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## **New Zealand Standard Approval Board – Member Position Description**

On behalf of the Minister of Commerce and Consumer Affairs, the Ministry of Business, Innovation and Employment is seeking candidates who wish to be considered for appointment as a member of the New Zealand Standards Approval Board (the Board).

Under the Standards and Accreditation Act 2015 (the Act), the Board comprises of 5 to 7 members appointed by the responsible Minister. Members can serve terms of up to 3 years, and may be reappointed from time to time.

### ***Skills, Experience, and Attributes Required***

The Board is seeking a candidate with knowledge of, or experience in the standards and accreditation system. Ideally applicants will have:

- an ability to bring a consumer perspective to the Board
- knowledge of industries and sectors which use standards
- broad consumer networks
- experience dealing with complex issues
- awareness of emerging technologies
- experience in decision-making against set criteria.

In addition, the successful candidate will have strong relationship management skills, including working effectively in a collegial decision-making environment, be collaborative, an effective communicator, and be willing and available to devote time and energy to the role.

### ***Time Commitment and Meetings***

The time commitment for members is typically 25 days per year, including monthly board meetings, meeting preparation time and occasional events. Members receive a standard fee of \$360 per day, plus reasonable travel and accommodation expenses.

### ***The Board's functions***

The Board is an independent statutory body established under the Standards and Accreditation Act 2015.

The Board's functions include:

- approving proposed New Zealand Standards
- approving membership of standards development committees
- advising the responsible Minister on the currency of New Zealand Standards, priority areas for the development of New Zealand Standards, and the review of existing New Zealand Standards.

Standards New Zealand's website ([www.standards.govt.nz](http://www.standards.govt.nz)) has further information about the Board and its activities.