

- a) the assessment process
- b) the preparation of any EOI or application
- c) any investigations of or by any applicant
- d) concluding any contract
- e) the acceptance or rejection of any EOI, or
- f) any information given or not given to any applicant(s).

By participating in this EOI and assessment process, each applicant waives any rights that it may have to make any claim against the Provincial Development Unit. To the extent that legal relations between the Provincial Development Unit and any applicant cannot be excluded as a matter of law, the liability of the Provincial Development Unit is limited to \$1.

Nothing contained or implied in or arising out of the PGF documentation or any other communications to any applicant shall be construed as legal, financial, or other advice of any kind.

Inducements

You must not directly or indirectly provide any form of inducement or reward to any IAP member, officer, employee, advisor, or other representative of the Provincial Development Unit or any other government agency in connection with this EOI and assessment process.

Governing law and jurisdiction

The PGF EOI and assessment process will be construed according to, and governed by, New Zealand law and you agree to submit to the exclusive jurisdiction of New Zealand courts in any dispute concerning your EOI.

Public statements

The Provincial Development Unit and any other government agency, or any relevant Minister, may make public in whole or in part this EOI form including the following information:

- the name of the applicant(s)
- the EOI title
- a high-level description of the proposed project/activity
- the total amount of funding and the period of time for which funding has been approved
- the region and/or sector to which the project relates

The Provincial Development Unit asks applicants not to release any media statement or other information relating to the submission or approval of any EOI to any public medium without prior agreement of the Provincial Development Unit.

Appendices