### **MBIE Board Applicant Customer Journey**

This graphic sets out a typical board appointment process – some recruitments may not follow all of these steps.

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### **Start of Recruitment Process**



### **Applications Open**

MBIE posts role on the <u>vacancies page</u> and advertises on employment websites

MBIE notifies people who have registered their interest in board vacancies



#### **Applications Close**

MBIE advises applicants that applications have closed and outlines the next steps



### **Minister Selects Applicants to Shortlist**

MBIE advises applicants whether the Minister has shortlisted them for an interview



# MBIE Provides Appointment Advice to the Responsible Minister

MBIE advises shortlisted applicants that appointment advice has been given to the Minister



Cabinet Consults Appointments and Honours Committee



## Applicants Submit their Application via the MBIE Recruitment Portal

MBIE sends confirmation to applicants that their application has been received



# MBIE Provides Shortlisting Advice to the Responsible Minister

MBIE informs applicants that shortlisting advice has been provided to the Minister



#### **Shortlisted Applicants are Interviewed**

MBIE completes panel interviews



**Minister Agrees to Preferred Applicant** 



#### **Cabinet Confirms Preferred Applicant**

Minister sends letter of appointment to the successful applicant

### **Appointment Process Completed**

Induction Provided to Appointee

