**Application form – Horizon Europe National Contact Point / New Zealand – Germany Science and Space Coordinator**

* To apply for the role of Horizon Europe National Contact Point (NCP) / New Zealand – Germany Science and Space Coordinator, please complete and submit this form.
* Completed forms should be submitted by email to [NZNCP@mbie.govt.nz](mailto:NZNCP@mbie.govt.nz) no later than **9:00am Friday 30 May 2025**.
* Please include an up-to-date CV with your completed application form. We will accept a narrative-style CV or standard academic CV. You may optionally use MBIE template for these, available from the [MBIE website](https://www.mbie.govt.nz/dmsdocument/25174-curriculum-vitae-cv-templates-when-applying-for-funding).
* If you have questions, please email these to [NZNCP@mbie.govt.nz](mailto:NZNCP@mbie.govt.nz)

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| **Applicant Information** | | | |
| *Please complete all sections in full* | | | |
| Name |  | | |
| Current role |  | | |
| Research Organisation |  | | |
| E-mail |  | | |
| Phone (work) |  | Phone (Mob) |  |

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| **Cluster area of interest** |
| Please select which Horizon Europe NCP thematic Cluster area which you are applying for (please select one only):  Cluster 6 (Food, Bioeconomy, Natural Resources, Agriculture and Environment) NCP  New Zealand – Germany Science and Space Coordinator, and National Contact Point for Cluster 4 (Space)  Legal and Financial NCP |

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| **Skills and experience** | |
| *Please provide brief responses to the following (up to 100 words each)* | |
| Please describe your interest and motivation for applying for the NCP role. |  |
| Please describe your professional and research experience relevant to your selected Cluster area, and how this may benefit the NCP role. |  |
| Please describe your research networks relevant to your selected Cluster area and how these may be built upon if you are appointed as an NCP. |  |
| Please describe your familiarity with Horizon Europe programme and your experience with research funding domestically and/or internationally. |  |
| A key part of this role will be assisting, advising, and training the research community on the how the Horizon Europe programme operates. Please describe your communication skills and experience with interacting with stakeholders. |  |
| Do you speak any European languages and, if yes, at what proficiency level? |  |

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| **Fit with current role** | |
| *Please provide brief responses to the following (up to 100 words each)* | |
| Please describe your availability and ability to commit to the varying time requirements of the role, including, for example, late night meetings or travel to Europe. |  |
| Please describe how the National Contact Point role will fit in with your substantive role (if applicable), including whether you perceive any challenges with this and how these could be overcome. |  |
| Please comment on your willingness and ability to act in the interests of the New Zealand research community as a whole. |  |

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| **Confirmation of applicant’s availability** | |  |
| If you will be contracted through your organisation, this section must be **completed by your** **Manager** to confirm your organisation’s agreement to your undertaking the NCP role. | | |
| Manager Name |  | |
| Email |  | |
| Phone |  | |
| Signature |  | |

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| **References** | | | |
| *Please provide names and contact details of two referees (these will only be contacted following short-listing and with your prior permission).* | | | |
| *Referee 1* | | *Referee 2* | |
| Name |  | Name |  |
| Position |  | Position |  |
| Email |  | Email |  |
| Phone |  | Phone |  |