

# Initial meeting of the Digital Economy and Digital Inclusion Ministerial Advisory Group

## Meeting details

<b>Date and time of meeting</b>	19 March 2018; 08:30 am
<b>Location</b>	Rooms 12.04 and 12.05, Department of Internal Affairs, 45 Pipitea Street
<b>Attendees</b>	Frances Valintine, Potaua Biasiny-Tule, Jordan Carter, Kaila Colbin, Brenda Leeuwenberg, Victoria MacLennan, Rohan MacMahon, Chris O’Connell, Kim Connolly-Stone, Graeme Osborne.
<b>Apologies</b>	
<b>Chair</b>	Hon Clare Curran

## Agenda items

Item	Description	Time allocated	Led by
1. Welcome remarks from the Minister	Outline the purpose of the Group and its expected outcomes, including creating a national Blueprint for Digital Inclusion	10 mins (9:00 am)	Hon Clare Curran
2. Introductions and emerging issues	Group members introduce themselves and share their views on emerging digital issues	20 mins (9:10 am )	All
3. Importance of finding a Chief Technology Officer (CTO) for New Zealand	a) Outline the objectives of a CTO for New Zealand b) Invite Group views; discussion	15 mins (9:30 am)	Hon Clare Curran
4. Appointing the remaining members of the Group	a) Set expectations for filling the rest of the group b) Establish a process for appointment	25 mins (9:45 am)	Hon Clare Curran
5. Wrap-up and hand-over to incoming Chair	a) Agree on time/date for next meeting b) Handover to incoming Chair (Frances Valintine)	10 mins (10:10 am)	Hon Clare Curran and Frances Valintine