**Responsible Camping Initiatives**

**(Tourism Facilities Development Grants)**

**Application Form**

**2019**

**Section 1: Applicant key details**  
Please enter answers in the right-hand column.

|  |  |  |  |
| --- | --- | --- | --- |
| **1.1 Applicants’ key details** | | | |
| **Applicant details** | | **Applicant name** |  |
| **Applicant address, including postcode** |  |
| **Applicant address, including postcode** |  |
| **1.2 Contact person details** This will be the only person who receives the correspondence relating to the proposal.  Fill out all fields unless otherwise indicated | | | |
| **Contact person details** | **Full name** | |  |
| **Job title or Role** | |  |
| **Contact phone** | |  |
| **Contact email address** | |  |
| **Contact postal address (if different to lead applicant), including postcode** | |  |

**Section 2: Project**

|  |  |
| --- | --- |
| **2.1 Project overview** | |
| **Short description of proposed initiatives to be funded**  **Project 1:** |  |
| **Project 2:** |  |
| **Project 3:** |  |
| **Project 4:** |  |
| **Project 5:** |  |
|  |  |
| **Estimated total cost of project** |  |
| **Amount of funding sought** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Section 3: Project Details** | | | | | |
| **3.1 Provide a breakdown of the tasks and associated costs required to complete the project. All costs should exclude GST. Use the insert row function if you wish to add more projects.** | | | | | |
| **Proposed Project/s** | **Location** | **Estimated Start Date** | **Estimated Completion Date** | **Estimated Total Cost** | **Description of Temporary Infrastructure/ Operating Expenditure/ Monitoring and/or Enforcement** |
| **‘Project 1’** |  |  |  |  |  |
| * Project task one |  |  |  |  |  |
| * Project task two |  |  |  |  |  |
| * Project task three |  |  |  |  |  |
| **Total** |  |  |  |  |  |
| **‘Project 2’** |  |  |  |  |  |
| * Project task one |  |  |  |  |  |
| * Project task two |  |  |  |  |  |
| * Project task three |  |  |  |  |  |
| **Total** |  |  |  |  |  |
| **‘Project 3’** |  |  |  |  |  |
| * Project task one |  |  |  |  |  |
| * Project task two |  |  |  |  |  |
| * Project task three |  |  |  |  |  |
| **Total** |  |  |  |  |  |
| **Total** (Must add up to 100 per cent of project cost set out in Section 2.1) |  |  |  |  |  |

**Section 4: Declaration by applicant**

I declare on behalf of the applicant(s), that:

* This application form outlines the basis on which this application is made;
* I confirm that I have read the principles relating to funding for Responsible Camping on the MBIE website;
* I confirm that appropriate public consultation and resource consent processes will be undertaken;
* the statements in this application are true and the information provided is complete and correct and there have been no misleading statements or omission of any relevant facts nor any misrepresentation made;
* I understand MBIE and its advisers may disclose to or obtain from any government department or agency, private person or organisation, any information about the applicant(s) or project for the purposes of gaining or providing information related to the processing and assessment of this application;
* the applicant(s) will, if requested by MBIE or its advisers in connection with this funding process, provide any additional information sought and provide access to its records and suitable personnel;
* I understand MBIE may undertake due diligence checks as needed to meet government requirements, and I consent to checks required being carried for those purposes;
* I consent to the public release, including publishing on the Internet, of the name of the applicant(s), the amount of grant sought, contact details of the applicant(s) and a general statement of the nature of the activity/project, and undertake to cooperate with MBIE on communications relating to this application;
* I understand MBIE’s obligations under the Official Information Act 1982 and that, notwithstanding any relationship of confidence created as a result of this application, the provisions of this Act apply to all of the information provided in this application;
* the application involves an activity/project that is a lawful activity that will be carried out lawfully;
* the applicant(s) is not in receivership or liquidation nor will the project be managed by an undischarged bankrupt or someone prohibited from managing a business;
* where external providers are being employed as part of the project/activity, the relevant providers will not be employees or directors of the applicant, and nor do they have any other direct or indirect interest in the applicant, whether financial or personal unless specifically stated in the application;
* I am authorised to make this application on behalf of the applicants identified in section 1**;**
* I understand that MBIE may withdraw its offer of funding should the proposed project fail to be completed within the agreed timeline (detailed in Section 3.2.4).

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| **Signature of applicant**  **This acknowledgment must be signed by a person with the legal authority to commit your organisation to a transaction (e.g. Chief Executive or Mayor)** | |
| **Name** |  |
| **Title** |  |
| **Organisation** |  |
| **Signature** |  |
| **Date** |  |